CASPER COLLEGE DISTRICT BOARD  
January 26, 2016  
Gateway Building, Room 312  
7 p.m.

PRESIDING: Lauren Griffith

PRESENT: Scott Bennion, Kathy Dolan, Matthew Loucks, Susan Miller, Sue Schilling

ABSENT: Roy Cohee

GUESTS: Darry Voigt

FIRST ITEM OF BUSINESS: Approve Minutes:
• A MOTION was made by Trustee Scott Bennion to accept the minutes of December 17, 2015. The motion was seconded by Trustee Susan Miller. The motion carried.

SECOND ITEM OF BUSINESS: Finance Committee:
• A MOTION was made by Trustee Matthew Loucks to accept the financial reports as presented earlier in the work session. The motion was seconded by Trustee Sue Schilling. The motion carried.

THIRD ITEM OF BUSINESS: Board President and Casper College President:
• Casper College President Darren Divine introduced Chris Lorenzen as the new Public Relations Director for Casper College. He will be starting his new position February 1st.
• Casper College President Darren Divine introduced Vicki Pollock, Coordinator of the OLLI Program, along with Laurie Fletcher, an instructor and student in the program. They both visited with the Board about the OLLI Program which has been on campus for 10 years and targets people aged 50+ but anyone who is 18 can become a member. The Casper College OLLI program is the only program of its kind in Wyoming and is one of only four OLLI programs associated with two-year colleges. In 2007 there were 6 classes and 18 members and currently there are 530 members and between 40 and 50 classes. Laurie Fletcher visited about her experiences as a student as well as an instructor.

FOURTH ITEM OF BUSINESS: Academic Services: Shawn Powell
• U.S. Senator John Barrasso was on campus yesterday visiting 3 political science classes and a family law class.
• The Humanities Festival and the Kinser Jazz Festival will be held in February.
• The Forensics Tournament will be held February 11th-14th with 6-8 teams competing on campus.
• The college is establishing a diversity committee and soliciting members to be on that committee.

FIFTH ITEM OF BUSINESS: Student Services: Darry Voigt for Kim Byrd
• Enrollment figures as of January 25th
  ✓ Current semester full time students are 1,549 compared to 1,510 Spring of 2015
  ✓ Part time students are currently at 1,639 students compared to 1,719 spring 2015
  ✓ Current FTE is 2,714.8 compared to 2,696.93 spring 2015, up 17.87 FTE
• There were 141 diplomas and 53 certificates awarded in December.
• E transcripts went live December 17th. Students can now go online, request a transcript, and have it sent out in 3-4 minutes on average / 24/7. Feedback has been positive.
• The Student Success Center sent out 662 postcards to the new Spring 2016 applicants regarding coaching and encouraging students to call if they need assistance.
• Monita Crosley, the Social Work Intern in Student Success, received notice from a Casper College Institutional Review Board that they approved her application titled “Student success, persistence and achievement through coaching as evidenced by LASSI”.

• Housing
  ✓ Residence Halls are at 89% occupancy
  ✓ Wheeler Terrace is at 92% occupancy
  ✓ Civic Apartments are at 75% occupancy
  ✓ Thorson Apartments are at 63% occupancy
  There are waiting lists for the apartments. Generally the lists are created in the fall. They are having to contact a lot of people and many of them are currently in full time leases. They do feel that they will fill most of the spots before the semester is up.
• ECLC is participating in a fund raiser at the Pizza Ranch on February 18th.

SIXTH ITEM OF BUSINESS: Administrative Services: Lynnde Colling
• The initial meeting for the visual arts building planning was held with Lynnde Colling, several instructors, facilities, the State of Wyoming A&I, and MOA Architects, the architect hired to provide the college with planning guidance. The next meeting will be February 9th & 10th at which time they will bring in an industrial safety person who has been strongly recommended and well known in her field.
• Requests from campus for renovations have been submitted and will be compiled. Funding sources for those requests will be reviewed and discussion will be held as to whether or not the requests will be funded.
• The FY17 budget process has been started. Lynnde Colling will be sharing that information shortly.
• There has been a very preliminary response to the Wyoming Community College Commission’s request for information from all of the community colleges concerning setting and charging tuition.

SEVENTH ITEM OF BUSINESS: Faculty Senate: Heath Hornecker
• Faculty Senate met last night.
  ✓ Kent Brooks attended and gave an IT update.
  ✓ Laurie Weaver discussed the general ed assessment that is being done.
  ✓ Early retirement was discussed.

EIGHTH ITEM OF BUSINESS: Staff Alliance: Ann Dalton
• Staff Alliance donated money to the Ron Mathisen Scholarship.
• Melissa Stahley-Cummings attended the meeting and visited with staff alliance about assessment.
• The retirement dinner is Friday, May 6th.
• Employee of the Month is Becky Wise from the Foundation Office.

NINTH ITEM OF BUSINESS: Administrative Alliance: Leanne Loya
• No report.

TENTH ITEM OF BUSINESS: University of Wyoming at Casper: Scott Seville
• No report.

ELEVENTH ITEM OF BUSINESS: Student Senate: Jordan Gill
• Student Senate is starting to work on elections. A new senate should be elected by the end of April.

TWELFTH ITEM OF BUSINESS: BOCES: Susan Miller
• The preliminary budget was presented at the last budget meeting. Funding for next year was discussed.
THIRTEENTH ITEM OF BUSINESS: WACCT: Kathy Dolan
• There will be a WACCT meeting in Cheyenne on February 17th and there will be a Trustee Education session on February 18th. The WACCT awards and reception is February 18th in the evening.

FOURTEENTH ITEM OF BUSINESS: New Business
• None

FIFTEENTH ITEM OF BUSINESS: Action Items:
• A MOTION was made by Trustee Kathy Dolan to accept the following applicants for early retirement as per policy: Janet de Vries, Lori Fichman, Marty Finch, Michael Keogh, Ardell Knudson, Karen Moenkhaus, Margo Perry, Marilee Pickering, Thomas Schellberg, Mark Steinle, Daniel Straka, Tiptida Telck, Darry Voigt, Laurie Weaver. The motion was seconded by Trustee Sue Schilling. The motion carried.
• A MOTION was made by Trustee Scott Bennion to accept William “Bill” Landen for emeritus status. The motion was seconded by Trustee Kathy Dolan. The motion carried.
• A MOTION was made by Trustee Sue Schilling to accept Beth Luers for emeritus status. The motion was seconded by Trustee Kathy Dolan. The motion carried.

The next meeting will be February 16, 2016.

The meeting adjourned at 7:40 p.m.

Submitted by,

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Scott Bennion, Secretary