CASPER COLLEGE COURSE SYLLABUS
English 1020-5

Semester/Year: Spring 2016
Lecture Hours: 3  Lab Hours: 0  Credit Hours: 3
Class Time: 11:00-11:50  Days: M/W/F  Room: LH 186

Instructor’s Name: Ben Lareau
Instructor's Contact Information: Please leave message if not in office
Office Phone: 268-2382  Email: Use the email service embedded in the course’s Moodle page.

Office Hours: MWF: 1-2:30, T/Th 1:45-2:30

Course Description: An extension of ENGL 1010. Further refines the student’s abilities to gather and synthesize material from independent reading. Students study language both to appreciate its precise control and to interpret the experience of others. A research paper is required.

Statement of Prerequisites: Grade of “C” or better in ENG 1010

Goal: Upon finishing English 1020, students will be familiar with the basic methods of research and academic writing, and will be able to write competently in their own field of study.

Outcomes: Students will be able to express and explain their own ideas in a clear, precise way, and in a style that is appropriate for college courses.

Furthermore, students will:

1. Demonstrate effective oral and written communication
2. Solve problems using critical thinking and creativity
3. Demonstrate knowledge of diverse cultures and historical perspectives
4. Appreciate aesthetic and creative activities
5. Use appropriate technology and information to conduct research

***Casper College may collect samples of student work demonstrating achievement of the
above outcomes. Any personally identifying information will be removed from student work.

**Methodology:** Intensive reading and writing, along with smaller assignments, group work, and occasional presentations.

**Evaluation Criteria:** Points are distributed as follows:

- Smaller Assignments: T.B.A. (approx. 200 pts.)
- Research Paper: 100 points

To calculate the final grade, I total up the points earned and make a percentage based on the total number of points possible. Then I assign a letter grade as follows:

A = 90-100% of all possible points  
B = 80-89% of all possible points  
C = 70-79% of all possible points  
D = 60-69% of all possible points  
F = 59% or less

Please also see “Attendance Policy” below for further details.

**Smaller Assignments** = Research assignments, annotated bibliographies, reading quizzes, group projects, and so on. These smaller assignments will be accepted late, though late assignments will be penalized one letter grade. Reading quizzes, however, will not be given or accepted late unless your absence on the day of the quiz is excused (see below for details).

**Research Paper** = Much of the class will revolve around this assignment, which will require a great deal of work and preparation. Rough drafts will be due several weeks before the final draft—these will be critiqued, commented on, and then handed back to you in order to help improve your final grade. These rough drafts are worth 10 points each, and are graded pass/fail, meaning you get the 10 points or you get 0 points. **Rough drafts will be handed back with a “0” if they do any of the following:**

1. Ignore the “Style” section of the “Paper Requirements” sheet.
2. Are far shorter than the required length.
3. Ignore the assignment.

I’ll be handing out a more detailed explanations of the paper later in class.

**Attendance Policy** = Students are allowed up to 3 unexcused absences. Any additional unexcused absences will result in a penalty of 2% deducted from the student’s final grade per absence. In other words, if one misses 6 classes (two weeks of class), one’s final grade will be penalized by 6%. Proper documentation such as doctor’s note or a schedule from a CC team coach that mentions specific days must be provided in order to have an absence excused.

Students are required to not only attend physically, but mentally as well. If you insist on doing any of the following, you will be “asked” to leave:

- Showing up without your textbooks
- Text messaging in class

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Screwing around with a laptop
Doing coursework for another class
Carrying on conversations with your neighbors
Being unnecessarily distracting/disruptive

If you are asked to leave for any of the above reasons, your attendance in class will not be recorded.

Aside from some small in-class writing activities, all assignments and reading quizzes will be taken in Moodle, or submitted to dropboxes in the course’s Moodle web page. Therefore in order to participate in class, you must be able to access Moodle. If you need assistance in doing this, contact the CC HelpDesk at 307-268-3648 or at helpdesk@caspercollege.edu. Your CC account gives you access to WebAdvisor, Moodle4Me, MyCC, on-campus labs and Library services.

Required Text, Readings, and Materials:
Everything's an Argument by Lunsford.
The Wadsworth Guide to Research by Miller-Cochran

Class Policies: Last Date to Change to Audit Status or to Withdraw with a W Grade:
Please see most recent Casper College Catalogue.

Student Rights and Responsibilities: Please refer to the Casper College Student Conduct and Judicial Code for information concerning your rights and responsibilities as a Casper College Student.

Chain of Command: If you have any problems with this class, you should first contact the instructor to attempt to solve the problem. If you are not satisfied with the solution offered by the instructor, you should then take the matter through the appropriate chain of command starting with the Department Head/Program Director, the Dean, and lastly the Vice President for Academic Affairs.

Academic Dishonesty: (Cheating & Plagiarism) Casper College demands intellectual honesty. Proven plagiarism or any form of dishonesty associated with the academic process can result in the offender failing the course in which the offense was committed or expulsion from school. See the Casper College Student Code of Conduct for more information on this topic.

Official Means of Communication: Casper College faculty and staff will employ the student's assigned Casper College email account as a primary method of communication. Students are responsible to check their account regularly.

ADA Accommodations Policy: If you need academic accommodations because of a disability, please inform me as soon as possible. See me privately after class, or during my office hours. To request academic accommodations, students must first consult with the college’s Disability Services Counselor located in the Gateway Building, Room 344, (307) 268-2557, bheuer@caspercollege.edu. The Disability Services Counselor is responsible for reviewing documentation provided by students requesting accommodations, determining eligibility for accommodations, and helping students request
and use appropriate accommodations.

**Calendar or schedule indicating course content:** (be as complete here as possible, at least a grid showing week by week topics to be covered, assignments, due dates, readings etc. This can always be modified with a new handout later in the semester – better to send out a revised schedule than to trust verbal announcements by themselves)