RFP #CC473-16
Electricians, Plumbers & Carpenters

Term Contract

This letter is to inform you that our evaluation committee has made a decision on the following “as-needed” services.

**Electricians (pool)**
Sprecher Electric, Casper, WY.
Hedlund Electric L.L.C., Casper, WY.

**Plumbers**
GW Mechanical, Inc., Mills, WY.

**Carpenters**
Hein Construction, Inc., Casper, WY.
Concept Construction, Casper, WY.

This is not an actual award nor a guarantee of work, but a recommended “pool” of companies that we have decided to use for projects meeting the criteria shown in our original RFP. As a need arises our Physical Plant will contact one or more of the above companies with a proposed scope of services. The company or companies will then submit a “not-to-exceed” quotation for the project based on the hourly rates submitted in response to the subject RFP. It is at the discretion of the Physical Plant as far as who to contact for a project and whether they will contact one or several companies for a quotation.

The College does not reimburse for expenses such as travel, mileage, rental car, meals, lodging, etc.

Please submit proof of the following to the Purchasing Department:
- Liability Insurance - see RFP for limits (certificate to show Casper College as additional insured)
- Wyoming Workers Compensation
- Unemployment Insurance

**Note:** All quotes, change orders, invoices or other paperwork submitted to Casper College must refer to the hourly rate quoted in your proposal, and the RFP number which will now be the term contract reference number. In most situations a Casper College Purchase Order is required before the Contractor begins a project.

If you have any questions feel free to contact me.

Sincerely,

[Signature]

Paul Christman, CPPB
Director of Purchasing

pchristman@caspercollege.edu
Ph 307-268-2633
Fax 307-268-2880