STAFF ALLIANCE – EXECUTIVE COMMITTEE MEETING  
Thursday, September 10, 2015  
2 p.m. – GW#408H  

Present: Patricia Rohrbeck, Sarah Tooker, Maggie Abbott-Wills, Ann Dalton, Anna Miller, Sarah Schneider, Becky Burton, Shereen Matheson, Karel Mathisen, Erin Siems, Ashley Mikels, and Leanne Sims Loya

I. Approval of minutes from previous meeting  
   a. Approve minutes from August’s meeting – Sarah Tooker made the motion to approve the minutes; Shereen Mathisen seconded the motion, all in favor.

II. Reports  
   A. College Council Report  
      • Per Ann Dalton the following policies have gone the Board for approval - Asset Management & Disposal, Student Account Fees, Change and Petty Cash, and Cash Handling  
   B. Policy Committee Report  
      • Per Ann Dalton the policy is currently working on expanding the following policies – Intellectual Property and Investments.  
   C. Tri-Alliance  
      • Per Ann Dalton the Tri-Alliance met on September 3, 2015 to elect officers and discuss alcohol at the retirement dinner. Leanne Sims Loya, Administrative Alliance Chair-Elect, joined our meeting to give us an overview of the discussion at Tri-Alliance. Per Leanne, through several incarnations, the retirement dinner eventually evolved into a large event, off campus, in which food and alcoholic beverages were served in celebration of those retiring. To assist funding of the beverages, a separate account was created specifically to purchase alcohol. The current practice is that all Alliances pay half of their dues collected to the Activities Committee to supplement this off campus account. As costs continue to rise, the Activities Committee has sought out ways to cut costs while still providing a quality event and are also asking for additional funding. The response from Administrative Alliance was to raise their dues from $10 to $20 annually.
   D. Activities Committee Report  
      • Per Shereen Matheson, the next events are the Fall Bowling event and the Holiday Breakfast.  
   E. Treasurer’s Report  
      • Per Maggie Abbott-Wills the account balance is unchanged from last month at $389.90.  
   F. Employee of the Month Committee Report  
      • Per Ashley Mikels, the committee meets later in September to choose the next 3 recipients.  
   F. Durst Committee Report  
      • No report  
   G. Staff Development Committee Report  
      • Per Sarah Tooker the committee has an account balance of $3,794 after two requests for funds were paid last month at $300 apiece. Four requests are pending.
II. Old Business
   • No report

IV. New Business
A. Dues
   • Per Ann Dalton, to better align with the other Alliances, we will hold a vote at the next All Staff Meeting to raise our voluntary dues from $10 to $20 per member.

B. Ducks in a row for ALL STAFF – Wednesday, September 23, 2015 – 9 am, GW 225
   • Donuts and prizes will be provided.

V. General Discussion
   • Next meeting will be October 15, 2015

VI. Adjournment
   • Anna Miller made the motion to adjourn; Becky Burton seconded the motion, all in favor.