Course Number & Section: HMDV 1000 – 02
Course Title: College Studies*

This is part of a learning community. You must be concurrently enrolled in DVST 0600-05 & DVST 0900-02.

Lecture Hours: 1 Credits: 1

Class Days & Time: Wednesdays, 12-12:50pm

Class Room: Strausner Student Center, CE 116

Instructors: Jill Hughes, MA
Claudia Stewart, MS

Instructors’ Offices: Jill – CE 131
Claudia – PS 126

Office Hours: See syllabi for DVST 0600-05 & DVST 0900-02

Instructor’s Phone: Jill - 268-2383
Claudia – 268-2520

Email: jhughes@caspercollege.edu

Course Description: This course provides a forum for the development of strategies, skills, and techniques that promote success in higher education. Includes an examination of purpose and philosophy of higher education, liberal studies and student interaction with the academic, personal, and cultural diversity of the college environment. Topics include: time management, study techniques, learning styles, test-taking skills, and campus resources.

Specific Objectives: Upon completion of this course students will be able to:
- Understand how they are responsible for their own experiences in college.
- Utilize a variety of techniques to make their own learning meaningful to them based upon their learning styles.
Have a better understanding of time management, note taking, test taking and study habits.

Identify and use a number of resources available on campus.

**Methodology:** May include lecture, videos, class discussion, in and out of class assignments, group projects, quizzes and a final course project.

**Attendance:** Being present and active in class is a key to success. While attendance will not figure into your grade—it will be noted. New material will be presented daily and it is your responsibility to keep up with the schedule.

**Evaluation Criteria:** Your grade will be based upon completion of all assignments given. Students with perfect attendance will also receive an extra 10 points.

<table>
<thead>
<tr>
<th>Criteria</th>
<th>Total Points</th>
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<tbody>
<tr>
<td>Group Presentation</td>
<td>50</td>
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<tr>
<td>Pay It Forward Assignment</td>
<td>25</td>
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<tr>
<td>Note Taking Assignment</td>
<td>25</td>
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<tr>
<td>Campus Resources Project</td>
<td>25</td>
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<tr>
<td>Information Scavenger Hunt</td>
<td>25</td>
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<tr>
<td>Final Course Project</td>
<td>50</td>
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**Total Points** 200

**Grading Scale**

<table>
<thead>
<tr>
<th>Range</th>
<th>Grade</th>
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<tbody>
<tr>
<td>180 – 200</td>
<td>A</td>
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<tr>
<td>160 – 179</td>
<td>B</td>
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<tr>
<td>140 – 159</td>
<td>C</td>
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<tr>
<td>120 – 139</td>
<td>D</td>
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<tr>
<td>&lt; 120</td>
<td>F</td>
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Assorted Handouts

**Accommodations:** It is the policy of Casper College to provide appropriate accommodations to any student with a documented disability. If you have a need for accommodation in this course, please make an appointment to see me at your earliest convenience.
Student’s Rights & Responsibilities: Please refer to your Casper College Student Handbook.

Chain of Command: If you have any problems with this class you should first contact the instructor in order to solve the problem. If you are not satisfied with the solution offered by the instructor, you should then take your problem through the appropriate chain of command starting with the department head, then the division chair, and lastly the vice president for academic affairs.

Academic Dishonesty: Cheating & Plagiarism: Casper College demands intellectual honesty. Proven plagiarism or any form of dishonesty associated with the academic process can result in the offender failing the course in which the offense was committed or expulsion from school. See the Casper College Student Code of Conduct.

Last Day to Withdraw: Friday, November 3, 2006

Topical Outline:

✓ P.O.W.E.R. Learning Method
✓ Time Management
✓ Learning Styles
✓ Note-Taking
✓ Test Taking
✓ Listening Skills
✓ Reading Skills
✓ Public Speaking
✓ Technology and Bibliographic Instruction