Introduction to Health Care and Services

HLTK 1500     Section 01

Semester/Year: Fall 2006

Lecture Hours: 2     Lab Hours: 0     Credit Hours: 2 Semester hours

Instructor’s Name: Heather Huber, RN, MS

Instructor's Contact Information: Office Phone: 268-2279     Email: hhuber@caspercollege.edu
                              Office: Health Science 205

Office Hours: Mondays from 3 to 5 p.m., and Tuesdays from 8 to 10 a.m., and by appointment on Fridays.

Course Description:

This course contains concepts of health care organization, finance, and delivery in the United States. It explores interrelationships among agencies, organizations, and personnel in the delivery of health care. Legal aspects and health care ethics are considered.

Statement of Prerequisites:

None

Course Outcomes:

Upon completion of this course, the student should be able to:

1. describe major characteristics of the U.S. health care system
2. describe the settings in which health care is provided
3. describe the role of personnel who are part of the health care team
4. identify major issues facing the health care professions today
5. identify the sources of financing for U.S. health care
6. describe the responsibilities of those in health care occupations for providing services based on legal and ethical concerns

Methodology:

Readings from text with lecture and discussion in class, handouts, and audiovisual support, assignments for application of topics, and four exams.
Course Requirements:

1. Participation in class is expected; please read assignments prior to class.

2. Attendance is expected. Five attendance quizzes will be administered throughout the semester, and will count for 5 points each.

3. Five bibliography cards will be turned in during the semester, each worth 5 points.

4. An excused absence is required to make up a unit test. Makeup tests must be completed prior to the next week’s class.

Evaluation Criteria:

1. Class participation: based on 5 attendance quizzes, totaling 25 points.

2. Annotated bibliography cards: a total of 5 bibliography cards will be turned in for a total of 25 points.

3. Tests: a total of 4 unit tests will be administered, each worth 100 points.

4. Collaborative testing will be done following the first three tests. No collaborative testing will take place following the 4th test, as this will take place during finals week with 100 minutes allotted for the completion of the test, and the students will be allowed to leave when they are finished. Groups for collaborative testing will be randomly assigned and points will be awarded as follows: Groups for collaborative testing will be randomly assigned and points will be added to each test grade as follows:

   A = 3 points
   B = 2 points
   C = 1 point

Grading Scale:

Each exam will be graded using the following point distribution:

<table>
<thead>
<tr>
<th>Score Range</th>
<th>Grade</th>
</tr>
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<tbody>
<tr>
<td>91 - 100</td>
<td>A</td>
</tr>
<tr>
<td>83 - 90</td>
<td>B</td>
</tr>
<tr>
<td>75 - 89</td>
<td>C</td>
</tr>
<tr>
<td>70 - 74</td>
<td>D*</td>
</tr>
<tr>
<td>69 and below</td>
<td>F*</td>
</tr>
</tbody>
</table>

The final grade in the course is based on total of 450 points. (Four exams = 400 points, attendance quizzes = 25 points, and bibliography cards = 25 points)

<table>
<thead>
<tr>
<th>Score Range</th>
<th>Grade</th>
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<tbody>
<tr>
<td>410 - 450</td>
<td>A</td>
</tr>
<tr>
<td>374 - 409</td>
<td>B</td>
</tr>
<tr>
<td>338 – 373</td>
<td>C</td>
</tr>
<tr>
<td>315 – 337</td>
<td>D*</td>
</tr>
<tr>
<td>314 and below</td>
<td>F*</td>
</tr>
</tbody>
</table>

* Note: These 2 steps of the scale are not considered passing for this course.
Required Text, Readings, and Materials:


Units of Instruction:

I. Introduction, Overview of Health Care, Historical Developments
II. Hospitals
III. Ambulatory Care
IV. Medical Education and Practice
V. Health Care Personnel
VI. Financing Health Care
VII. Managed Care
VIII. Long Term Care
IX. Mental Health Services
X. Public Health Services
XI. Research
XII. Future of Health Care

Last Date to Change to Audit Status or to Withdraw with a W Grade:

November 3, 2006 at 5:00 p.m.

Student Rights and Responsibilities: Please refer to the Casper College Student Conduct and Judicial Code for information concerning your rights and responsibilities as a Casper College Student.

Chain of Command: If you have any problems with this class, you should first contact the instructor in order to solve the problem. If you are not satisfied with the solution offered by the instructor, you should then take your problem through the appropriate chain of command starting with the department head, then the division chair, and lastly the vice president for academic affairs.

Academic Dishonesty - Cheating & Plagiarism: Casper College demands intellectual honesty. Proven plagiarism or any form of dishonesty associated with the academic process can result in the offender failing the course in which the offense was committed or expulsion from school. See the Casper College Student Code of Conduct, Casper College Catalog.

ADA Accommodations Policy: It is the policy of Casper College to provide appropriate accommodations to any student with a documented disability. If you have a need for accommodation in this course, please make an appointment to see me at your earliest convenience.

Conduct: There is an expectation that students will conduct themselves in a civil and respectful manner during class sessions and in individual interactions with their instructors and peers.