CASPER COLLEGE COURSE SYLLABUS
Interpersonal Communication
CO/M 1030.N1

Semester/Year: Summer/2016
Lecture Hours: 3  Lab Hours: None  Credit Hours: 3
Class Time: ONLINE  Days: ONLINE  Room: ONLINE

Instructor’s Name: Doug Hall

Instructor's Contact Information: Office Phone: 307.268.2496  Email: dhall@caspercollege.edu
Quickest response will come via email.

Cell Phone: 307.462.1511

Office Hours: None

Course Description: Focuses on face-to-face relationships in interpersonal communication settings. Self-concept, perception, language, nonverbal channels, listening, and emotions are presented as factors in dyadic relationships.

Statement of Prerequisites: None

Course Goal: To introduce students to the skills and concepts of interpersonal communication that will promote critical thinking and help students improve their understanding of how to communicate effectively and confidently in a variety of interpersonal contexts, and across varying cultures.

GENERAL EDUCATION OUTCOMES [GEO]
1. Demonstrate effective oral and written communication
   a. Students will identify, understand, and apply communication models to various interpersonal situations, demonstrating understanding orally and in written assignments.
   b. Students will demonstrate their understanding of specific chapter principles, and present their comprehension in various modalities, both written and oral.
2. Solve problems using critical thinking and creativity
   a. Students will be introduced to thinking critically and ethically about the various communication elements that influence relationships.
   b. Students will analyze the effects of specific communication behaviors and strategies in a variety of relationships and situations.
3. Demonstrate knowledge of diverse cultures and historical perspectives
   a. Students will demonstrate an understanding of how to communicate appropriately and ethically in diverse interpersonal situations.
   b. Students will demonstrate a heightened awareness of, and appreciation for, diversity.
4. Appreciate aesthetic and creative activities
a. Students will be able to demonstrate an appreciation for their world and their place in it through the communication about self, others, and the world in which they exist.
b. Students will analyze nonverbal communication codes as illustrated in various aesthetic and creative activities.
c. Students will demonstrate an understanding of specific communication principles and concepts within dyadic relationships, as illustrated in popular culture.
5. Describe the value of personal, civic, and social responsibilities
   a. Students will be able to demonstrate and describe the value of personal, civic, and social responsibilities by illustrating their awareness of other(s) through appropriate use of perception-checking, empathy, active listening, “I-language” and “we-language”.
   b. Students will recognize dynamic nature of relationships in regards to ethics, power and conflict.
   c. Students will have heightened awareness of the role communication plays in personal, civic, and social responsibilities.

COURSE OUTCOMES (DEPARTMENT SPECIFIC) [CO]:

Upon successful completion of Interpersonal Communication, students will be able to:
1. Identify various elements in the communication process and how those elements contribute to the creation of shared meaning.
2. Identify their own communication goals and how their perceptions, emotions, and expectations influence their self disclosure to others.
3. Demonstrate awareness of other(s) through the appropriate use of perception-checking, empathy, active listening, and “I-language” and “We-language”.
4. Utilize nonverbal communication codes to construct and interpret messages.
5. Recognize the dynamic nature of relationships in regards to power, conflict and context.
6. Comprehend the impact of culture, gender, and technology on the creation and transaction of messages.
7. Develop self-confidence in the navigation of their interpersonal relationships.

Methodology: ONLINE

Evaluation Criteria: Students will be evaluated based on discussion forum, quiz scores, and a writing assignment. A separate “assignment descriptions” page will be available online.

Required Text, Readings, and Materials:
Class Policies: Last Date to Change to Audit Status or to Withdraw with a W Grade: 11/13/14

Readings must be completed each week. Lectures and PowerPoint presentations are intended to 
compliment (not duplicate) information provided in the readings.

Written Work must be submitted via email or Dropbox. While this is not an English course, written 
assignments will be graded for grammatical correctness. Any assignments with 3 or more glaring 
grammatical errors will be returned ungraded. It is of the utmost importance that you carefully 
proofread any written assignments.

Classroom Civility: (Obviously, classroom rules don’t apply to online courses) Please avoid 
disruptive behavior that makes it difficult to accomplish our mutual objectives. Turn off cell phones and 
other noisy devices before entering the classroom. You will be asked to leave and counted as absent if 
you choose to text during class. Please be aware that respectful, courteous, and engaged interactions 
are expected in class sessions. On presentation days, please arrive on time and, if you’re late, please wait 
outside until the first presentation is completed. I understand that laptops are a great tool for note 
taking; however, in this class students will not be allowed to use laptops for note taking unless there is a 
previously agreed upon reason why it is absolutely necessary. Research has shown that laptops, cell 
phones, and other electronic devices diminish a student’s ability to learn. For this reason, I do not allow 
them in my class, please adjust accordingly. Avoid using offensive language and be sure to respect 
other’s views when posting in the online discussion forums.

Student Rights and Responsibilities: Please refer to the Casper College Student Conduct and Judicial 
Code for information concerning your rights and responsibilities as a Casper College Student.

Chain of Command: If you have any problems with this class, you should first contact the instructor to 
try to solve the problem. If you are not satisfied with the solution offered by the instructor, you 
should then take the matter through the appropriate chain of command starting with the Department 
Head/Program Director (Terry Rogers), the Dean (Dr. Shawn Powell), and lastly the Vice President for 
Academic Affairs (Dr. Tim Wright).

Academic Dishonesty: Casper College demands intellectual honesty. Proven plagiarism, or any form 
of dishonesty associated with the academic process, can result in the offender failing the assignment or 
course for which the offense was committed or expulsion from school. See the Casper College Student 
Code of Conduct for more information on this topic.

Official Means of Communication: Casper College faculty and staff will employ the student’s 
assigned Casper College email account as a primary method of communication. Students are 
responsible to check their account regularly.

ADA Accommodations Policy: If you need academic accommodations because of a disability, please 
inform me as soon as possible. See me privately after class, or during my office hours. To request 
academic accommodations, students must first consult with the college’s Disability Services Counselor 
located in the Gateway Building, Room 344, (307) 268-2557, bheuer@caspercollege.edu. The 
Disability Services Counselor is responsible for reviewing documentation provided by students 
requesting accommodations, determining eligibility for accommodations, and helping students request 
and use appropriate accommodations.
GRADING

Grades are determined on a straight percentage scale based on the number of points earned out of a maximum of 500 points. There will be no further rounding or curving of grades. Final grades are calculated as follows:

Use the following chart to keep track of your grades:

<table>
<thead>
<tr>
<th>Assignment</th>
<th>Maximum Points Possible</th>
<th>My Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>10 Weekly Discussion Forums</td>
<td>200 points</td>
<td></td>
</tr>
<tr>
<td>Film reflection</td>
<td>100 points</td>
<td></td>
</tr>
<tr>
<td>10 Weekly Quizzes</td>
<td>200 points</td>
<td></td>
</tr>
<tr>
<td>TOTAL COURSE POINTS</td>
<td>500 points</td>
<td></td>
</tr>
</tbody>
</table>