Course number and title: ELTR 1980 - Cooperative Work Experience (Electronics)

Lecture Hours: N/A  Lab Hours: N/A  Credit Hours: 1-8 CR - MAX 8

Class Time: N/A  Days: N/A  Room: N/A

Instructor's name: Megan Graham  Phone: 268-2539  E-mail: mgraham@caspercollege.edu

Instructor's office: EI-119  Office hours: M, T, W, Th 11:00 a.m.-12:00 p.m.
M, T, W 5:00-6:00 p.m.

Course Description:
On the job training with a cooperative industrial or commercial electronics maintenance, fabrication or service facility. Eighty hours of work per semester earns one hour of credit.

Statement of Prerequisites:
Permission of the instructor.

Student must be:

1. Enrolled in the electronics program at Casper College.
2. Hired by a cooperating employer in the field of electronics.
3. Student must sign the cooperative agreement

Goal:
To provide the student the opportunity to apply the knowledge learned in the classroom and to increase actual work skills.

Outcomes:
Students will obtain actual work experience in an electronic related position.

Methodology:
As applied to the work situation.

Evaluation Criteria:
The students are evaluated by their supervisors, by periodic visitation and/or communication by college faculty and by a self evaluation.

Required Text, Readings, and Materials:
N/A

Class Policies: Last Date to Change to Audit Status or to Withdraw with a W Grade:
November 3, 2006
Student Rights and Responsibilities:
Student will be paid in accordance with regular pay based upon the appropriate pay level and schedule and will receive hands-on training in the field of electronics. If the student is having difficulties with the work required or employer relations, the student may withdraw at anytime.

The student must:
1) Stay enrolled in Casper College electronics program with a satisfactory academic standing.
2) Provide satisfactory work performance as outlined by the employer.

Chain of Command:
If you have any problems with this class, you should first contact the instructor in order to solve the problem. If you are not satisfied with the solution offered by the instructor, you should then take your problem through the appropriate chain of command starting with the department head, then the division chair, and lastly the vice president for academic affairs.

Academic Dishonesty - Cheating & Plagiarism:
Casper College demands intellectual honesty. Proven plagiarism or any form of dishonesty associated with the academic process can result in the offender failing the course in which the offense was committed or expulsion from school. See the Casper College Student Code of Conduct.

ADA Accommodations Policy:
It is the policy of Casper College to provide appropriate accommodations to any student with a documented disability. If you have a need for accommodation in this course, please make an appointment to see me at your earliest convenience.

Safety: Personal and equipment safety standards will be strictly enforced. It is the individual’s responsibility to develop a safe work attitude.