CASPER COLLEGE DISTRICT BOARD
March 17, 2015
Gateway Building, Room 312B

PRESIDING: Roy Cohee

PRESENT: Scott Bennion, Roy Cohee, Kathy Dolan, Matthew Loucks, Susan Miller, Sue Schilling

ABSENT: Lauren Griffith

GUESTS: Leslie Blythe, Rock Mountain Power

FIRST ITEM OF BUSINESS: Approve Minutes:
• A MOTION was made by Trustee Scott Bennion to accept the minutes of February 17, 2015 and March 6, 2015. The motion was seconded by Trustee Sue Schilling. The motion carried.

SECOND ITEM OF BUSINESS: Finance Committee:
• A MOTION was made by Trustee Matthew Loucks to approve the financial reports, pcard statements and checks written as presented by Robyn Landen at the work session. The motion was seconded by Trustee Sue Schilling. The motion carried.

THIRD ITEM OF BUSINESS: Board President and Casper College President:
• Leslie Blythe from Rocky Mountain Power presented Board President Roy Cohee with an incentive check for close to $66,500. She stated that Casper College has been a leader in energy efficiency and noted that Casper College was the first organization to take a lead in energy efficiency years ago, recognizing Mike Sawyer, Facilities Operation Director. The cost savings per year the Student Union Building will be approximately $57,500.

Casper College President Walter Nolte highlighted the following board packet informational items:
• Spring Hathaway Report
• Fall 2014 Veteran numbers report
• Article in the Wyoming Business Report highlighting the TAACCCT recently awarded to Casper College.
• Recent legislative session
  ✓ $15 million in challenge endowment match funds will be released in the 2016 session by the legislature. A portion of those funds will be divided by the seven community colleges.
  ✓ Footnotes in the budget call for a Joint Appropriations Committee interim study of community colleges which may result in having a task force looking at the funding model for community colleges. This footnote is in lieu of HB 118.
  ✓ A Master Degree in Counseling was approved.
  ✓ The Wyoming Investment in Nursing Act deadline date was extended.
  ✓ There was discussion during the legislative session about HB101 which would have made the charter school process the responsibility of the Wyoming Community College Commission. The bill eventually failed.
  ✓ The Wyoming Repeal Gun Free Zone Act failed in the Senate on its third reading by a significant vote.
  ✓ There were four Hathaway bills proposed in the session. The only one that made it through the process was minoring tweaking of the Hathaway requirement for eligibility for students who received a GED for high school completion.
• Senator Bill Landen sponsored a Veterans Instate Tuition residency bill that brought us in conformity with federal regulations.
Other:

- Trustee Susan Miller noted that three presidential candidates would be coming in to interview next week. She encouraged everyone’s attendance and participation in the process.

FOURTH ITEM OF BUSINESS: Academic Services: Tim Wright

- In late February in Colorado Springs, the Casper College Forensics Team won team sweepstakes by beating Arizona State University, University of Utah, University of Texas-El Paso, and Western Wyoming Community College. Casper College had five individual firsts and five seconds.
- Earlier this month Math Department faculty, Mark Kuhlman and Kendall Jacobs, and our Elementary Education students, held a Math Carnival attended by over 40 kids. The next Math Carnival is scheduled for November 2015.
- Wyoming Machinery recently donated $10,000 for our Diesel Technology program.
- Dr. Kelsey Phillips’s Principles of Nutrition class will put on a Children’s Nutrition Carnival March 31st and April 2nd from 9 a.m. to 11 a.m.
- There will be an Open House for the Tate Geological Museum’s spring art show on March 27th from 4 p.m. to 6 p.m. which will feature ceramics from faculty Mike Olson’s and Ryan Olsen’s Casper College ceramics classes.
- Beginning April 9th, director Dr. Bill Conte and the Theatre Department will present Shakespeare’s Julius Ceasar re-imagined as warring Mafia factions in the 1940s New York.
- Casper College Addictionology and the University of Wyoming at Casper Social Work departments will host “Walking in Two Worlds” on March 26th from 9 a.m. to noon in Strausner Hall. The speaker will be Mr. Will Peters of the Lakota Nation.

FIFTH ITEM OF BUSINESS: Student Services: Kim Byrd

- A Board Report from Kim Byrd was handed out to the Board of Trustees in Kim Byrd’s absence. The report contained recent information regarding enrollment services, March and April upcoming events, current enrollment numbers, campus housing residency percentages, upcoming student activities and dates, intramurals, early childhood learning center activities and wellness center information.

SIXTH ITEM OF BUSINESS: Administrative Services: Lynnde Colling

- The Construction Management Division has set up the first planning meeting for the visual arts building for April 6th. Matt Kiven will be here from the Construction Management Division to meet with Lynnde Colling, Dr. Unruh, Mike Olson, President Nolte, and others.
- Plans have been drawn up for the renovation of Strausner Hall. The building will have to be brought up to code for fire suppression as well. It is planned to have all of the English Department relocate to Strausner Hall. Gearup will be moving upstairs.
- Preliminary review of the renovation requests total over $2M. Some of the requests on the list were rolled forward from last year. Some of the requests cannot be funded by major maintenance funds such as asphalt work that is no longer covered by state major maintenance.
- The April revenue bond payment in the amount of $1.1M plus is due April 15th.
- The budget allocation for next year may be slightly increased.

SEVENTH ITEM OF BUSINESS: Faculty Senate: Nathan Baker

- No report.

EIGHTH ITEM OF BUSINESS: Staff Alliance: Lisa Brown

- Megan Schafer is the March Employee of the Month.
- Six nominations have been received for the Robert O. Durst Classified Staff Award.
CASPER COLLEGE DISTRICT BOARD
March 17, 2015
Gateway Building, Room 312B

• The updated bylaws will be sent out for feedback.
• There are funds left in the staff development fund. Five awards were approved last month.

NINTH ITEM OF BUSINESS: Administrative Alliance: Pam Jones
• Outstanding Administrator Award nominees are Tammy Frankland, Dean of School of Health Science, Tracey Hasely, Director of Student Health, Elliott Ramage, Associate Director of Donor Relations in the Foundation Office, Leanne Sims, Student Success Counselor, and Nicholas Whipps, Student Activities Director. The winner will be announced tomorrow at the monthly meeting and campus wide soon after.
• Administrative Alliance voted to raise dues to $20 effective August, 2015.
• The Tri-Alliance is working together on a membership drive to be held at the welcome back breakfast in the fall.

TENTH ITEM OF BUSINESS: University of Wyoming at Casper: Scott Seville
• The University of Wyoming at Casper Medical Laboratory Sciences program is in search for a second faculty member.
• Funding was received for a Masters of Counselor Education program. The funding is initially for one year. It has been very well received.
• The University of Wyoming at Casper is currently in search for a Director. Three candidates came to campus last week and the week before. A decision has not been made yet. Dr. Seville thanked everyone who turned out for the presentations and provided feedback.
• The Saturday University will be in Casper on April 11th from 9:30 a.m. to 2 p.m. in which the University brings in their top lecturers, scientists, humanities faculty to give presentations to communities. The focus on April 11th will be on public schools.

ELEVENTH ITEM OF BUSINESS: Student Senate: Kyle Webber
• No report.

TWELFTH ITEM OF BUSINESS: BOCES: Susan Miller
• BOCES met yesterday and made several changes. The most recent program was students could take up to 9 credits per semester. BOCES funds are decreasing due to increasing tuition and increasing student participation and adjustments had to be made. The new agenda going forward is that 9th grade students may take one course in their ninth grade year and they can also take one summer school course. Sophomores would be allowed to take one course in the fall, one course in the spring and one course in the summer. Juniors and seniors would be allowed to take two courses in the fall and two courses in the spring. BOCES also changed that if a student receives an “F” in the class or if they withdraw after the withdrawal date, then next time they want to take a course through BOCES they have to take the ONCOURSE class and they would only be allowed to take one course that semester. Remedial classes through high school are not covered. One class at the end of a student’s senior year during summer school will be allowed to encourage students to continue at the college in the fall. Students will be allowed to take a remedial class in math or English during the summer for the one college course. All of the one credit classes in music and physical education were cut out as several students took those classes and they didn’t finish. Students can take additional courses if they pay for them.
• Board Chair Roy Cohee stated that at the recent BOCES meeting there was some discussion regarding the inability to make a quorum and at some point they may decide to appoint four members from each board in order to make a quorum of five.

THIRTEENTH ITEM OF BUSINESS: WACCT: Kathy Dolan
• The Executive Director of the WACCT, Steve Bahmer, is leaving the state at the end of May. WACCT will be searching for a replacement.
• The Wyoming Community College Summit will be held in Cody, Wyoming either the last week of September or the first weekend in October.

FOURTEENTH ITEM OF BUSINESS: Action Items:
• A MOTION was made by Trustee Scott Bennion to approve the renaming of the “Gertrude Krampert Theatre” to the “Gertrude Krampert Center for Theatre and Dance.” The motion was seconded by Trustee Matthew Loucks. President Nolte said that the reason for doing this was when the Gertrude Krampert Theatre was first constructed there was one venue, and now there are three venues within the Theatre so it becomes somewhat confusing with the three different venues, so the overall name as proposed by the Theatre Department in that school is the “Gertrude Krampert Center for Theatre and Dance.” The motion carried.

• A MOTION was made by Trustee Matthew Loucks to accept the engine and training from Wyoming Machinery and to declare as surplus four 1976 Labvolt hydraulic trainers and their transfer to Wyoming Machinery for no consideration. The motion was seconded by Trustee Kathy Dolan. The motion carried.

• A MOTION was made by Trustee Kathy Dolan to approve the Resolution of the Board of Trustees of Casper Community College District to transfer, endorse, sell, assign, set over, and deliver any and all shares of stock, bonds, options, ventures, notes, evidence of indebtedness or other securities now or hereafter standing in the name of or owned by this corporation and to make, execute, and deliver, any and all written instruments necessary or proper to effectuate the authority hereby converted. The motion was seconded by Trustee Susan Miller. The motion carried.

• A MOTION was made by Trustee Susan Miller to approve the skid mounted cabin listed as surplus property and authorize disposal / sale within applicable guidelines. The motion was seconded by Trustee Sue Schilling. The motion carried.

The next meeting will be Thursday, April 23, 2015.

The meeting adjourned at 7:45 p.m.

Submitted by,

___________________
Scott Bennion, Secretary