Casper College
Radiography Program
Admissions Checklist
ARE YOU READY TO APPLY?

Complete the following checklist to find out if you are ready to apply for admission to the Radiography Program. If you have any questions, call Jennifer Harshman at 307-268-2587 or email at jharshman@caspercollege.edu.

**STEP ONE**
- Have you applied for admission to Casper College as a classified student with a major in radiography? All transcripts from previous college coursework must be on file in the admissions office.

**STEP TWO**
As of January of the year you are applying for, will you meet the prerequisites or be currently enrolled in the following courses? Midterm grades will be used in the application ranking process if the student has not completed the course by February 15th of the year applying.

- ENGL 1010 English Composition I
- MATH 1400 Pre-Calculus Algebra
- ZOO 2040/2041 Human Anatomy or ZOO 2110 Human Physiology
- HLTK 1200 Medical Terminology
- HLTK 0950 Basic Life Support for Health Care Providers

**STEP THREE**
- Is your cumulative GPA 2.3 or greater?
- Have you observed the activities in a radiology department for a minimum of 8 hours and have completed the program observation form and questions? Call Crystal at 268-2025 to set an appointment. Students will need to complete a non-employee packet and have proof of a current PPD (TB) skin test to observe at the Wyoming Medical Center.
- Can you comply with the Technical Admissions Standards (located in the current Casper College catalog) including CPR certification for the healthcare professional?
- No prior felony convictions – to be eligible to take National Registry. See program director for more information.

**STEP FOUR**
If you have successfully completed all the items on this checklist you are ready to apply for admission to the Radiography Program.
Complete and return the Radiography Program Application for Admission by February 15th. Send two recommendation letters to Jennifer Harshman by February 15th.

- One from your most recent employer addressing: sense of responsibility, reliability, and capability of working with limited supervision and having interest/pride in the job
- One from anyone who can attest to your honesty, sincerity, and the ability to work in a team setting.

*After all of the above steps are completed and you qualify as one of the top applicants, you will be invited in April to interview for admission into the program. Interview selection involves a ranking of cumulative GPA and pre-requisite course grades. (Midterm grades will be used if courses are still in progress) The interview consists of questions that assess communication skills and knowledge of the profession based on your experience during the hospital observation requirement.

**STEP FIVE**
If you are accepted into the program, which starts in May, you must meet the following requirements.

- Complete the Hepatitis B vaccination series: First of the series must be completed prior to the start of clinical education.
- Provide evidence of MMR immunization.
- Pass Wyoming Medical Center’s drug screening prior to starting clinical education. Undergo a background check through the Wyoming Medical Center Human Resources Department.
- Provide evidence of current health insurance and PPD testing each year while in the program.
- Complete a health exam by your physician prior to starting the program.
- Provide evidence of Chicken Pox immunization or provide a signed statement that you have had the chicken pox
- Provide a copy of your current driver’s license.
- Provide proof of the flu shot each fall semester.
- Be 18 years of age at the time you enter the program

It is recommended that if you have not had experience working in a health care setting that you arrange for some volunteer time in a health care facility. Examples include: Long Term Care, hospital, clinic, etc.