PRESIDING: Scott Bennion

PRESENT: Kathy Dolan, Susan Miller, Sue Schilling

ABSENT: Roy Cohee, Lauren Griffith, Matthew Loucks

FIRST ITEM OF BUSINESS: Approve Minutes:
• A MOTION was made by Trustee Kathy Dolan to accept the minutes of February 16, 2016. The motion was seconded by Trustee Sue Schilling. The motion carried.

SECOND ITEM OF BUSINESS: Finance Committee:
• A MOTION was made by Trustee Susan Miller to approve the bills and the finance reports as presented at the work session. The motion was seconded by Trustee Kathy Dolan. The motion carried.

THIRD ITEM OF BUSINESS: Board President and Casper College President:
• No report.

Other:
• Kent Brooks, Director of Information Technology, recognized and introduced Albert Calvet and Jordi Vila from Barcelona, Spain, from the software company, Open Drako. They were on campus to demo some software for the College.
• The Board of Trustees recognized Janet de Vries, Jim Porter, and Representative Bunky Loucks for their work in getting the Masters of Counselor Education program passed at the State Legislature recently.
• Trustee Sue Schilling recognized Ann Dalton, Mike McLemore, Russell Hawley, Leanna Loya, Laurie Weaver, Susan Miller, and Jordan Gill for being nominated for the Wyoming Association of Community College awards.

FOURTH ITEM OF BUSINESS: Academic Services: Shawn Powell
• There are Casper College students currently in New Orleans doing service learning projects during spring break.
• The forensics team is overseas at an International Tournament.
• There will be a Complete College Wyoming meeting on campus April 29th.
• The Deans will be meeting tomorrow with the Principals from the high schools to discuss concurrent enrollment.

FIFTH ITEM OF BUSINESS: Student Services: Kim Byrd
• Enrollment Services had booths recently at the Jazz Festival, the Fine Arts Visit Day, the state wrestling tournaments, and the state basketball tournaments.
• There have been several tours recently including one in which 125 students from CY Jr. High came to the campus and had instructors talk to them about what the college has to offer. They would like to make that an annual event. There were students from Lusk in town for the state basketball tournament who went on a similar tour.
• There were 55 parents and students who attended the FAFSA filing frenzy. Ten $100 scholarships were given out.
• Jordan Gill, our student senate president, received the WACCT Student of the Year award.
CASPER COLLEGE DISTRICT BOARD  
March 15, 2016  
Gateway Building, Room 312  
7 p.m.

- Dwight Gunnaire was named Coach of the Year for the Women’s Basketball team.
- There was not a good response rate to the survey of students who had applied to Casper College but didn’t matriculate. Thirty-one students responded and of those 31 there were 3 who enrolled at a different school. A high percentage (83%) of those students indicated that they plan to reapply for admission to Casper College in the future and 62% asked for someone to contact them from the College.

SIXTH ITEM OF BUSINESS: Administrative Services: Lynnde Colling
- As part of the state reporting project, a consultant for the State of Wyoming, Adam Lange, spent time in several departments helping rewrite and design reports that the College has been using for Web Intelligence. He is spending time at each community college throughout the state.
- The college met with MOA Architecture in March concerning the Visual Arts project. They are working on some conceptual building designs and looking at an alternative site placement. The final building assessment and the report of the safety analysis done last February will be shared with President Divine and the Board of Trustees.

SEVENTH ITEM OF BUSINESS: Faculty Senate: Heath Hornecker
- Faculty Senate recently met.
  ✓ Faculty development grants were discussed.
  ✓ Discussion was held concerning the Shanklin Faculty Award and the process in which nominees and winners are selected.
  ✓ Discussion was held concerning the early retirement incentive.
  ✓ Discussion was held concerning faculty senate elections. There are some current senators whose terms will expire at the end of the spring. They also began talking about the chair, vice chair, treasurer, and secretary positions for next year.

EIGHTH ITEM OF BUSINESS: Staff Alliance: Ann Dalton
- The eight nominees for the Robert O. Durst Classified Staff award are Toshia McIntyre, Deborah Kuhn, Jennifer Pepple, Nita Romero, Steve Amijo, Lupe Kerr, Dave Mondle, and Libby Ngo. They will vote on the nominations next Thursday. The winner will be announced at the Retirement Dinner.
- Staff elections will be held on April 20th.

NINTH ITEM OF BUSINESS: Administrative Alliance: Leanne Loya
- Nominees for the Outstanding Administrator Award are Paul Christman, Grant Wilson, Lesley Travers, Lisa Goss, Rachel Chadderdon, Trevor Mahlum, Tammy Frankland, Mike Sawyer, and David Siemens. A selection committee will be formed to pick from those individuals.
- Administrative Alliance has been talking about the Early Retirement Incentive which will be presented to the Board of Trustees in April.

TENTH ITEM OF BUSINESS: University of Wyoming at Casper: Scott Seville
- No report.

ELEVENTH ITEM OF BUSINESS: Student Senate: Jordan Gill
- Vice President Kim Byrd presented in Jordan Gill’s absence. Student Senate recently held elections.
  ✓ President is Annamaria Kodalonis
  ✓ Vice President Cody Lackner
  ✓ Secretary is Matthew Winterholler
  ✓ Public Relations is Catalina Pedroza
Treasurer is Ashley Parker
✓ Three sophomore representatives were elected as well.
They will start participating in senate and learn what they need to do before the fall semester.

TWELFTH ITEM OF BUSINESS: BOCES: Lauren Griffith
• In Lauren Griffith’s absence, Trustee Susan Miller reported that BOCES will meet next week.

THIRTEENTH ITEM OF BUSINESS: WACCT: Kathy Dolan
• The education seminars recently held in Cheyenne concerning campus security were excellent.
• The new data collection system will be very positive to all the colleges moving forward.
• There were several trustees visiting with legislatures during the process and they were successful with the passage of HB80 which passed unanimously.
• Trustee Susan Miller was nominated for Trustee of the Year.

FOURTEENTH ITEM OF BUSINESS: New Business
• None.

FIFTEENTH ITEM OF BUSINESS: Action Items:
• A MOTION was made by Trustee Kathy Dolan to accept the mandatory student fees, course fees, and payment extension fees for the 2016/17 academic year as recommended in a memo to the Board of Trustees from Vice President Lynnde Colling effective July 1, 2016. The motion was seconded by Trustee Sue Schilling. The motion carried.
• A MOTION was made by Trustee Susan Miller to accept the FY 2017 tuition as recommended by Wyoming Community College Commission at their upcoming meeting on March 21st meeting. The motion was seconded by Trustee Sue Schilling. The motion carried.
• A MOTION was made by Trustee Sue Schilling to accept the Intellectual Property Policy as presented in the work session. The motion was seconded by Trustee Kathy Dolan. The motion carried.
• A MOTION was made by Trustee Susan Miller to accept the Alcohol and Drug Free College Policy to be effective July 1, 2016, as presented in the work session with the following additions that were discussed that weren’t in the printout in the board packet.
  ✓ Under 5.1 add the ranch manager’s residence to the exemption.
  ✓ The Director of Security is to be notified after an event has been approved by the President under 7.1.2.
The motion was seconded by Trustee Sue Schilling. The motion carried.

The next meeting will be April 19, 2016.

The meeting adjourned at 7:25 p.m.

Submitted by,

Scott Bennion, Secretary