FIRST ITEM OF BUSINESS: Approve Minutes:
- A MOTION was made by Trustee Kathy Dolan to accept the Casper College District Board minutes of March 17, 2015 and the Casper College Special District Board Meeting minutes of March 24, 2015, March 25, 2015, March 27, 2015, March 30, 2015, April 6, 2015, and April 14, 2015. The motion was seconded by Trustee Susan Miller. The motion carried.

SECOND ITEM OF BUSINESS: Finance Committee:
- A MOTION was made by Trustee Matthew Loucks to approve the pcard statements and checks written reports as presented by Robyn Landen at the work session. The motion was seconded by Trustee Lauren Griffith. The motion carried.

THIRD ITEM OF BUSINESS: Board President and Casper College President:
- President Walt Nolte recognized and welcomed Yuki Onishi who is Casper College’s 4th Fulbright Scholar. A fifth Fulbright Scholar will be coming to Casper College next year.
- President Walt Nolte introduced Gretchen Wheeler, Communication Instructor and Casper College Center for Learning Through Service Program Director, and Casper College students who took the alternative spring break trip to Las Cruces, New Mexico to look at the impact of immigration both legal and illegal as well as native American and special populations and the impact of that on poverty and social services. She thanked and acknowledged Ann Dalton and Erich Frankland who both volunteered to lead the trip and to make it a deeper and richer learning experience. Students Zarryn Hinchen, Cody Lakner, Tiffany Nguyen, Morgan Squires, Jason Gosselin, Aaron Eger and Yuki Onishi all spoke about their experiences while on the trip. Gretchen Wheeler then thanked the Board of Trustees because of the opportunities the students have had but also because they support the mission of connecting learning to civic engagement and responsibility. She noted that President Nolte has been a great herald for the students from the beginning as he sees the impact and the power of it in the educational system.
- President Nolte introduced Mark Hladik, Learning Center Specialist/Math, and Interim Chair of the Wyoming Eclipse Festival 2017, and Carrie Gomez, from CAEDA, who both presented to the Board of Trustees some questions, ideas, and challenges that Casper College will face in August of 2017.
  - The center line of the solar eclipse will cross through the south end of campus.
  - There needs to be a formal partnership between Casper College and the Astronomical League which is having their convention centered around the eclipse in 2017.
  - Funding for the expenses will need to be considered especially in regards to security who will need to block off all of the entrances to the campus. Only foot traffic will be admitted to campus.
  - Liability insurance needs to be considered.
CASPER COLLEGE DISTRICT BOARD
April 23, 2015
Gateway Building, Room 312B

- How will the campus handle private vendors?
- Students could do service learning by policing the campus after the eclipse is over.
- Campus ambassadors could guide people to different places and segregate the campus into areas for professional astronomers, general public and the media.
- The 2017 fall semester start date is Monday, the 21st, the same day of the eclipse. The eclipse could attract 50,000 or more people.
- Could the dorms be used for housing? Motels and campgrounds are already sold out.
- Do we want to have any Casper College promotional materials?
- The general eclipse preparation committee is going to be on campus May 18th. They would like a representative from the Board of Trustees to join that meeting and become part of the overall planning process.

Carrie Gomez mentioned the following:
- The last total solar eclipse was witnessed in Hawaii in 1991. In 1979 another total solar eclipse crossed the United States in just a handful of states. The last coast to coast pathway was in 1918. We will have an opportunity to view this magnificent site that has not come our way for more than 97 years.
- Eclipse chasers are positioning themselves to be in the best viewing place possible which is Casper College.
- From an economic development viewpoint, this event provides an opportunity to showcase our cities’ and our communities’ assets.
- Faculty and staff are going to need your help to creatively solve any snags that may get in the way of planning. Allow them the latitude to make decisions in real time and flexibility. Facilities and events coordination is key. Recommend staffing accordingly as requests are already coming in.
- Choose to embrace the eclipse with enthusiasm and seize the opportunity that is presented.

The committee is working on all of the problems including the transportation question, population services, including medical issues, etc. The campus might be utilized for the professional eclipse chasers with equipment and hosting events that gear towards presentations in the educational fields as well. Trustee Lauren Griffith volunteered to be on the Eclipse Committee. President Nolte noted costs will have to be recovered and that this seemed to be the kind of request that the Casper College Foundation would make an exception with for their once a year request. He recommend that Mark Hladik and others brief Dr. Divine and let him handle that when he gets here to make a specific request to the Foundation.

Casper College President Walter Nolte highlighted the following board packet informational items:
- Wyoming Business Journal highlighting the new Medical Lab Sciences Bachelor’s degree program that Casper College is doing in cooperation with the University of Wyoming at Casper.
- Article in the Wyoming Business Report about how colleges in Wyoming are working to fill health care shortages. The article also mentions the new Medical Laboratory Sciences Bachelor’s degree at the University of Wyoming at Casper.
- Letter from Dr. Raymond Goldsteen, Director of the Master of Public Health Program at UND stating that UND is excited about the potential to train public health professionals in Wyoming through the program at Casper College.

Other:
- President Nolte mentioned that the College was recently notified that we were exempt from property tax on the Campus Ranch.
- President Nolte will be the Commencement Speaker for 2015 on May 15th.
FOURTH ITEM OF BUSINESS: Academic Services: Tim Wright

- The Casper College Extractive Resources program recently received a donation of simulation software Baker Hughes valued at $44,250.
- Transportation Partners & Logistics is donating a wind hub and loading costs totaling $111,000.
- Global Specialized Services is donating transportation costs of about $5,000 to get the hub to where we need it to be.
- The 15th annual Doornbos Agriculture Lecture Series will feature James P. Owen, founder, and Kent Noble, Executive Director of the Center for Cowboy Ethics and Leadership on Monday, April 27th.
- The Zimmerman Lecture “Wild Yellowstone Bison” was presented 4/21 by Dan Brister.
- Deb Swedberg, Chair of the Math Department, was honored recently at the PTK Honor Society Annual meeting. She was honored as one of 30 outstanding PTK advisors in the country.
- Delina Dority, a biology major who left Casper College in spring 2014, received an extremely prestigious National Science Foundation Graduate Research Fellowship for her graduate studies beginning in the fall in the amount of $100,000.
- Andy Kulikowski, former Casper College and UW at Casper student, has been accepted to grad school at the University of California Santa Cruz and is this year's recipient of the "Outstanding Graduating Senior" award from the UW Dept. of Zoology and Physiology, and the Maggie Murdoch Award.
- Results from the 2015 Phi Rho Pi National Tournament: Of the 58 teams in the tournament the Talkin’ T-Birds took the following Wheeler Division awards (named for our own Gretchen Wheeler, a long time previous Phi Rho Pi President): 2nd place in Debate Sweepstakes and 4th place in Overall Team Sweepstakes. Individual awards included: Kyle Petty - Informative Speaking/Gold Medal and Tyler Pierce - International Public Debate/Gold Medal.
- Dr. Eric Unruh, Dean of the School of Fine Arts and Humanities, an accomplished pianist and also does consulting work for Yamaha Pianos. Together they put together a piece which they will present to different universities and others around the country which includes Berklee College of Music, San Francisco Conservatory of Music, Fullerton College, and UCLA.
- Current Casper College student, Terra Hess, received the Association of Women Geoscientists (AWG) Outstanding Student Award for 2015. She is amongst students from colleges and universities across Colorado, New Mexico, South Dakota, and Wyoming who will also be receiving this award in 2015.
- Lots of musical performances [Redstone Series], art shows, Julius Caesar, Fire Science training, “You Be the Judge,” kids’ Nutrition Carnival, Holocaust Days of Remembrance.
- On April 30th, the Casper Workforce Center and Casper College Student Success Center will collaborate on a Job and College Majors Fair targeting high school youth and traditional age college students, although everyone is welcome. The event is on Thursday, April 30th, from 11 a.m. to 2 p.m. on the 2nd floor of the Gateway Building.

FIFTH ITEM OF BUSINESS: Student Services: Kim Byrd

- Applications for Fall 2015 are up.
- Summer applications are about the same as last year. There are about 300 summer school students.
- New or renamed scholarships that could be used in addition to Hathaway scholarships include:
  - The Trustee Academic Scholarship in the amount of $2,000 per year. Students must have a 3.5 high school GPA, be a full time student at Casper College, take 15 credit hours and maintain a 3.0 GPA. It will be available for 4 semesters, or two years.
  - The Achievement Award is $1,500 per year available for 4 semesters. Students must have a high school GPA of 3.0, take 15 credit hours and maintain a 3.0 GPA.
The Casper College Persistence Award will be based on need for those students who decide to come to Casper College at the last minute.

- Visit Day was April 10th. Almost 100 student attended and some of them brought guests, mostly parents. It was one of the best attended high school visit days that the College has had.
- The Rodeo team is currently in first place. The last event will be May 1st in Laramie. Some of the students have already qualified for events at the CNFR.
- Starting May 1st, some of campus security will be moving from their cars to bikes. One security officer in particular had some police bikes and Mountain Sports tuned them up for free and gave the officers who wanted to ride the bikes free safety lessons.
- Almost 300 students will be walking at Commencement on May 15th.

SIXTH ITEM OF BUSINESS: Administrative Services: Lynnde Colling

- Construction has begun on the relocation of the irrigation ditch on the Casper College Ranch Campus.
- The final stage of landscaping has begun at the Music Building followed by completion of landscaping at the Campus Plaza. Both should be completed by June 30, 2015.
- Aley Hall will be 100% complete in time for summer 2015 classes.
- CapCon projects ranked last year and approved for Level II planning this year should not be updated in the model for construction funding. It will be the responsibility of AICMD (Construction Management) to request funding for the next budget cycle.
- Wheeler Terrace is one of the priorities in the master plan. They will be working on improving the exterior of Wheeler.
- Dynamic Campus, the consulting firm chosen for the system-wide data warehousing and reporting needs analysis, is scheduled to meet with the Wyoming Community College Commission staff on April 30 and deliver a draft of their recommendations. Those recommendations will then be shared with the college presidents and their designees on May 7th in Casper.

SEVENTH ITEM OF BUSINESS: Faculty Senate: Nathan Baker

- Faculty Senate recently held their elections for officers. Effective May 1st, Heath Hornecker will be Chair, Vice-Chair will be Mike Moline, Secretary will remain Jennifer Cowell and Treasurer will remain Erich Frankland. Nathan Baker noted that it had been a pleasure to serve and attend the Board meetings as Faculty Chair.

EIGHTH ITEM OF BUSINESS: Staff Alliance: Ann Dalton

- The Robert O. Durst Classified Staff winner was selected and will be announced at the recognition and retirement dinner. The title of the Durst award was changed to the Robert O. Durst Classified Staff Award and the winner will be announced at the retirement dinner.
- The All Staff meeting is next Wednesday. The will be reviewing the new bylaws and Tri-Alliance Bylaws.

NINTH ITEM OF BUSINESS: Administrative Alliance: Pam Jones

- Nominations are being taken for the vice chair and treasurer office.
- The Outstanding Administrator winner was selected and will be announced at the recognition and retirement dinner.

TENTH ITEM OF BUSINESS: University of Wyoming at Casper: Scott Seville

- No report
ELEVENTH ITEM OF BUSINESS: Student Senate: Kyle Webber

• Kyle Webber stated that two of the goals of Student Senate were accomplished this year. The first was to bump up the number of students who vote and the second was to have a more diverse group of students that apply for Student Senate. The elections this year were run on Moodle and they had 5 to 6 times as many voters this year as they did last year plus there are students from every department on student senate. Kim Byrd thanked Kyle Webber and his team for the good job they have done this year.

TWELFTH ITEM OF BUSINESS: BOCES: Susan Miller

• Trustee Susan Miller noted that the BOCES Board was looking to increase membership from 6 members (3 from the school district and 3 from Casper College) to 8 members total, so 4 from each the school district and from Casper College. She then asked if Board Chair Roy Cohee was willing to appoint a new member. Current appointees from the Casper College District Board of Trustees include Trustee Susan Miller, Trustee Lauren Griffith and Board Chair Cohee. Meetings are held the Monday before the college board meeting at 4 p.m. Trustee Sue Schilling volunteered. Asking if there were any objections from the Board of Trustees, Board Chair Roy Cohee welcomed Trustee Sue Schilling to the BOCES Board. The next meeting is scheduled for Monday, May 18th, at 4 p.m.

THIRTEENTH ITEM OF BUSINESS: WACCT: Kathy Dolan

• The Executive Committee of WACCT along with one college president will be interviewing two candidates for the Executive Director position next week. The WACCT Board has decided not to have a community college summit this coming fall instead allowing the new director time to become acclimated to his job and work on legislative issues, etc.

FOURTEENTH ITEM OF BUSINESS: Action Items:

• A MOTION was made by Trustee Lauren Griffith to approve the 2015-2016 Classified Staff Salary Schedule as presented effective July 1, 2015; Classified staff currently placed on a step within their grade, will be granted a step increase provided that the employee is not currently on step 18. A step will result in an average increase of approximately 2.5% for each of these employees. In addition to these increases, additional compensation will be honored for education and approved reclassification as per policy. It was seconded by Trustee Matthew Loucks. The motion carried.

• A MOTION was made by Trustee Susan Miller to approve the 2015-2016 Faculty Salary Schedule as presented effective July 1, 2015; faculty will move one step from their current placement and the step move will result in an average increase of approximately 1.356%. Additional compensation for education as per policy would be in addition to these increases. The motion was seconded by Trustee Kathy Dolan. The motion carried.

• A MOTION was made by Trustee Kathy Dolan to approve the 2015-2016 Administrative Salary Ranges as presented effective July 1, 2015 to those employed prior to May 1, 2015, providing administrative employees a 1.356% increase. Additional compensation for education and other adjustments as appropriate as per policy would be in addition to this increase. It was seconded by Trustee Sue Schilling. The motion carried.

• A MOTION was made by Trustee Sue Schilling to approve a 1.356% salary increase effective July 1, 2015 for the Vice President of Academic Affairs, Vice President of Student Services, and the Vice President of Administrative Services. It was seconded by Trustee Matthew Loucks. The motion carried.
A MOTION was made by Trustee Matthew Loucks to approve the items listed as surplus property and authorize disposal / sale within applicable guidelines as presented at the work session in a memo dated April 14, 2015 to the Casper College Board of Trustees from Lynnde Colling. It was seconded by Trustee Kathy Dolan. The motion carried.

A MOTION was made by Trustee Lauren Griffith to delete the unnecessary or duplicate policies as presented in the work session. It was seconded by Trustee Sue Schilling. The motion carried.

A MOTION was made by Trustee Matthew Loucks to accept the revised Mission Statement as presented in the work session. It was seconded by Trustee Kathy Dolan. Discussion followed. Trustee Susan Miller stated that there were two amendments that needed to be noted. The first sentence should read “Casper College is a premier, public, comprehensive two-year institution with a primary focus on student success.” Also, further down under VALUES it would read TRUST: Casper College fosters a culture of trust, respect, and open communication.” The revised motion as amended was seconded by Trustee Lauren Griffith. The motion carried.

A MOTION was made by Trustee Susan Miller to reject the claim dated February 11, 2015 that was filed against the College according to the Government Claims Act by the parents of Theodore Weekly, a Casper College student, who perished in a car accident on February 18, 2013. The motion was seconded by Trustee Lauren Griffith. The motion carried.

A MOTION was made by Trustee Kathy Dolan to allow the Casper College District Board of Trustees (lessee) to enter into, and maintain an agreement with Casper College Foundation (lessor) to lease the President’s residence at 2141 S. Cedar, Casper, Wyoming for one dollar per year. The motion was seconded by Trustee Susan Miller.

There will a Special Board Meeting on May 8, 2015 at 2:30 p.m. in GW 404.

The next regular month meeting will be May 19, 2015 at 4 p.m.

The meeting adjourned at 8:17 p.m.

Submitted by,

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Scott Bennion, Secretary