Semester/Year: Summer 2016

Lecture Hours: 3  Lab Hours: 0  Credit Hours: 3

Class Time: NA  Days: NA  Room: NA

Instructor’s Name: Ben Lareau

Instructor's Contact  Office Phone: 268-2382  Email:
Information: Via phone, email, or in person in my office: LH 182—or by email using “My Mail” in Moodle

Office Hours: M/W/F 11:00-1:00

Course Description: A study of the fundamentals of purposeful communication in English. The course focuses on reading and writing expository essays, on using effective language for exposition of ideas, and on thinking clearly. Students are to practice synthesizing information, organizing it coherently, and writing clearly.

Statement of Prerequisites: Please see the ‘English Placement Chart” to determine whether you have fulfilled the prerequisites for ENG 1010. **If you have not fulfilled the course prerequisites, you will be subject to removal from the course.**

Goal: To prepare students for ENG 1020, and for writing in whatever professional and academic settings they may find themselves in.

Outcomes: Students will be able to express and explain their own ideas in a clear, precise way, and in a style that is appropriate for college courses. They will be able to demonstrate effective written communication.

***Casper College may collect samples of student work demonstrating achievement of the above outcomes. Any personally identifying information will be removed from student work.***

Methodology: Intensive reading and writing, along with smaller assignments, including grammar exercises and reading quizzes.
**Evaluation Criteria:** Points are distributed as follows:

- **Papers 1, 2, and 3:** 100 Points Each
- **Smaller Assignments:** 200 Points +/- Varies by Assignment, and each semester

To calculate the final grade, I total up the points earned and make a percentage based on the total number of points possible. Then I assign a letter grade as follows:

- **A** = 90-100% of all possible points
- **B** = 80-89% of all possible points
- **C** = 70-79% of all possible points
- **D** = 60-69% of all possible points
- **F** = 59% or less

**Smaller Assignments**= Timed writing assignments, writing/revision exercises, reading quizzes, and so on. These will be graded based on both the quality of the writing and whether or not the basic requirements of the assignment have been met. Most small assignments will be accepted late, but reading quizzes cannot be made up without an excused absence.

**Papers**= 3 Essays over various assigned topics. Please see the “Course Paper Guidelines” for further information. **If you have taken my 1010 class in the past, I will not accept revisions of past papers. You are required to write entirely new work. Any essay which contains portions of old papers will not be accepted.**

**Required Text, Readings, and Materials:**

- **Language Awareness** ed. by Paul Eschholz
- **Rules for Writers** by Diana Hacker

**Class Policies: Last Date to Change to Audit Status or to Withdraw with a W Grade:**

Please see most recent Casper College Catalogue.

**Student Rights and Responsibilities:** Please refer to the Casper College Student Conduct and Judicial Code for information concerning your rights and responsibilities as a Casper College Student.
Chain of Command: If you have any problems with this class, you should first contact the instructor to attempt to solve the problem. If you are not satisfied with the solution offered by the instructor, you should then take the matter through the appropriate chain of command starting with the Department Head/Program Director, the Dean, and lastly the Vice President for Academic Affairs.

Academic Dishonesty: (Cheating & Plagiarism) Casper College demands intellectual honesty. Proven plagiarism or any form of dishonesty associated with the academic process can result in the offender failing the course in which the offense was committed or expulsion from school. See the Casper College Student Code of Conduct for more information on this topic.

Official Means of Communication: Casper College faculty and staff will employ the student's assigned Casper College email account as a primary method of communication. Students are responsible to check their account regularly. This is also, where you will find course evaluation links during course evaluation periods.

ADA Accommodations Policy: If you need academic accommodations because of a disability, please inform me as soon as possible. See me privately after class, or during my office hours. To request academic accommodations, students must first consult with the college’s Disability Services Counselor located in the Gateway Building, Room 344, (307) 268-2557, bheuer@caspercollege.edu. The Disability Services Counselor is responsible for reviewing documentation provided by students requesting accommodations, determining eligibility for accommodations, and helping students request and use appropriate accommodations.