

CASPER COLLEGE DISTRICT BOARD

October 16, 2007

CE 217

PRESIDING: Bill Hambrick

PRESENT: Kathy Dolan, Charles Chapin, Charles Robertson

ABSENT: Jane Sullivan, Scott Bennion, Susan Miller

FIRST ITEM OF BUSINESS: Approve Minutes: MOTION by Trustee Charles Chapin to accept the minutes of September 18, 2007. Second by Trustee Charles Robertson. Motion carried.

SECOND ITEM OF BUSINESS: Finance Committee:

MOTION by Trustee Kathy Dolan to approve payment of the current bills as presented. Seconded by Trustee Charles Robertson. Motion carried.

THIRD ITEM OF BUSINESS: Casper College President: Walter Nolte

Vice President Joanna Anderson introduced Chelse DePaolo and Sarah Wilson, GEAR UP site Coordinators, who presented information on the GEAR UP Program. Additionally, student Aaron Reynolds shared his experiences in the GEAR UP program.

College President Nolte shared a thank-you note from Doug Garland who is on sabbatical – somewhere in Alaska!

College President Nolte circulated a commemorative inscription as well as a letter from the Brazil Rector and said it has been a successful weeklong visit with our partners from Brazil at UNIDAVI. President Nolte further explained the CC Business Division is currently embarking on joint marketing programs, via the Internet, with students in Brazil.

The following informational items were included in the board packets:

- A profile of the new President of Eastern Wyoming College, Dr. Shari Olson, from Northland Community and Technical College, in Thief River Falls, MN.
- An article from the September 24, 2007, edition of *Community College Week*, “Wyoming Colleges Seek \$63 Million in Construction Money”
- An article from the September 28, 2007, *Community College Times*, “Health Care to Remain a Hot Industry”
- An e-mail from Gretchen Wheeler on full time faculty offering service learning assignments or experiences (49) impacting 92 courses
- A list of the 2006 & 2007 Innovation Grant Requests
- A report on “Excellence in Higher Education and Challenge Program Endowments”
- A variety of reports provided by Lynn Fletcher on statistical data from last year and Fall 2007 Semester.
- A synopsis of the Community College Survey of Student Engagement Results (CCSSE)
- A transfer report from UW; President Nolte pointed out the research indicates that UW students who transfer from Casper College earn an average G.P.A. of 3.18 during their sophomore year. This compares to an overall UW sophomore year G.P.A. of 2.90.

Other announcements:

- President Nolte announced more time will be spent on the Policy Manual review; he said a sub group may be formed before sending the policies to the Board for final approval.
- The CAEDA Board and the Amoco Joint Powers Board have entered into a partnership with Casper College to conduct a feasibility study on a business incubator. Dr. Laura Driscoll is going to lead the group on behalf of the College.
- The 21st Annual Literary Conference starts tomorrow October 17.
- On October 22 & 23, there will be a Joint Interim Education Committee meeting at the UW Outreach Building.
- On October 23-24, the WCCC is meeting on campus.
- The presidents' annual meeting with the Governor is scheduled for Oct. 31.
- College President Nolte will be attending an AACC Board Meeting November 12-15.
- Barbara Mueller has received a Rotary Exchange Scholarship and will be teaching a semester in Poland.
- KTWO TV is producing a two-part feature on the College's Campus Master Plan.

FOURTH ITEM OF BUSINESS: Academic Services: Carmen Simone

- On Oct. 12, the Center for Training and Development presented the latest installment of their Professional Success Series: "Guess Who's Coming to the Workplace? Working with the Next Generations," presented by Dr. Ginny Barnes.
- On Oct. 4 & 5, the Radiography Program had a site visit for their specialized accreditation. At their exit interview, the two site visitors' recommendations to the Joint Review Committee were very complimentary.
- The CC Physics Department worked on collaboration with UW, and word was received just this week that they received a \$400,000 NSF Grant. This will provide Casper College and our students remote access to the telescope in Laramie.
- The following Learning Communities are being developed for spring semester: POLS/SOC, ART/ANTHRO, ENG/MATH, and READING & WRITING.
- The following honors classes are scheduled for spring semester: math, political science, biology, English, psychology, and communications.

FIFTH ITEM OF BUSINESS: Student Services: Joanna Anderson

- The Housing staff and Vice President Anderson attended the dedication and open house for Lancer Hall, the new residence facility at EWC.
- Educational reports, including the Campus Crime Report, have been submitted to the federal government.
- The Counseling staff conducted intervention and awareness activities.
- In the area of Financial Aid, 44 Try Us Scholarship were awarded for fall semester; these scholarships are for those who never attended college or have been out of college for awhile. The scholarships will be available again for the spring semester.

SIXTH ITEM OF BUSINESS: Administrative Services: Randy Stutheit

- On November 1 & 2, the Administrative Services Council will be meeting on campus.

SEVENTH ITEM OF BUSINESS: Faculty Senate: Melissa Connelly

- Faculty Alliance will begin reviewing proposed changes in policies that will directly affect faculty.
- In their Senate meeting on Monday, there was concern over how faculty who are part of Continuing Education and Educational Resources should be represented in the Faculty Senate.

- As there was discussion at previous meetings about the possibility of changing the current style of the institution's business cards, as well as the CC logo, several senators commented that they felt the current style of business cards should remain.
- Nine faculty development grant applications were approved.
- On Oct. 23, in conjunction with the Wyoming Community College Commission Meeting, there will be a Wyoming State Faculty Alliance meeting.
- Mrs. Connelly pointed out that in the new book "Cruzing the Fossil Freeway" Kent Sundell, Geology Dept., and Russell Hawley are featured, and reference was also made to the Tate Museum.

College President Nolte said that based on comments he has received from faculty and others he will slow down the policy review and extend it at least through the spring semester.

EIGHTH ITEM OF BUSINESS: Staff Alliance: Linda Nichols

- The first All Staff Meeting was held Sept. 27, and their main focus was elections. The new slate of officers are: Linda Nichols, chair; Wes Bertagnole, vice chair; Rachel Wright, secretary treasurer; Sarah Sulzen, CCA Council Representative; Dave Mondle and Teresa Millan, CCA Activity Committee Representatives; and five general representatives Mary Lewallen, Roberta Scholtz, Crystal Sosalla, Jamie Boyce, and Karen Trohkimoinen.
- Employee of the Month for October 2007 is Jane Young, Circulation Clerk at the Library.

NINTH ITEM OF BUSINESS: Administrative Alliance: Mike Sawyer

- Administrative Alliance had their first meeting Oct. 1, and Mike Sawyer was elected chair, Darry Voigt, is the treasurer, and David Siemens, secretary.
- Mr. Sawyer said the reviewing of their policies is ongoing.

TENTH ITEM OF BUSINESS: UW/CC Center: Brent Pickett

- UW and Casper College teamed up to have an honors program articulation agreement. There are typically four stipulations to the agreement that was signed today 1) Any VERITAS honors program graduate from Casper College, upon graduation from CC, is guaranteed admission to the UW Honors Program 2) Space will be made available for any CC Honor Student who wishes to present in Laramie 3) CC will abide by at least the minimum requirements laid out for the community college honors programs from the National Collegiate Honors Council and 4) CC will maintain rigorous admission standards.
- Drs. Nolte and Simone have been assisting the UW Outreach School in their search for a new Associate Dean and Director of the Outreach Credit Programs.

ELEVENTH ITEM OF BUSINESS: Student Senate: No Report

TWELFTH ITEM OF BUSINESS: Other:

- Mr. Paul Hallock, Executive Director of the Foundation, invited everyone to attend a reception on Oct. 26, at 3 p.m., in the DSL, to recognize Henrietta M. Neighbor and her family who will be coming to visit with 20 CC students who have benefited from the Neighbor's Scholarship.

THIRTEENTH ITEM OF BUSINESS: Action Items:

Vice President Simone reported the following three programs have gone through the campus process and are now being submitted to the Board for approval: the Associate of Applied Science Degrees in Leadership and Organizational Management, Web Development, and Entrepreneurship. College President Nolte commented that included in the board packet is the description of the programs that will be sent to

the Commission and that in review of the institution's policies, it is stated that the Board reviews and approves programs prior to submission to the Commission.

MOTION by Trustee Charles Chapin to recommend approval of the following programs for submission to the WCCC the Associate of Applied Science Degrees in:

1. Leadership and Organizational Management
2. Web Development
3. Entrepreneurship

Seconded by Trustee Kathy Dolan. Motion carried.

MOTION by Trustee Charles Chapin that the Board support the Wyoming Association of Community College Trustees with its efforts to determine whether it is appropriate to engage an executive director for the organization, additionally, the Chairman of the Board be delegated the authority to make the final decision relative to the hiring of an executive officer after consultation with this Board. Seconded by Trustee Kathy Dolan. Motion carried.

College President Nolte said it would help him with his discussions with not only legislators and committees of legislature but also in discussions with the Trustees if this Board would take a position endorsing the priorities as established by the WCCC for both the Exception Budget as well as Capital Construction items.

MOTION by Trustee Charles Chapin that the Board endorses the priorities as established by the WCCC for both the Exception Budget as well as Capital Construction items. Seconded by Trustee Kathy Dolan. Motion carried.

College President Nolte said he has had a request from the family of Sharon Nichols to designate the addition to the Career Studies Building as the "Sharon D. Nichols Auditorium."

MOTION by Trustee Charles Chapin to designate the addition to the Career Studies Building as the "Sharon D. Nichols Auditorium." Seconded by Trustee Charles Robertson. Motion carried.

The next meeting will be November 20, 2007

The meeting adjourned at 7:58 p.m.

Submitted by,

Kathy Dolan, Secretary