

# Casper College

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**Job Title:** Oral Presentation and Communication Center Consultant

**Reports To:** OPACC Director

**Hours:** 10-15

**Pay:** \$8.00

**Job Summary and Responsibilities:**

Consultant will:

- work with OPACC clients in preparing oral presentations
- conduct mock interviews, or fulfill myriad other communication needs of OPACC clients
- attend staff meetings as needed
- attend orientation and training as needed
- speak in classrooms around campus promoting the OPACC, or conducting workshops
- attend events in which the OPACC can be promoted, as needed

Open until filled

**Minimum Qualifications:**

Degree-seeking student, enrolled in at least 6 credit hours at CC or a partnership institution  
Achieved a "B" or better in CO/M 2010 Public Speaking (or related experience)

**Additional Minimum Qualifications:**

Student must maintain a 3.0 GPA

**How to Apply:**

Contact OPACC Director- Doug Hall or stop by office KT 146

**Contact Person:** Doug Hall

**Contact Phone:** [307.268.2496](tel:307.268.2496)

**Contact Email:** [dhall@caspercollege.edu](mailto:dhall@caspercollege.edu)