

CASPER COLLEGE DISTRICT BOARD

September 18, 2007

CE 217

PRESIDING: Jane Sullivan

PRESENT: Kathy Dolan, Susan Miller, Charles Robertson

ABSENT: Scott Bennion, Charles Chapin, Bill Hambrick,

FIRST ITEM OF BUSINESS: Approve Minutes: MOTION by Trustee Kathy Dolan to accept the minutes of August 21, 2007. Second by Trustee Charles Robertson. Motion carried.

SECOND ITEM OF BUSINESS: Finance Committee:

MOTION by Trustee Kathy Dolan to approve payment of current bills as presented. Seconded by Trustee Susan Miller. Motion carried.

THIRD ITEM OF BUSINESS: Casper College President: Walter Nolte

College President Nolte introduced Bev Dye and Lisa Mixer, co-directors of the ABE/GED Center and Rick Burgin, ABE/GED Instructor, who gave a presentation on the Center.

College President Nolte went over the following information items that were included in the board packets:

- Congratulations were received from the National Association of Agricultural Educators to Heath Hornecker as he was selected as the region's NAAE Outstanding Postsecondary/Adult Agricultural Education Program Award recipient for 2007.
- A thank you letter was received from Ann Rochelle, UW Trustee. She is excited about the University of Wyoming-Casper College facility and looking forward to working on the project.
- A copy of the Wyoming Community College Commission 2009/2010 Ranking
- A book signing event for Lynne Cheney's book *Blue Skies, No Fences* will be held October 27, at 11 a.m. Mentioned in notes on sources from Mrs. Cheney's book was the Goodstein Foundation Library at Casper College and Kevin Anderson, archivist of the Western History Collection.
- The Governor's Community College Study Commission Final Recommendations
- A brief summary of H.R. 2669, "The College Cost Reduction and Access Act"

Other announcements:

- On September 20, the College Foundation is holding their Quarterly meeting.
- On September 23, the Phi Theta Kappa induction ceremony will be at 2 p.m., in the Roberts Commons Ballroom.
- On September 29, the College has leased the T-Bird Gym to the National Republican Party for a presidential candidate forum.
- On October 10-11, a State Building Commission meeting is being held.

FOURTH ITEM OF BUSINESS: Academic Services: Carmen Simone

- The first All Faculty Meeting of the semester was held September 17, where a good deal of discussion was held about distance education.
- The initial results of the pilot program for faculty evaluations were received and they will be working with Faculty Senate to decide on future direction.

- Several proposals from the Business Division will be submitted to the WCCC for consideration at their October meeting.
- Articulation meetings were held with the NCS D #1, and work on individual articulations are being finalized.
- Registration for the Electrical and Sheet Metal Apprentice Programs are underway.
- Vice President met with the Curriculum Committee to get them underway on strengthening their role.

FIFTH ITEM OF BUSINESS: Student Services: Joanna Anderson

- Fall recruiting is underway.
- Vice President Anderson thanked all who helped with the Women's Expo on Saturday, September 15.
- Fall enrollment is up 5 percent in both headcount and FTEs.
- The golf tournament raised \$7,000.
- The volleyball team home opener on September 11 was a success. The next home game is October 4.
- The Rodeo Team will be at Riverton this week.
- The Career Center hired 123 on-campus work studies.
- The Early Childhood Learning Center enrolled 52 children and there are 134 on the wait list.
- Financial Aid awarded 1,807 students \$6.4 million in aid, of which 468 were Hathaway students that were awarded over a million dollars. Darry Voigt said this is the most students have been awarded in the last 10 years. In addition, the McMurry single parent/special populations are being awarded scholarships.
- Fifteen Gear-Up graduates enrolled at Casper College for fall classes. On the same note, Gear-Up is signing with five entities for an after school program which will include tutoring at the Natrona County Library; accordingly, there will be a Bar-B-Que announcement/celebration Tuesday, September 25, at 5:30 p.m.
- Residence Halls are at 97 percent occupancy for Fall 2007 semester.
- Vice President Anderson commended Tracy Hasley as Student Health reported 723 total visits.

SIXTH ITEM OF BUSINESS: Administrative Services: Randy Stutheit

- On September 28, there is an A & I State Building commission meeting.
- The audit firm has completed their work on campus; consequently, the audit report will be presented in either October or November.
- Lyndee Colling and the Business Office staff are diligently working on reports for the WCCC.
- The Physical Plant is wrapping up summer and fall activities in preparation for winter.

SEVENTH ITEM OF BUSINESS: Faculty Senate: Joe Simon

- Faculty Senate met September 5 and approved 12 faculty development requests.
- Faculty Senate received three requests for sabbaticals and set a December 3 deadline for applications to be turned in.
- A key issue for Faculty Senate will be pursuing an intellectual property policy. They also discussed attending a conference to be held in North Carolina in hopes of getting good direction on the subject matter.
- Mr. Simon thanked Bill Hambrick, Dr. Nolte, and Randy Stutheit for their guidance at his first commission meeting.

EIGHTH ITEM OF BUSINESS: Staff Alliance: Sarah Sulzen

- Employee of the Month for September is Dean Neal a custodian in Roberts Commons.
- An All Staff meeting is scheduled for September 27; their main focus will be elections.

NINTH ITEM OF BUSINESS: Administrative Alliance: Alison McNulty

- The first meeting of Administrative Alliance is scheduled for October 1.

TENTH ITEM OF BUSINESS: UW/CC Center: No Report

- College President Nolte relayed Dr. Brent Pickett's apologies for missing tonight's Board meeting as he is with his colleagues in Laramie.

ELEVENTH ITEM OF BUSINESS: Student Senate: No Report

- Vice President Joanna Anderson reported Student Senate is off to a start. As they do not have a full senate, they are busily recruiting students. They continue to meet at 7 a.m. every Friday morning.

TWELFTH ITEM OF BUSINESS: Action Items:

MOTION by Trustee Susan Miller to approve the 2007-2008 Biennial Funding Report. Seconded by Trustee Kathy Dolan. Motion carried.

MOTION by Trustee Charles Robertson to appoint Board President Bill Hambrick as a voting delegate to ACCT. Seconded by Trustee Kathy Dolan. Motion carried.

The next meeting will be October 16, 2007

The meeting adjourned at 7:43 p.m.

Submitted by,

Kathy Dolan, Secretary