CASPER COLLEGE COURSE SYLLABUS

CO/M 1010.05  Public Speaking  Semester/Year: Sp 2016
Lecture Hours: 3  Lab Hours: N/A  Credit Hours: 3
Class Time: 6-8:50 PM  Days: Tuesday  Room: KT 155
Instructor: Doug Hall  Office: KT 146  Phone: 307-268-2496
Email: dhall@caspercollege.edu  Office Hours: 10- 11 MW 9:30 – 11 T/TR

**Course Description:** An introductory course in public speaking. The emphasis is on theory, speech development, and practice as the student is introduced to a variety of speaking situations from impromptu talks to platform speeches. (From the Casper College Catalog, online at caspercollege.edu, accessed 8/21/2008.)

**Statement of Prerequisites:** None

**Course Goal:**
To develop the students’ abilities in the preparation, presentation, reception, and interpretation of oral messages.

**Outcomes:**

CO/M 1010: Public Speaking is designed to LINK TO General Education Requirements and meet program specific objectives. Therefore, success in this course means students will:

**GENERAL EDUCATION OUTCOMES [Gen Ed]**

1. Demonstrate effective oral and written communication
   - Students will be proficient in the reception, analysis, evaluation and interpretation of information and information sources, both oral and written. (see evaluation criteria)
2. Use the scientific method
   - Students will be able to make observations, ask appropriate questions, form a hypothesis, test the hypothesis with research and evidence, form conclusions, and communicate conclusions.
3. Solve problems using critical thinking and creativity
   - Students will be able to critically think about audience-appropriate conventions to creatively prepare and present meaningful oral and written arguments.
4. Demonstrate knowledge of diverse cultures and historical perspectives
   - Demonstrate an understanding of how to communicate appropriately, demonstrating a heightened awareness of diverse cultures.
5. Appreciate aesthetic and creative activities
• Students will be able to demonstrate an appreciation for their world and their place in it through the communication about self, others, and the world in which they exist.

6. Use appropriate technology and information to conduct research
   • Students will be able to select appropriate research conventions to prepare and present meaningful oral and written arguments.
   • Students will be able to select appropriate presentation conventions to prepare and present meaningful oral and written arguments.

7. Describe the value of personal, civic, and social responsibilities
   • Students will be able to demonstrate and describe the value of personal, civic, and social responsibilities by communicating appropriately, demonstrating a heightened awareness of diverse cultures.
   • Students will be able to demonstrate and describe the value of personal, civic, and social responsibilities by ethically analyzing, evaluating, and interpreting information and information sources, both oral and written.
   • Students will be able to demonstrate and describe the value of personal, civic, and social responsibilities by preparing and presenting meaningful oral and written argument

**COURSE SPECIFIC OUTCOMES:**

1. Adapt oral communication skills and messages to a changing environment and audience.
2. Demonstrate effective verbal and nonverbal communication for the intended audience.
3. Design logically structured verbal and nonverbal communication that results in meaning and desired impact for the intended audience.
4. Evaluates the effectiveness of oral communication through active critical listening, and provides constructive verbal/nonverbal feedback.

**Methodology:** Lecture, readings, class discussion, written assignments, quizzes / exams, speech presentations, self-analysis, peer analysis, and peer coaching will be used to both develop and apply skill sets in preparation, presentation, reception and interpretation of oral messages.

**Evaluation Criteria:**

Points will be available as follows:

Online Chapter Quizzes - 27 – 270 pts.
(GEO 1, 3, 4, 6 / CO 1, 2, 3, 4, 5)

Media Presentation “My Bucket List” – 30 pts.
(GEO 1, 2, 3, 4, 5, 6, 7 / CO 1, 2, 3, 4, 5)

Feedback/Coaching/Self Assessment – 12 @ 5 = 60

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<tr>
<th>Total Points – 1,000</th>
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<tbody>
<tr>
<td>1000 – 900 = A</td>
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<tr>
<td>899 – 800 = B</td>
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<tr>
<td>799 – 700 = C</td>
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<tr>
<td>699 - 600 = D</td>
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<td>599 – 0 = F</td>
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Syllabus Originally Created by Terry Rogers
Syllabus amended by Doug Hall
(GEO 1, 2, 3, 4, 5, 6, 7/ CO 1, 2, 3, 4, 5)

Daily Speeches (5-7 minutes, topics assigned by instructor) – 12 @ 20 = 240 pts.  
(GEO 1, 2, 3, 4, 5, 6, 7/ CO 1, 2, 3, 4, 5)

Hurdle Speech (8-10 minutes, 1 informative or 1 Persuasive) – 100 pts.  
(GEO 1, 2, 3, 4, 5, 6, 7/ CO 1, 2, 3, 4, 5)

Rhetorical Analysis – 100 pts.  
(GEO 1, 2, 3, 4, 5, 6, 7/ CO 1, 2, 3, 4, 5)

Attendance/Participation – 200 pts

Class Policies:

Last Date to Change to Audit Status or to Withdraw with a W Grade: The last day to withdraw from this class is by 5:00 pm on Thursday, April 14th. It is the policy of the Communication Department that absolutely no drop slips or petitions will be signed or approved after this date.

REQUIREMENTS TO PASS THE COURSE:

Successful completion of ALL assignments
Successful completion of ALL Daily Speeches
Exemplary Attendance

Required Text, Readings, and Materials:


All formal papers for this course will must be submitted according to the APA Style Manual. (www.purdueowl.com is a great resource for this)

Equipment and ability to capture video and upload to "YouTube.com".

Moodle access.

Ability to access http://www.americanrhetoric.com/

Participation:

CO/M 1010 is both a scholarly and participation class. Your participation, both as a speaker and scholar play a vital role as in any communication course. As a professional student, you are responsible for both your choice to participate or not participate in the class.
CO/M 1010 functions best when students display mutual respect toward each other.

**Attendance:**

Students may miss 2 class periods, no questions asked. Any unexcused absences beyond this mark will result in a reduction of 50 points from the total attendance points possible. Missing on speech days (whether you are slated to speak or not) will result in a zero for that assignment.

**Student Rights and Responsibilities:** Please refer to the Casper College Student Conduct and Judicial Code for information concerning your rights and responsibilities as a Casper College Student.

**Chain of Command:** If you have any problems with this class, you should first contact the instructor in order to solve the problem. If you are not satisfied with the solution offered by the instructor, you should then take your problem through the appropriate chain of command starting with the department head, then the Dean of the School of Social and Behavioral Sciences, and lastly the Vice President for Academic Affairs.

**Academic Dishonesty - Cheating & Plagiarism:** Casper College demands intellectual honesty. Proven plagiarism or any form of dishonesty associated with the academic process can result in the offender failing the course in which the offense was committed or expulsion from school. See the Casper College Student Code of Conduct.

**Official Means of Communication:** Casper College faculty and staff will employ the student’s assigned Casper College email account as a primary method of communication. Students are responsible to check their account regularly.

**ADA Accommodations Policy:** If you need academic accommodations because of a disability, please inform me as soon as possible. See me privately after class, or during my office hours. To request academic accommodations, students must first consult with the college’s Disability Services Counselor located in the Gateway Building, Room 344, (307) 268-2557, bheuer@caspercollege.edu. The Disability Services Counselor is responsible for reviewing documentation provided by students requesting accommodations, determining eligibility for accommodations, and helping students request and use appropriate accommodations.
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<tr>
<th>DATE</th>
<th>CLASS CONTENT</th>
<th>ASSIGN./DUE DATE</th>
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<tbody>
<tr>
<td>1/19/2016</td>
<td>INTRODUCTIONS Chapters 1-2</td>
<td>Rhetorical Analysis / 2/9 Media Bucket List / 2/23</td>
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<tr>
<td>1/26/2016</td>
<td>Chapters 3-5</td>
<td>Quiz set 1 / 2/2</td>
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<td>2/2/2016</td>
<td>Chapters 6-10</td>
<td>Quiz set 2 / 2/9</td>
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<td>2/9/2016</td>
<td>Chapters 11-16 Rhetorical Analysis Due (Moodle)</td>
<td>Quiz set 3 / 2/16</td>
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<td>2/16/2016</td>
<td>Chapters 17 – 22</td>
<td>Quiz set 4 / 2/23</td>
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<td>2/23/2016</td>
<td>Chapters 23-27 Media Bucket List Present</td>
<td>Quiz set 5 / 3/1</td>
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<td>3/8/2016</td>
<td>Rewind/Review/Recap</td>
<td>In-Class Activity</td>
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<td>3/15/2016</td>
<td>SPRING BREAK</td>
<td>Have fun! BE CAREFUL!</td>
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<td>3/22/2016</td>
<td>Daily Speeches</td>
<td>Speech Day</td>
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<td>3/29/2016</td>
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<td>4/5/2016</td>
<td>Daily Speeches</td>
<td>ONLINE</td>
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<td>4/12/2016</td>
<td>APRIL 14th – WITHDRAW DEADLINE Daily Speeches</td>
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<td>4/19/2016</td>
<td>Daily Speeches</td>
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<td>4/26/2016</td>
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<td>5/3/2016</td>
<td>Hurdle Speeches</td>
<td>Hurdle Speech Day</td>
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<td>5/10/2016</td>
<td>FINAL EXAM REGULAR TIME/PLACE</td>
<td>Final Hurdle Speech Attempts</td>
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THIS SCHEDULE IS SUBJECT TO CHANGE. ANY CHANGES TO THE SCHEDULE WILL BE MADE IN PERSON OR THROUGH EMAIL. STUDENTS ARE RESPONSIBLE FOR KEEPING UP WITH THE SEMESTER AND ANY CHANGES THAT MAY OCCUR.