CASPER COLLEGE DISTRICT BOARD  
April 19, 2016  
Gateway Building, Room 312  
7 p.m.

PRESIDING: Roy Cohee

PRESENT: Kathy Dolan, Lauren Griffith, Matthew Loucks, Susan Miller, Sue Schilling

ABSENT: Scott Bennion

GUESTS:

FIRST ITEM OF BUSINESS: Approve Minutes:
• A MOTION was made by Trustee Lauren Griffith to accept the minutes of March 15, 2016. The motion was seconded by Trustee Kathy Dolan. The motion carried.

SECOND ITEM OF BUSINESS: Finance Committee:
• A MOTION was made by Trustee Matthew Loucks to approve payment of the current bills as presented at the work session. The motion was seconded by Trustee Sue Schilling. The motion carried.

THIRD ITEM OF BUSINESS: Board President and Casper College President:
• President Divine introduced Dino Madsen, Medical Lab Technology Instructor, who gave a presentation and update on the Medical Laboratory Technician (MLT) lab science offerings at Casper College.
• Colter Reed, a geology major, gave a presentation on what it is like to be a geology student at Casper College.

Other:
• Heath Hornecker reported on the results of Ropin’ and Riggin’ Days which was recently hosted by Casper College. They will need a big weekend next weekend to move into 2nd place as a team to qualify for the CNFR.

FOURTH ITEM OF BUSINESS: Academic Services: Shawn Powell
• Interim Vice President congratulated the forensics team who recently returned from a National event. They placed 3rd place overall and two students qualified in the gold rounds, Tyler Pierce in the International Public Debate and Lucas Davis in Extemporaneous Speaking.
• Two automotive students qualified for the Skills USA competition in Kentucky which is a national event.
• The college is working with the high school principals on concurrent enrollments and deciding which classes to offer.
• There will be a large weather balloon launch on April 29th at 9 a.m. over at the ECLC. It will be a practice launch for what is going to happen during the eclipse in August of 2017.

FIFTH ITEM OF BUSINESS: Student Services: Kim Byrd
• Enrollment Service office will have booths at Joe Expo.
• Casper College will be hosting a non-traditional information session on May 3rd from 6 p.m. to 8 p.m. to try and get those who have been recently laid off to the college to find out about programs and have any questions they may have answered. Kyla Foltz will be meeting with the Workforce Training Center so that they can be informed about what the College is doing and invite prospective students to that event.
• Donna Sonneson of the Early Childhood Learning Center completed a TANF (Temporary Assistance for Needy Families) Grant through the Department of Education which will help fund a teacher assistant for a couple of years. The grant was offered only to high quality preschool programs.
• The athletic banquet will be held tomorrow night from 6 p.m. to 8 p.m.
• The Director of Financial Aid position is currently open as well as the Director of Student Success.

SIXTH ITEM OF BUSINESS: Administrative Services: Lynnde Colling
• Major maintenance updates
  ✓ The Strausner Hall remodel has now moved to the lower level. The fire suppression system is currently out for bid for the lower level. Discussion has started on furniture and fixtures for the downstairs area.
  ✓ Fire suppression for Liesinger Hall is moving forward.
• An insurance claim was submitted for the 200+ trees that were damaged. They are being replaced on campus through a bid process.
• Discussion has continued concerning the visual arts building and a revisit for the site location.

SEVENTH ITEM OF BUSINESS: Faculty Senate: Heath Hornecker
• Mike Moline was elected chair of Faculty Senate last week and Jennifer Cowell will serve as the Vice Chair.
• Faculty Senate is discussing gen ed issues as far as what constitutes a general education course, and they are looking at general studies degrees and what the makeup of those should be and are discussing a general education certificate.

EIGHTH ITEM OF BUSINESS: Staff Alliance: Ann Dalton
• Elections for staff alliance positions is tomorrow.
• The Robert O. Durst Classified Staff award will be given out on May 6th.

NINTH ITEM OF BUSINESS: Administrative Alliance: Leanne Loya
• The Outstanding Administrator of the Year has been selected and will be awarded at the retirement dinner.
• New positions will be elected tomorrow.

TENTH ITEM OF BUSINESS: University of Wyoming at Casper: Scott Seville
• Program updates:
  ✓ Student applications are being received until April 20th for the Master of Counselor Education program. Mid-May they will be bringing in finalists for onsite interviews. Students will be selected to start in a cohort in the Fall of 2016 in Casper. There are ads posted for two faculty positions who will start this fall.
  ✓ An update was given on programs in the education college. In response to several factors, two faculty in the elementary ed program will be moving to Laramie. Dr. John Kambutu who has been serving as the Department Chair in Educational Studies has been asked to move to Laramie because they want an onsite department chair. Lydia Nganga has been offered a position in Laramie as well. Jason Katzmann will teach into the elementary program. The Dean has expressed a commitment to maintaining the elementary ed program and serving students here in Casper and Natrona County.
  ✓ There is an interest in merging the tech ed programs and the ag ed programs which would be an opportunity for many ag students in Casper to move on towards a bachelor’s degree in education as an option for them.
The Wyoming Undergraduate Research Day as well as the Wyoming Inbre All State Conference will be held next week. Several faculty and students will be attending.

President Divine was thanked for giving the Commencement Address at UW Casper this year.

ELEVENTH ITEM OF BUSINESS: Student Senate: Jordan Gill

Student Senate had Casino night last week which was a big success. Over 200 students came to the event. There was lots positive feedback.

Annamaria Kodalonis is the upcoming Student Senate president.

TWELFTH ITEM OF BUSINESS: BOCES: Susan Miller

BOCES met yesterday and approved grants for the veterans group, the Tate speaker series, a sign language conference, and partial funding for the Jazz Festival.

THIRTEENTH ITEM OF BUSINESS: WACCT: Kathy Dolan

No report.

FOURTEENTH ITEM OF BUSINESS: New Business

None

FIFTEENTH ITEM OF BUSINESS: Action Items:

A motion was made by Trustee Susan Miller to approve the Foundations of Interprofessional Health Care Certificate as presented to the Board of Trustees at the work session. The motion was seconded by Trustee Kathy Dolan. All Trustees present approved the motion with the exception of Trustee Matthew Dolan who voted against the certificate. The motion carried.

A motion was made by Trustee Kathy Dolan to approve the recommendation that there be no salary increases and retain current placement for Classified Staff. The 2017 Classified Staff (non-exempt) Compensation Schedule will remain unchanged from 2016. However, the Board recommends that the college honor education movement and reclassification as per policy. The motion was seconded by Trustee Matthew Loucks. The motion carried.

A motion was made by Trustee Lauren Griffith to approve the recommendation that there be no salary increase retain current placement for faculty. The 2017 Faculty Compensation Schedule will remain unchanged from 2016. The Board recommends that the college honor educational movement and reclassification as per policy. The motion was seconded by Trustee Sue Schilling. The motion carried.

A motion was made by Trustee Sue Schilling to approve the recommendation that there be no salary increases retain current placement for Administrative Staff. The 2017 Administrative Staff exempt Compensation Structure will remain unchanged from 2016. However, the Board recommends that the college honor educational movement and reclassifications as per policy. The motion was seconded by Trustee Lauren Griffith. The motion carried.

A motion was made by Trustee Susan Miller to approve the recommendation that there be no salary increases for the Vice President, Academic Affairs, Vice President, Student Services, and Vice President, Administrative Services. The 2017 Administrative Staff exempt Compensation Structure
will remain unchanged from 2016. However, the Board recommends that the college honor educational movement and reclassifications as per policy. The motion was seconded by Trustee Kathy Dolan. Trustee Susan Miller asked to put in the record that we all know the difficulty that the state is having with budgets at this time and she thinks it is prudent all of us have to recognize that money is tight all over the state and it is unfortunate but they don’t feel that there is any extra money as we have all gotten a decrease in what the state has been giving us and have quite uncertainty about what future income will be and to maintain current salary schedules. Trustee Sue Schilling noted how much the Trustees appreciate the professionals and the work that they do. Board Chair Roy Cohee solicited an amendment to include the President in that language which was received. The amended motion was seconded by Trustee Kathy Dolan seconded. The amended motion carried.

- A motion was made by Trustee Matthew Loucks to approve the disposal of items declared surplus as discussed by Vice President Colling and to proceed with the disposal as determined by the administration and in accordance with appropriate requirements. The motion was seconded by Trustee Lauren Griffith. The motion carried. Trustee Matthew Loucks verified for the record that it was a Ford E350 van.

- Trustee Susan Miller appreciated the hard work and thought that went into the presentation in the work session by the Tri Alliance concerning the early retirement program. Her motion was that given the current budget situation the Board couldn’t take any action at this point and that there is already a plan in place that will go on for the next several years. She didn’t recommend accepting the presentation but stated that the information would be helpful as to what the future retirement could possibly hold. Board President Roy Cohee suggested a motion to table the motion to the September or October work session. Trustee Miller stated that the Board couldn’t make any kind of commitment this year at all on it given the current condition of the budget and that it might be several years into the future until there might be a possibility of moving forward and that the current plan is in place for the next 4 years. She said the Board could continue to look at it as circumstances could change or even in our current plan to look at what happens in the future which is subject to the income that is available. Trustee Roy Cohee then suggested a motion to table the motion and that the motion could be brought down at any time the board chooses. The motion was seconded by Trustee Kathy Dolan. Discussion followed. The motion was tabled by Trustee Lauren Griffith. The motion to table the proposed Early Retirement Program carried.

The next meeting will be May 17, 2016.

The meeting adjourned at 8:10 p.m.

Submitted by,

Scott Bennion, Secretary