**Application for Employee Benevolent Funds**

Any employee at Casper College can access funds from the account once a year. The fund will provide assistance of up to $250 to help the employee pay for an emergency bill. This can help pay for utilities, rent, medical, travel, or food expenses. If possible, please attach a copy of your bill with your application. Completed forms can be returned to the Casper College Foundation office. A small committee will review your application and notify you soon. All inquiries will be kept confidential.

Employee making the request \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Amount requested ($250 limit) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Nature of the request (please explain where the request will go and why it is needed)

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Committee Decision Approved Denied

(Signature of committee chair)

For more information, contact the Casper College Foundation Offices in GW306 or 268-2218.