

PROFESSIONAL and EDUCATIONAL EXPERIENCE

for LORELLE A. DAVIES, DMgt

PROFESSIONAL EXPERIENCE

Flathead Valley Community College, Kalispell, Montana
Vice President of Administration and Finance / CFO 2024 to Present

Oversee comprehensive financial management for the college, including budgeting, forecasting, reporting, and compliance, while serving on the Presidential Executive Team to advance strategic initiatives. My leadership extends to multiple campus operations—Business Services, Facilities, Financial Aid, Information Technology, Dining, Coffee, Copy Center, and Bookstore services.

Colorado Technical University, Colorado Springs, Colorado
Adjunct Faculty 2010 to Present

Deliver engaging instruction for undergraduate and master's courses in accounting, management, and business fundamentals, incorporating live chat sessions and experiential learning modules in both ground and online formats.

University of Alaska Southeast, Juneau, Alaska
Adjunct Faculty 2022 to Present

Developed lesson plans and instructional materials aligned with course objectives, while providing proactive student outreach and early alert interventions to teach courses such as ACCT342 – Advanced Managerial Cost, BA263 – Business Communications, and BA301 – Principles of Management and BA498 Applies Business Research.

Columbia Gorge Community College, The Dalles, Oregon
Chief Financial Officer 2021- 2024

- Led ERP Modernization Project – Directed the successful implementation of the Microsoft Dynamics 365 finance system, retiring a decades-old legacy accounting platform. Oversaw integration of third-party software, replacement of campus point-of-sale systems, and launch of new student interface applications, resulting in streamlined transactions, faster reporting capabilities, and improved user experience for both students and staff.
- Strengthened Campus Auxiliary Enterprises – Provided strategic leadership to Café and Campus Store operations, implementing cost controls and efficiency measures that improved profitability while maintaining service quality for the campus community.
- Standardized Business Processes Across Departments – Created and implemented best practices and policies to unify internal procedures, improving operational consistency, reducing process errors, and enhancing compliance across financial, procurement, and auxiliary operations.

Pikes Peak State College, Colorado Springs, Colorado
Director of Auxiliary Services 2010- 2021

Served as the strategic and budget leader for \$10 million in annual sales across bookstore, food service, copy center, vending, mail services, and parking operations, ensuring profitability and alignment with institutional goals. During this time, directed a \$300,000 Food Services capital project to expand site space and upgrade equipment, resulting in a 22% increase in sales. Led additional service improvements

including Digital Store Front (EFI) and Equitrac implementation for the Copy Center, reducing labor and equipment costs.

**Colorado Community College Online, Denver, Colorado
Adjunct Faculty 2015 to 2021**

Observed and evaluated student performance and development and provided appropriate feedback on work to teach ACC121 – Accounting Principles I.

**Staples, Inc., Colorado Springs, Colorado, Garden City, Kansas, Fort McMurray, Alberta and
Calgary, Alberta**

Assistant Manager to General Manager 1999 to 2003

Managed store operations for technology heavy locations generating \$4M–\$16M in annual revenue, overseeing sales, expenses, payroll, and employee performance. Selected as Lead Manager to train and mentor new retail managers and management trainees across the Southern Colorado region, providing ongoing coaching and onboarding support. Achieved top 10% company performance in staff retention for two consecutive years, maintaining turnover below 45% compared to industry averages over 200%. Twice selected for special projects teams for new store openings and remodel projects, ensuring operational readiness, accurate stock levels, and compliance with company standards.

**Future Shop – Regina and Saskatoon, Saskatchewan and Calgary, Alberta
Operations Manager 1994 to 1999**

Manage and supervise overall administration and store operations through development of people. Responsible for payroll, scheduling and target and budget analysis of a multi-million-dollar retail location. Recognized as an expert in inventory results and processes by supervising and training staff in accounts receivable, inventory controls, and loss prevention, driving accuracy, compliance, and operational efficiency. Specialized in operational efficiency by identifying and correcting store operational deficiencies, improving cleanliness standards, safety compliance, and overall store readiness, resulting in enhanced customer satisfaction and smoother daily operations.

EDUCATIONAL EXPERIENCE

Doctor of Management: Organizational Leadership

University of Phoenix, Phoenix, AZ 2021

Master of Business Administration: Accounting

Colorado Technical University, Colorado Springs, CO 2007

Bachelor of Art Business Administration, Speech Communication

Dickinson State University, Dickinson, ND 1993