COURSE NUMBER & TITLE: EMGT 1530-01 Emergency Planning

SEMESTER/YEAR: Fall 2006

LECTURE HOURS: 2 LABORATORY HOURS: CREDITS: 2

CLASS TIME: 6:00 – 7:50 p.m. T ROOM: PS 117

INSTRUCTOR’S NAME: Stewart Anderson

INSTRUCTOR’S CONTACT INFORMATION:
Office Location: N/A
Office Phone: (w) 235-9205
Email: N/A

OFFICE HOURS: by appointment

COURSE DESCRIPTION: Course is designed to walk participants through development of an emergency operations plan. This will be a team approach on how to create an effective, up-to-date emergency plan that meets local, state, and federal requirements.

STATEMENT OF PREREQUISITES: None

GOAL: Working in teams to sectionalize a jurisdiction’s profile.

OUTCOMES:
1. Creating a risk/hazards analysis on threats to jurisdictions
2. How to add appendices and annexes
3. Use a 5 step process to develop an operational plan for simulated emergency situations.

METHODOLOGY: Lecture and hands on exercises.

EVALUATION CRITERIA: Attendance, participation, written exams, presentations.

REQUIRED TEXTS, READINGS, AND MATERIALS: Provided by Casper Emergency Management Department

CLASS POLICIES:
Last Date to Change to Audit Status: See current Casper College catalog.
Last Date to Withdraw With a W Grade: See current Casper College catalog.

STUDENT’S RIGHTS AND RESPONSIBILITIES: Please refer to the Casper College Student Conduct and Judicial Code for information concerning your rights and responsibilities as a Casper College Student.
Chain of Command: If you have any problems with this class, you should first contact the instructor in order to solve the problem. If you are not satisfied with the solution offered by the instructor, you should then take your problem through the appropriate chain of command starting with the department head, then the division chair, and lastly the vice president for academic affairs.

Academic Dishonesty – Cheating and Plagiarism: Casper College demands intellectual honesty. Proven plagiarism or any form of dishonesty associated with the academic process can result in the offender failing the course in which the offense was committed or expulsion from school. See the Casper College Student Code of Conduct.

ADA Accommodations Policy: It is the policy of Casper College to provide appropriate accommodations to any student with a documented disability. If you have a need for accommodation in this course, please make an appointment to the instructor at your earliest convenience.