Faculty Senate Minutes  
October 12, 2015

Call to Order: Heath Hornecker called the meeting to order at 4:00 p.m.

Roll Call:

- Business and Industry:
  - Jeff Morris Present
  - Glen Roberts Present
  - Liz Ott Present
- Continuing Education:
  - Sue Sigler Present
- Educational Resources:
  - Beth Floyd Present
- Fine Arts and Humanities:
  - Jennifer Cowell Present
  - Nathan Baker Present
  - Charles Ewing Present
- Health Science:
  - Mike Moline Present
  - Heidi Loucks Present
  - Russ Christiansen Present
- Science:
  - Jacob McIntyre Present
  - Melissa Connely Present
  - Heath Hornecker Present
- Social and Behavioral Sciences:
  - Erich Frankland Present
  - Art Washut Present
  - Gretchen Wheeler Present

Guests: Matt Nickodemus

Approval of Minutes 9/14: Erich moved to accept the minutes as presented.

Treasurer’s Report: Not quite $5029 Savings
$1319 Checking
56 paid members

WEA has organized an all-faculty meeting on November 6 at the Ramkota. Meeting starts at 1:00. Let Erich know if you are interested.

Chair Reports:

- Board of Trustees: The meeting was quick. Student/faculty presentations are highlights.
- College Council: No report. Last meeting was cancelled
Management Council: Mike sent report via email.

Committee Reports:
Curriculum Committee: Erich moves to approve both packets. Nathan seconded. Discussion followed. Gretchen asked for clarification about Special Topics courses. Nathan clarified the official policy regarding Special Topics. Motion passes.

Faculty Development Grants: Mike moves to accept all the requests except Cynthia Harris, Lance Jones and Mary Kubichek. Gretchen seconded. Mike moves to accept Cynthia Harrison. Nathan seconded. Melissa raised concerns about the nature of her trip. Charles clarified that Cynthia is acting as a faculty on this trip. Motion passes. Mike moved to approve Lance Jones. Erich Frankland seconded. Discussion followed regarding adjunct faculty development funding. Motion fails. 5-8 Vote Mike moved to approve Mary Kubichek. Erich seconded. Discussion followed. Motion fails. 0-17 Vote.

Discussion followed about funding faculty two years in a row. Mike moved to open up funding for faculty who were funded the previous year after our February meeting. These funds would be split evenly. Jake seconded. Discussion followed. Art amended the motion: Any faculty that has already paid out of their pocket should get first priority for funding. Discussion followed. The amendment failed. Original motion fails.

State Faculty Alliance Meeting Report: Mike brought up our Early Retirement policy and gathering information from other community colleges. Most of the discussion from the other colleges was about concurrent enrollment concerns. Erich asked if we have paid our dues. Jake moves to send dues to our State Faculty Alliance. Nathan seconded. Motion passes.

Unfinished Business:
   a. IT Issues: Heath clarified that this document will not be shared with our CC Board of Trustees. Discussion followed. Matt Nickodemus spoke about his conversation with Kent. Inventory issues are being addressed. More discussion followed. These new comments will all be compiled in the document. It was mentioned that we should share the document with all the VPs. Erich would like to see us get a response back from the people who we are sharing the document with.
   b. Wyoming Association of Community College Trustees: Heath wants a committee formed to nominate the candidate in a timely fashion. Heath, Erich, Beth and Melissa have volunteered to serve on the committee. Heath will organize the committee after Fall Break.
   c. Early Retirement Letter: Draft 3 is on the table. Erich moved to approve the draft. Melissa seconded. Discussion followed. Motion passes. Heath encouraged faculty to attend the work session and the board meeting next week, October 20. He will invite all faculty to the meeting via email.
d. Request for Re-Examination of Academic/Curricular matters: Mike Moline will chair this committee. Nominees for the committee were discussed.

Committee members are:
Health Science - Russ Christiansen
Science – Brandi Atnip
Fine Arts & Humanities – Joseph Campbell
Social & Behavioral Sciences – Chad Hanson
Business & Industry – Robbie Marvel
Ed Resources – Beth Floyd

Nathan moved to approve the membership. Jake seconded. Motion passes. Discussion followed. This committee needs to meet often and get the work accomplished. Dr. Powell will give them direction at their first meeting.

**New Business:**

a. Pay Procedure for Overload: This procedure is dictated by policy. Heath will bring this up with Dr. Powell at his next meeting.

b. Statement of Inclusivity: Gretchen Wheeler spoke about a recent training she just received. Many major universities are adding these statements in their syllabi that addresses what is expected in terms of respect in the classroom. Gretchen distributed a handout. This discussion will be re-addressed in November.

c. Sabbatical Applications: Heath will do some more research about this matter. According to the policy manual, Sabbatical applications are due November 9th.

**General Faculty Comments:**
Heath asked if other faculty who may have had students with a criminal background and that student disappears. There is a concern about communication back to the faculty and safety. Discussion followed.
Art mentioned faculty who have been affected by the current fire. Heath is going to reach out and ask those families what they need. Erich mentioned reaching out to students as well.

**Meeting Adjournment:** Heath adjourned at 5:34 p.m.

Respectfully submitted by Jennifer Cowell