

Updated: 11/4/2019

Application for Child Care
INGA THORSON EARLY CHILDHOOD LEARNING CENTER
125 College Dr., Casper, WY 82601
307-268-2586

PLEASE NOTE: A separate form must be completed for EACH child.

Child's Name: _____ Birthdate: _____ (Due Date _____)

If age 3 or older: Is child potty trained? YES _____ NO _____

Brothers/sisters **requiring care** at Inga Thorson Early Childhood Learning Center:

Name: _____ Birthdate: _____

Name: _____ Birthdate: _____

Name of Person(s) child resides with: _____

Relationship to the child (Mother, Father, Grandparent, etc): _____

Mailing Address: _____ Best Phone: _____

_____, _____ 2nd Best Phone: _____
(city) (state) (zip)

Email Address: _____ Other contact phone: _____

Adult Applicant Status:

Full-time Student (12 or more credits) CC _____ UW _____ Full-time Employee CC _____ UW _____

Part-time Student (Less than 12 credits) CC _____ UW _____ Part-time Employee CC _____ UW _____

(Not a work-study)

Area of Study: _____ Spouse's Area of Study: _____

DATE CARE IS NEEDED: _____

ON THE BACK OF THIS APPLICATION, PLEASE INDICATE THE NUMBER OF CHILD CARE HOURS REQUIRED TO COVER SCHOOL, STUDY AND/OR WORK; 3 DAYS MINIMUM.

{ NOTE: If you do not have the following information updated for two semesters then you will automatically be removed from the waiting list: 1) contact phone number(s) 2) current schedule (on back) }

ELIGIBILITY FOR CHILD CARE FINANCIAL ASSISTANCE:

You **may** be eligible for financial assistance for your childcare costs through the Wyoming Department of Family Services (DFS) if you are working and /or attending school. The following guidelines will give you some indication as to whether or not you may receive assistance. If you feel you meet the guidelines, please call 473-3900 to schedule an appointment with a caseworker.

For help from DFS	FAMILY SIZE	MONTHLY INCOME
Countable income cannot exceed:	2	\$2323
	3	\$2930
	4	\$3536
	5	\$4143

DATE RECEIVED: _____

DATE NOTIFIED: _____

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PART DAY is less than 5 hours a day. FULL DAY is 5 or more hours a day.

Part Day Rates:	0-23 months \$27.00	2-3 years \$24.00	4-5 years \$23.00	6 years \$22.00
Full Day Rates:	0-23 months \$34.00	2-3 years \$31.00	4-5 years \$30.00	6 years \$29.00

Please indicate the time your child/children will be dropped off (in) and picked up (out). Include the time needed for school, study and/or work; 3 day minimum (DFS will only cover school or work):

Semester/Yr	Monday	Tuesday	Wednesday	Thursday	Friday
_____	In: _____	_____	_____	_____	_____
	Out: _____	_____	_____	_____	_____
_____	In: _____	_____	_____	_____	_____
	Out: _____	_____	_____	_____	_____
_____	In: _____	_____	_____	_____	_____
	Out: _____	_____	_____	_____	_____
_____	In: _____	_____	_____	_____	_____
	Out: _____	_____	_____	_____	_____

WAITING LIST PROCEDURES

1. Approximately 20% of our enrollment will maybe be employee children. (Students are given priority to openings if 20% is met.)
2. Age of child to fill opening available
3. Siblings
4. Full time schedule
5. Part time schedules (May be considered before full time schedule if only part time opening available.)
6. 3 Days a week minimum

Immediate/Last minute openings:

Applications that have been updated and schedule meets what is needed for a spot in a classroom will be called first.

If you do not have the following information updated for two semesters then you will automatically be removed from the waiting list:

1. Current working contact phone number
2. Current schedule (*school & work*)

\$0 FEE for Application to be on Waiting List.

(ONLY charged when offered a spot/child enrolled in program)

- ✓ \$35 Registration Fee (each semester)
\$60 for 2 children
- ✓ \$35 Prepayment (One-time fee put towards child care bill)

****ALL Fees are Non-Refundable****