Semester/Year: FALL 2014

Lecture Hours: 3  Lab Hours: 0  Credit Hours: 3

Class Time: Online

Instructor’s Name: Deborah Shugart

Office: BU 208  Office Phone: 268-2062  Email: Moodle Class Communication (MCC) email in the Moodle Homepage for this course

Office Hours: MW 1:00-2:00 pm and MW 3:00-3:30 pm
*Also available by appointment via phone, Skype, or campus office*

Course Description
An introductory survey course providing a broad overview of business related legal topics. Students will be familiarized with the nature and sources of law, court systems, jurisdictions of state and federal courts, small claims court, common law, statutory law, constitutional law, criminal law, torts, contracts, social responsibility, and business ethics. The majority of this course will cover contract law.

Statement of Prerequisites
There are no prerequisites for this course.

Institutional Outcomes
Demonstrate effective oral and written communication
Use the scientific method
Solve problems using critical thinking and creativity
Demonstrate knowledge of diverse cultures and historical perspectives
Appreciate aesthetic and creative activities
Use appropriate technology and information to conduct research
Describe the value of personal, civic, and social responsibilities
Use quantitative analytical skills to evaluate and process numerical data

Program goals
The program seeks to provide students with the informational and research tools necessary to identify a legal issue within a business environment and then respond appropriately to that issue.

Course Goals
This course will familiarize the student with the sources and applications of various laws relevant to the business environment. It will do so by tracing the development of these laws, by giving historical background and by reviewing relevant laws and court decisions.

**Course Objectives**
The course is designed to encourage and develop the student’s legal reasoning and analysis and apply these techniques to the student’s business and personal affairs.

**Methodology**
This is an online class. Delivery of materials, announcements, expectations, quizzes, calendar, and exams will be completed through the Moodle homepage for this class. Any communications will be conducted through the MMC which is located on the right side of the Moodle homepage for this class.

Your feedback is valuable as the instructor uses course evaluations in determining course methodology.

**Evaluation Criteria**

**Four Examinations:** There will be three (3) regular exams and one (1) final exam with each exam being worth 100 points. Each exam has a 90 minute time limit. The lowest exam score will be dropped at the end of the semester. Make-up tests will not be given, as the final is the make-up. Each exam will consist of True/False, Multiple Choice, and Short Answer Essay Questions. Additionally, no exam date extension requests will be granted.

The final exam will be comprehensive in nature, covering all areas studied during the semester.

Exams are open book/open notes. Exams will be open for one week. It is the student’s responsibility to check the open and close dates on Moodle for each exam.

The instructor reserves the right to curve an exam at her discretion. If a curve has been implemented for a particular exam, the instructor reserves the right to determine how to implement that curve. A curve, if implemented, will never hurt a student’s grade.

**Quizzes:** There will be ten (10) quizzes worth 100 points each during the semester. Each quiz will have a 50 minute time limit. Quizzes will consist of True/False and Multiple Choice questions. The student’s lowest quiz grade will be dropped from that student’s Quiz Average. Make-up quizzes will not be given. Additionally, no quiz date extension requests will be granted.

Quizzes are open book/open notes. To allow for the student to learn at his or her own pace, the quizzes will be open for up to one month. It is the student’s responsibility to check the open and close dates on Moodle for each quiz.
There will be no curves for any of the quizzes.

**Assignments:** There are no homework assignments for this class.

**Time Deadlines:** All deadlines for timed submissions of quizzes, exams, and assignments are set for 2:00 pm on Mountain Standard Time. This allows for an appropriate amount of time to contact the help desk and/or the instructor during standard operating work hours should a problem occur.

**Forum Discussion:** Forum Discussion is not mandatory. However, forum discussions will present an opportunity for bonus points towards the next quiz. Because of the opportunity to earn bonus points through forum discussions, no quizzes will receive a curve. Participation must occur during the time period the forum is open for the student to receive any possible bonus points. The instructor will provide feedback or discussion “wrap-up” as needed.

**Paper:** No paper is required for this class.

**Grade Determination:**

- Examination average = 65% of the student’s grade.
- Quiz average = 35% of the student’s grade.

**Required Text, Readings, and Materials**


Roger LeRoy Miller  
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**Class Policies**

**Moodle Homepage:** There is a Moodle homepage for this class. It is the student’s responsibility to check this homepage regularly for announcements, updates, calendar, and course material.

Additionally, all quizzes, exams, and assignments will be administered through this homepage. If the student experiences a problem with this homepage, it is the student’s responsibility to contact the help desk at 307-268-3648 or via email through their homepage at the following URL: [http://www.caspercollege.edu/distance_ed/index.html](http://www.caspercollege.edu/distance_ed/index.html). If technical difficulties arise while the student is
attempting to timely submit a quiz, exam, or assignment, the student must contact the help desk immediately.

If the help desk is unable to correct the technical problem for the student, it is the student’s responsibility to contact this instructor immediately through the MCC if the student is attempting to timely submit a quiz, exam, or assignment. Do not wait until the quiz or exam has closed or the assignment due date and time has passed before seeking assistance. The quiz or exam will not be reopened. The paper will not be accepted with the appropriate grade reduction for a late submission. If the student is having difficulty with Moodle and needs to timely submit an assignment, the student may use this instructor’s Casper College email address (dshugart@caspercollege.edu) as a last resort to submit the assignment on time.

**Time Zone:** All times used in the Moodle homepage for this class are set for Mountain Standard Time.

**Last Date to Change to Audit Status:** See Casper College Catalog. If you decide to change your status to Audit Status, it will be your responsibility to do so. The instructor will not change the student’s status.

**Last Date to Withdraw with a W Grade:** See Casper College Catalog. It is the student’s responsibility to withdraw from the class. The instructor will not withdraw a student.

**Last Date to Drop:** See Casper College Catalog. It is the student’s responsibility to drop the class. The instructor will not drop a student.

**Student Rights and Responsibilities**
Please refer to the Casper College Student Conduct and Judicial Code for information concerning your rights and responsibilities as a Casper College Student. Professional behavior and attitudes is expected during all class discussions.

**Chain of Command**
If the student has any problems with this class, the student should first contact the instructor to attempt to solve the problem. If the student is not satisfied with the solution offered by the instructor, the student should then take the matter through the appropriate chain of command starting with the Department Head/Program Director, the Dean, and lastly the Vice President for Academic Affairs.

**Academic Dishonesty (Cheating & Plagiarism)**
Casper College demands intellectual honesty. Proven plagiarism or any form of dishonesty associated with the academic process can result in the offender failing the course in which the offense was committed or expulsion from school. See the Casper College Student Code of Conduct for more information on this topic.
Official Means of Communication
MCC in the Moodle homepage for this course will be the primary means of communication for this class. MCC is located in the Moodle homepage on the right side of the screen. Additionally, Casper College faculty and staff will employ the student’s assigned Casper College email account as a method of communication. Students are responsible to check their MCC Moodle account and their Casper College email account regularly.

ADA Accommodations Policy
If the student needs academic accommodations because of a disability, please inform the instructor as soon as possible. See the instructor privately after class or during the instructor’s office hours. To request academic accommodations, students must first consult with the college’s Disability Services Counselor located in the Gateway Building, Room 344, (307) 268-2557, bheuer@caspercollege.edu. The Disability Services Counselor is responsible for reviewing documentation provided by students requesting accommodations, determining eligibility for accommodations, and helping students request and use appropriate accommodations.

Course Content with Quiz, Exam, and Assignment Schedule

UNIT 1: THE LEGAL ENVIRONMENT OF BUSINESS: CHAPTERS 1-5

Law and Legal Reasoning: Chapter 1. Business activities and the legal environment; sources of American Law; common law; schools of legal thought; classifications of law; finding primary sources of law; and reading and understanding case law.

Courts and Alternative Dispute Resolution: Chapter 2. The judiciary’s role in American government; basic judicial requirements; state and federal court systems; alternative dispute resolution; and international dispute resolution.
Court Procedures: Chapter 3. Procedural rules; pretrial procedures; the trial; post-trial motions; the appeal; and enforcing the judgment.

Quiz 1 (CH 1, CH 2, & CH 3): Closes at 2:00 pm on Friday, January 30, 2015

Business and the Constitution: Chapter 4. The constitutional powers of government; business and the Bill of Rights; due process and equal protection; and privacy rights.

Business Ethics: Chapter 5. Business ethics; Business ethics and social media; ethical principles and philosophies; making ethical business decisions; and global business ethics.

Quiz 2 (CH 4 & CH 5): Closes at 2:00 pm on Wednesday, February 11, 2015

*Exam 1 (CH 1 – CH 5): Closes at 2:00 pm on Friday, February 13, 2015*

UNIT 2: TORTS AND CRIMES: CHAPTERS 6-10
Torts: Chapter 6. Basis of tort law; intentional torts against persons, business torts, intentional torts against property, unintentional torts (negligence); and defenses to negligence.

Strict Liability and Product Liability: Chapter 7. A review of negligence; defenses; special negligence doctrines and statutes; and strict liability.

Quiz 3 (CH 6 & CH 7): Closes at 2:00 pm on Wednesday, February 25, 2015

Intellectual Property Rights: Chapter 8. Trademarks and related property; patents; copyrights; trade secrets; and international protection for intellectual property.

Internet Law, Social Media, and Privacy: Chapter 9. Internet Law; copyrights in digital information; social media; online defamation; and privacy.

Quiz 4 (CH 8 & CH 9): Closes at 2:00 pm on Friday, March 6, 2015

Criminal Law and Cyber Crime: Chapter 10. Civil law and criminal law; criminal liability; types of crimes; defenses to criminal liability; criminal procedures; and cyber crime.

Quiz 5 (CH 10): Closes at 2:00 pm on Wednesday, March 11, 2015

Exam 2 (CH 6 – CH 10): Closes at 2:00 pm on Friday, March 13, 2015*

Spring Break March 16 – 20, 2015

Nature and Terminology: Chapter 11. Overview of Contract Law; elements of a contract; types of contracts; quasi contracts, and interpretation of contracts.

Agreement in Traditional and E-Contracts: Chapter 12. Agreement; agreement in e-contracts; The Uniform Electronic Transactions Act, and international treaties affecting e-contracts.

Quiz 6 (CH 11 & 12): Closes at 2:00 pm on Monday, March 30, 2015

Consideration: Chapter 13. Elements of consideration; adequacy of consideration; agreements that lack consideration; settlement of claims; and exceptions to the consideration requirement.


Quiz 7 (CH 13 & CH 14): Closes at 2:00 pm on Friday, April 10, 2015

Mistakes, Fraud, and Voluntary Consent: Chapter 15. Mistake; fraudulent misrepresentation; undue influence; duress; and adhesion contracts and unconscionability.
The Writing Requirement and Electronic Records: Chapter 16. Writing requirement: The Statute of Frauds; contracts that require a writing; exceptions to the writing requirement; sufficiency of the writing; the Parole Evidence Rule; and the Statute of Frauds in the international context.

Quiz 8 (CH 15 & CH 16): Closes at 2:00 pm on Friday, April 17, 2015

Third Party Rights: Chapter 17. Assignments and delegations; and third party beneficiaries.

Performance and Discharge in Traditional and E-Contracts: Chapter 18. Conditions; discharge by performance; discharge by agreement; and discharge by operation of law.

Quiz 9 (CH 17 & CH 18): Closes at 2:00 pm on Friday, April 24, 2015

Breach of Contract and Remedies: Chapter 19. Damages; equitable remedies; recovery based on quasi contract; waiver of breach; contract provisions in limiting remedies; and reading and analyzing contracts.

Quiz 10 (CH 19): Closes at 2:00 pm on Friday, May 1, 2015

*Exam 3 (CH 10 – CH 18): Closes at 2:00 pm on Monday, May 4, 2015*

Review for Final: Wednesday, May 6, and Friday, May 8, 2015

*Final Exam (CH 1 – CH 18): Friday, May 8 through Thursday May 14, 2015, at 2:00 pm*