CASPER COLLEGE COURSE SYLLABUS
Applied Clarinet/Saxophone Instruction

MUSC 1110-01 Studio: Clarinet 1 (1 cr.)
MUSC 2110-01 Studio: Clarinet 2 (1 cr.)
MUSC 1210-01 Studio: Saxophone 1 (1 cr.)
MUSC 2210-01 Studio: Saxophone 2 (1 cr.)

Semester/Year: Summer 2016
Lecture Hours: Scheduled with instructor
Lab Hours: Scheduled with instructor
Credit Hours: 1CR=8 hours of instruction

Class Time: See above
Days: See above
Room: MU206

Instructor’s Name: Dr. Joshua R. Mietz
Instructor’s Contact Information: Email is preferred; please use cell for texts in urgent situations only.
Office Phone: 307-268-2246
Cell: 303-818-5035
Email: joshuamietz@caspercollege.edu

Office Hours: By Appointment

Course Description: Provide one-on-one instruction on clarinet or saxophone for music majors or any interested college student.

Statement of Prerequisites: Instructor approval and a positive attitude and genuine willingness to learn is required.

Goal: The student’s interest and experience help determine the focus of the lessons. Students will gain knowledge of and demonstrate through performance the characteristics of successful clarinet or saxophone playing such as embouchure, breathing, tone-quality and control, reed management, intonation, vibrato, technique, articulation, listening skills, and musicality/interpretation.

Casper College General Education Outcomes
1. Demonstrate effective oral and written communication
2. Use the scientific method
3. Solve problems using critical thinking and creativity
4. Demonstrate knowledge of diverse cultures and historical perspectives
5. Appreciate aesthetic and creative activities
6. Use appropriate technology and information to conduct research
7. Describe the value of personal, civic, and social responsibilities
8. Use quantitative analytical skills to evaluate and process numerical data

Course Objectives:
It is expected that students will research and have a thorough understanding of the materials covered in their applied study.

1. Students will research each assigned work, etude, and technical study using any and all technology
available to them, including: online, in databases, interviews with experts, and any other sources available. Correct Turabian citation is expected on all written material. (Outcome No. 6)

2. Students will demonstrate knowledge of diverse cultures and historical perspectives through researching composers and history of the music they study (Outcome No. 4).

3. Students will demonstrate effective musical, oral, and written communication of the music they study by providing both written and verbal histories/explanations and performing in multiple settings. (Outcome No. 1)

4. Students will address and solve problems faced in their study of clarinet and saxophone repertoire/technique by using critical thinking and creativity. Students are expected to be methodical in the preparation of their music (Outcome No. 3)

Methodology: One on one applied instruction, Facebook video commentary, studio class performances.

Evaluation Criteria: Student will be graded upon preparation for weekly lessons, successful completion of assignments, studio class participation, and the jury at the end of the semester. The student will receive a grade for each lesson. Attendance at all studio classes is required. More than two unexcused absences from a lesson or a jury will result in a failing grade. A spreadsheet with grading criteria is available on Moodle for students’ reference. Students are encouraged to inquire about their current grade at any time.

Casper College may collect samples of student work demonstrating achievement of the above outcomes. Any personally identifying information will be removed from student work.
Required Text, Readings, and Materials:

- Professional quality instrument in perfect working order. This is not negotiable. Clarinetist should own a B-flat soprano and saxophonists should own an E-flat alto in addition to any auxiliary instruments. Please speak with Dr. Mietz prior to any instrument purchase.
- A minimum of 5 broken-in, good sounding, and working reeds kept in a humidity controlled reed case or Ziploc bag.
- Metronome with subdivisions of the beat (the ProMetronome app in airplane mode is acceptable for use in lessons)
- Tuner (must be pitch generating)
- Other materials to be determined by instructor.
- Students should first check www.justforwinds.com for any materials and use the coupon code: MIETZ for a 10% savings on any printed materials
- A course of study is available for download from Moodle. Each student will keep and maintain an up to date list of works studied
- *The Clarinet* or *Update* journals. Students are required to maintain active membership in either the International Clarinet Association and/or North American Saxophone Alliance. Student membership is $25 annually. Membership numbers will be collected at the second lesson of the semester. Visit www.clarinet.org or www.saxalliance.org.

**Recommended texts for Clarinet:**

Required instructional books vary depending on student. Common texts include:

- *Complete Method for Clarinet (Third Division)* by Carl Baermann, Carl Fischer, ed.
- *Melodious and Progressive Studies, Book 1, for Clarinet* by edited by David Hite (pre-req for Rose Etudes)
- *40 Studies for Clarinet and 32 Etudes for Clarinet* by C. Rose OR *Artistic Studies, Book 1 from the French School* edited by David Hite

**Recommended texts for Saxophone:**

Required instructional books vary depending on student. Common texts include:

- *The Art of Saxophone Playing* by Larry Teal
- *Selected Studies* by H. Voxman
- *48 Etudes* by W. Ferling
- *Charlie Parker Omnibook* in E-flat by Jamey Aebersold

**Class Policies: Last Date to Change to Audit Status or to Withdraw with a W Grade:** Unexcused absences will not be tolerated. If you are unable to attend your lesson call, email or come to MU 206 prior to your lesson. The lesson can be rescheduled or in an emergency cancelled, in advance without affecting your grade. An excused absence is one which you receive prior consent of the instructor, not one for which you have an EXCUSE!

The student is allowed one unexcused absence. The second unexcused absence will result in the loss of one letter grade. More than two unexcused absences or a missed jury will result in a failing grade. Your lesson
time is reserved for you, but trading with other students is acceptable. If you do trade lessons you must give
the instructor at least 24 hours notice. If the instructor misses a lesson, it will be made up. Lessons missed for
other reasons will be made up at the discretion of the instructor (lessons missed due to student job conflicts or
other foreseeable events will not be made up). Any recitals given by Casper College clarinet or saxophone
students or Dr. Mietz are considered mandatory and absences are treated as missed lessons.

Students will perform twice each semester in studio class. Both the instructor and student will discuss and
agree upon repertoire to be performed.

Last Date to Change to Audit Status or to Withdraw with a W Grade: See current catalog.

Grading:
Students will be graded using a rubric for their work each semester. Grades will be determined as follows:

- 80% Lesson (see attached rubric)
- 20% Professionalism

Lessons:
Lessons are graded on the following: level of preparation, hours logged in practice journals, level of
preparation, quality of reeds, attitude/participation, video reviews.

Lesson Preparation
To receive full credit, students will arrive each lesson fully prepared.

Practice Journal
Students will record their clarinet and/or practice in a practice journal (see required texts). For full
credit, students will log 10 or more hours each week (see rubric).

Reeds
Students will report for lessons with at least 5 performance quality reeds kept in a humidity-controlled
case. Chipped or cracked reeds will forfeit credit in this category for the lesson.

Music Preparation
Students will be evaluated on the preparation of their music (see rubric)

Attitude/Preparation
Students should arrive to each lesson ready for success. Students arriving sleepy or showing minimal
engagement with the instructor will receive low marks.

Video Reviews
Students will participate in weekly video reviews found on the Casper College Clarinet/Saxophone
Facebook page. At each lesson, students will be recorded and these videos will be up loaded to our
studio Facebook page. This page is listed as “secret” to maintain students’ privacy and, as such, it does
not appear in searches. Students will add Dr. Mietz as a Facebook friend and Dr. Mietz will add
students to the group. For full credit, students will watch and comment on 6 or more videos and all
videos of themselves. Students are encouraged to give honest but kind feedback about performances.
The purpose of this exercise is to gain experience with professional criticism and encouragement. Any
abuse, inappropriate comments, posts, or language will be reported through the chain of command (see
below).

Journals:
Students will maintain and present lesson journals at every lesson. After the second week of the semester,
students appearing for lessons without journals will be dismissed and no credit will be received for the lesson.
Lesson Binders:
Students will maintain a lesson binder throughout their studies with Dr. Mietz. Binders are due to Dr. Mietz by 5:00 the Friday before the week of finals. This is separate from their journals (see above) and will contain tabs and all related materials in this order:

   Repertoire/studies list:
Students will maintain an accurate record of all materials studied each semester. This document will include a list of: Scale studies, Technical Studies, Etudes, Repertoire and Excerpts (including which part-i.e. Clarinet 1, Alto 2). Students will also note a performance date, if one exists. A template can be found on Moodle.

   Repertoire sheets:
Students will create and maintain repertoire sheets for each large-scale work studied (concerti, divertimenti, sonatas). Sheets will be alphabetized in the binder and include all relevant information regarding composer, dates, title, date of composition, written for/dedicated to, composer information, other works for this instrument, most significant works, and all sources accurately cited (Turabian). A template can be found on Moodle.

   Performance Programs:
Students will retain all programs from each clarinet or saxophone performance they give while at Casper College. These will be saved in their binder in reverse chronological order (most recent performance first). Students will use plastic binder sleeves to save programs in their binders.

   Letters of Recommendation:
From time to time, students receive letters of recommendation or commendation. Students will retain a copy of these in their binders for reference (it’s also a nice way to cheer yourself up on a bad day in the practice room).

   Studio Class Performances:
Students will perform material from their lessons at least twice at studio classes throughout the semester.

   Convocation Performances:
Students will perform material from their lessons at least twice at convocations throughout the semester.

   Pianists/Accompanists:
Students employing pianists for any performance, studio class, or jury are to bring their pianist/accompanist to their lesson no later than 3 weeks prior to the performance. Lessons can be rescheduled to accommodate pianists. Financial arrangements are to be discussed prior to any work with a pianist. Please make provisions to give pianists a copy of the sheet music for their review, if necessary. Additionally, students should make and retain a copy of the accompaniment to any piece on which they are working for their own reference and study.

   Copyright Issues:
Students must own a professionally printed/published copy of any music they perform if such materials are available, with the exception of orchestral excerpts and original compositions. Students are strictly prohibited from performing from photocopies of music of music available for purchase. Copyright infringements will be dealt with the same academic policies as plagiarism.
**Student Rights and Responsibilities:** Please refer to the Casper College Student Conduct and Judicial Code for information concerning your rights and responsibilities as a Casper College Student.

**Chain of Command:** If you have any problems with this class, you should first contact the instructor to attempt to solve the problem. If you are not satisfied with the solution offered by the instructor, you should then take the matter through the appropriate chain of command starting with the Department Head/Program Director, the Dean, and lastly the Vice President for Academic Affairs.

**Academic Dishonesty:** (Cheating & Plagiarism) Casper College demands intellectual honesty. Proven plagiarism or any form of dishonesty associated with the academic process can result in the offender failing the course in which the offense was committed or expulsion from school. See the Casper College Student Code of Conduct for more information on this topic.

**Official Means of Communication:** Casper College faculty and staff will employ the student's assigned Casper College email account as a primary method of communication. Students are responsible to check their account regularly. This is also, where you will find course evaluation links during course evaluation periods.

**ADA Accommodations Policy:** If you need academic accommodations because of a disability, please inform me as soon as possible. See me privately after class, or during my office hours. To request academic accommodations, students must first consult with the college’s Disability Services Counselor located in the Gateway Building, Room 344, (307) 268-2557, bheuer@caspercollege.edu. The Disability Services Counselor is responsible for reviewing documentation provided by students requesting accommodations, determining eligibility for accommodations, and helping students request and use appropriate accommodations.

**Additional Health information can be found at the following links:**

1. NASM Hearing information page:  
   http://nasm.arts-accredit.org/index.jsp?page=NASM-PAMA_Hearing_Health

2. NASM document for students on Hearing:  
   http://nasm.arts-accredit.org/site/docs/PAMA-NASM_Advisories/5a_NASM_PAMA-Student_Information_Sheet-Standard.pdf

3. NASM Neuromusculoskeletal and Vocal Health Page:  
   http://nasm.arts-accredit.org/index.jsp?page=NASM-PAMA+Advisories+on+Neuromusculoskeletal+and+Vocal+Health

4. NASM Neuromusculoskeletal document for students:  
   http://nasm.arts-accredit.org/site/docs/PAMA-NASM_Advisories/5a_NASM_PAMA_NMH-Student_Information_Sheet-Standard%20NMH_June%202014.pdf

5. NASM Vocal Health document for students:  
   http://nasm.arts-accredit.org/site/docs/PAMA-NASM_Advisories/6a_NASM_PAMA_NMH-Student_Information_Sheet-Standard%20Vocal_June%202014.pdf

**Gossip Policy**
**What is Gossip:** Gossip is the sharing or spreading of information with the intention of creating a negative portrayal of an individual or organization or, as Dave Ramsey defines it: “discussing anything negative with someone who can’t help solve the problem.”

**Why Gossip is Harmful:** Gossip can and will destroy relationships and organizations. It is very important that people on your team feel empowered to continue doing their best.

**What to do with problems:** If you or another student is having a problem, please bring it to your team leader, conductor, section leader, applied professor, or other person up the chain of command from yourself. This person can and will do everything to help you solve your problem. Students are not to aimlessly complain to other students or faculty in the halls or rehearsal spaces. When in doubt, remember: negatives are handed up (to your leaders), positives are handed down (when your leaders compliment you). Stuff happens to everyone. If, for example, you are upset with your section leader, speak with that person first then speak with your applied professor or ensemble director about it. Always try to resolve problems head-on with the person directly involved.

**What Happens to Students Engaged in Gossip:** Students caught engaging in gossip will be warned once and only once. After their initial warning, students caught a second time will be excused from the studio, ensemble, or class and will receive unexcused absences for the remainder of the semester.

**Why the No-Gossip-Policy:** College is tough. By implementing this policy, it helps make your experience at Casper College as positive as possible. When we see each other as valuable teammates, we can and will achieve great things together. We will function as a unit. This is not possible when a faction of our team is actively degrading the other half. “Complaining to your teammates is disloyalty, and it fosters a negative spirit that will trash the organization.”

We have a great organization and team, let’s do everything we can to keep it as strong as possible.

**How to Thrive in a No-Gossip-Environment:** In my experience, students who hold each other accountable have the best success in a No-Gossip-Environment. If in a room with other students engaged in gossip, often, the wise students leave the area as to dissociate themselves from any negative encounters. Other students interject with “excuse me but aren’t we gossiping here?” (Remember negatives up, positives down). The smart student cuts it off right there. If you’re unsure, don’t do it.

**Controlled Substances Policy:**
Students are not to be in the music building, rehearsals, or lessons under the influence of any controlled substances. This policy includes prescription drugs recreational drugs, alcohol and cigarettes. Lessons will not be taught to students showing any effects of any controlled substances including smelling of tobacco, booze, or any other substance. These students will be asked to leave rehearsal and earn an unexcused absence. If this becomes a continual problem, students may be removed from the course. If you have any outside-the-box pharmaceutical needs, please address them with Dr. Mietz at the beginning of the semester or later with a doctor’s note in hand. Dr. Mietz is happy to accommodate any disabilities but will not enable anyone.

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1 [http://www.daveramsey.com/article/gossip-is-poison-to-your-team/lifeandmoney_business/]
<table>
<thead>
<tr>
<th>Lesson Preparation</th>
<th>0-Not prepared, no progress from previous lesson</th>
<th>3-Acceptable preparation</th>
<th>5-Great preparation, much progress from previous lesson</th>
</tr>
</thead>
<tbody>
<tr>
<td>Practice Journal</td>
<td>0- 0 to 5 hours (or few markings in log)</td>
<td>3- 5-10 hours</td>
<td>5- 10+ hours</td>
</tr>
<tr>
<td>Music Preparation</td>
<td>0-No music present</td>
<td>1-Music not ordered</td>
<td>2-Music ordered but not present</td>
</tr>
<tr>
<td></td>
<td>3-Music present but not prepared</td>
<td>4-Music present and mildly prepared</td>
<td>5-Music present and highly prepared</td>
</tr>
<tr>
<td>Reeds</td>
<td>0-Chipped, cracked or poor sounding reed</td>
<td>3-Plays well but doesn't sound great</td>
<td>5-Great reeds</td>
</tr>
<tr>
<td>Participation/Attitude</td>
<td>0-Absent</td>
<td>1-Sleepy, minimal engagement</td>
<td>2-Fair, not great</td>
</tr>
<tr>
<td></td>
<td>3-Present, acceptable</td>
<td>4-Good, something amiss</td>
<td>5-Ready to go!</td>
</tr>
<tr>
<td>Video Reviews</td>
<td>0-Watched no videos</td>
<td>1-Did not comment on videos of self</td>
<td>2-Commented only on videos of self</td>
</tr>
<tr>
<td></td>
<td>3-Commented on 2 videos</td>
<td>4-Commented on 3-5 videos</td>
<td>5-Commented on 6 or more videos</td>
</tr>
<tr>
<td>Total Weekly Lesson Grades:</td>
<td>30</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Binder</td>
<td>0-Did not submit a binder</td>
<td>2-Binder disorganized or containing unapproved, hand-written documents</td>
<td>4-Binder not containing all required materials or did not contain tabs</td>
</tr>
<tr>
<td></td>
<td>6-Binder organized, with tabs but messy</td>
<td>8-Binder well done but some items missing within a section</td>
<td>10-Binder in perfect order</td>
</tr>
<tr>
<td>Convo/Studio Class Performances</td>
<td>0-No Convo or Studio Class Performances</td>
<td>2.5-1 Convo or Studio Class Performance</td>
<td>5-2 Convo or Studio Class Performances</td>
</tr>
<tr>
<td></td>
<td>7.5-3 Convo or Studio Class Performances</td>
<td>10-4 or more Convo or Studio Class Performances</td>
<td></td>
</tr>
<tr>
<td>Professionalism</td>
<td>0-Shows no signs of professionalism (or does not dress appropriately for any event)</td>
<td>1-Attends performances professionally dressed</td>
<td>2-Attends performances professionally dressed, acts responsibly in professional situations</td>
</tr>
<tr>
<td></td>
<td>3-Attends performances professionally dressed, acts responsibly in professional situations, avoids gossip</td>
<td>4-Attends performances professionally dressed, acts responsibly in professional situations, avoids gossip, gives little notice for missing or being late to a single event</td>
<td>5-Attends performances professionally dressed, acts responsibly in professional situations, avoids gossip, acts as a role model for others</td>
</tr>
<tr>
<td>Jury/Recital</td>
<td>0-Did not give jury or recital</td>
<td>3-Mostly C's on jury</td>
<td>4-Mostly B's on jury</td>
</tr>
<tr>
<td></td>
<td>5-Mostly A's on jury</td>
<td>5-Mostly A's on jury</td>
<td>5-Mostly A's on jury</td>
</tr>
<tr>
<td>Semester Events Grade:</td>
<td>30</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Percentage</td>
<td>80%</td>
<td>20%</td>
<td>100%</td>
</tr>
</tbody>
</table>