CASPER COLLEGE COURSE SYLLABUS
ART 0200.01 Convocation

Semester/Year: Spring 2019

Lecture Hours: 0  Lab Hours: 1  Credit Hours: 0

Class Time: TBA  Days: TBA  Room: VA 102, VA 121 and options off campus

Instructor’s Name: Justin Hayward

Instructor's Contact Information: VA 121  Office Phone: 307.268.2603  Email: jhayward@caspercollege.edu

Office Hours: TBA

Course Description: The participant will learn about the department programs, guest artist lectures, workshops, art gallery offerings, special topics courses and other opportunities at Casper College. Grading will be S/U.

Statement of Prerequisites: Associate of Fine Art: Art Education, Fine Arts, Graphic Design, Photography majors and Associate of Art majors only.

Goal: Participants will attend professional artist exhibitions and presentations / workshops, glean opportunities in the professional world of art at museums such as the Nicolaysen Art Museum and galleries such as ART 321, and interact with their faculty and peers in these contexts.

Outcomes:
• Appreciate aesthetic and creative activities
• Networking with professional artists
• Exposure to professional practices in the visual arts
• Knowledge of art events such as gallery exhibition openings

Methodology: Announcements and other pertinent business may be conducted during the class on campus. Participants may select 5 or more further activities offered during the semester. These activities will be in the form of artist talks, workshops, museum/ gallery openings, etc. Attendance procedures are outlined below and are strictly enforced. Convocation dates are published in the current CC Schedule of Classes, available on-line.

Evaluation Criteria: Attendance is recorded for all Convocations. A role call will be issued during each convocation class for students registered in ART 0200. For selected activities, please bring a signed document, such as an exhibition postcard advertising the gallery artist talk to the Program Director within 2 weeks of the event. Participants may select their activities from the list below. A submission of two to four digital examples of art created before coming to CC sent digitally to cynthiaharrison@caspercollege.edu. Please title your email to Cindy “Convocation” in the subject heading.
Grading Scale:
S= Satisfactory
U= Unsatisfactory
A Satisfactory grade will be earned for attending all convocations during the semester and proof of attendance at 5 or more professional activities on campus or local museums during the semester.

Casper College may collect samples of student work demonstrating achievement of the above outcomes. Any personally identifying information will be removed from student work.

Required Text, Readings, and Materials: Art Department Handbook

Class Policies: Last Date to Change to Audit Status or to Withdraw with a W Grade: consult the current Casper College catalog.

Automatic Withdrawal Statement: Students who have not attended and/or participated in a class they are enrolled in during the first week of the semester will be automatically dropped from that class at the beginning of the second week. If you have questions about this matter please contact your instructor.

Student Rights and Responsibilities: Please refer to the Casper College Student Conduct and Judicial Code for information concerning your rights and responsibilities as a Casper College Student.

Academic Code Violations: (Cheating and Plagiarism) Casper College demands academic honesty. Academic code violations focus on academic dishonesty, which includes but is not limited to, cheating, plagiarism, buying, selling, or stealing exams; substituting for another person, collusion when collaboration is not approved; knowingly furnishing false information; and copyright violations. Violations of the college's academic code can result in a range of negative consequences from failing a graded assignment to expulsion from the college. See the Student Code of Conduct for more information on this topic.

Official Means of Communication: Casper College faculty and staff will employ the student's assigned Casper College email account as a primary method of communication. Students are responsible to check their account regularly. This is also, where you will find course evaluation links during course evaluation periods.

ADA Accommodations Policy: If you need academic accommodations because of a disability, please inform me as soon as possible. See me privately after class, or during my office hours. To request academic accommodations, students must first consult with the college’s Disability Services Counselor located in the Gateway Building, Room 344, (307) 268-2557, bheuer@caspercollege.edu. The Disability Services Counselor is responsible for reviewing documentation provided by students requesting accommodations, determining eligibility for accommodations, and helping students request and use appropriate accommodations.

Harassment and discrimination: Casper College seeks to provide an environment that is free of bias, discrimination and harassment. If you have been the victim of sexual harassment/gender or sex discrimination/sexual misconduct/assault, we encourage you to report this. If you report this to an employee, she or he must notify our college's Title IX Coordinator, Linda Toohey, Associate Vice President for Student Services, 125 College Drive, GW 412, Casper, WY 82601; (307) 268-2667; linda.toohey@caspercollege.edu about the basic facts of the incident. Employee concerns should be directed to the Human Resources Director. For more information about your options, please go to: caspercollege.edu/nondiscrimination
Calendar or schedule indicating course content:

**Convocations**

**Friday, August 24th, 12:00 p.m., VA 102**
Tour of facility, discussion of Visual Art Department offerings such as Art Club, visit art galleries
Visual Art Department Handbooks issued
Review of syllabus and evaluation procedures for the course
Students should bring their portfolios for review, these may also be given to Cynthia Harrison this week

Please contact Cynthia Harrison for obtaining your portfolio. (See above in Evaluation Criteria)

**Friday, December 7th, 12:00 p.m. VA 102**
Discussion of Winter Break Offerings
Assessment
Exit Review for Graduating Students (Spring Semester only)

Please select 5 or more of the following activities:

First Thursdays “Art Walk” Downtown Casper.
**ART 321, Scarlow’s, The Nicolaysen Art Museum**
Please obtain signature on exhibition postcard

**Thursday & Friday, Sept. 6th & 7th, Nic Bash, Nicolaysen Art Museum**
Please keep copy of program or obtain signature from any faculty in attendance

**Guest Artist Talks, VA 102**

**Any Art Opening at the Nicolaysen Art Museum**
Please obtain signature from any VA Faculty or Nic staffer
Check web-sight for events during the semester: thenic.org

**Any Art Opening at ART 321**
Please obtain signature from any VA Faculty or 321 staffer
Check web-sight for events during the semester: casperartguild.org

**Humanities Festival, Feb. 20th-23rd, Casper College (Spring only)**
Please obtain signature from Valerie Innella Maiers on exhibition postcard

**WY High School Symposium, April 21st; Casper Event Center (Spring only)**
Please obtain signature from any VA Faculty

Further activities to be announced via email and posted on info board in break room.