

CASPER COLLEGE DISTRICT BOARD

August 15, 2006

AD 198

PRESIDING: Bill Hambrick

PRESENT: Charles Chapin, Kathy Dolan, Bill Douglass

ABSENT: Scott Bennion, Susan Miller, Jane Sullivan

FIRST ITEM OF BUSINESS: Approve Minutes: MOTION by Charles Chapin to accept the minutes of July 19, 2006. Second by Bill Douglass. Motion carried.

SECOND ITEM OF BUSINESS: Finance Committee:

MOTION by Charles Chapin to approve payment of current bills as presented. Seconded by Kathy Dolan. Motion carried.

THIRD ITEM OF BUSINESS: Casper College President: Walter Nolte

College President Nolte introduced Bill Mixer, Director of the Environmental Training and Resource Center, who gave a brief overview of the Environmental Science Department and Environmental Training Center at Casper College.

President Nolte went over the following informational items that were included in the board packets:

- A picture of Kirstie Auzqui, Lynda Durham, and Dorly Piske in Brazil researching an exchange program between Casper College and Universidad del Valle in Rio do Sul.
- The Commission on Accreditation of Allied Health Education Programs (CAAHEP) voted to award initial accreditation to the Advanced Level Respiratory Therapy Program at Casper College.
- A letter of thanks from the McMurry Foundation for support of the Wings Over Wyoming Air Show
- A letter from the American Association of Community Colleges (AACC) appointing Dr. Nolte as a member of the AACC Rural Policy Roundtable; a key advisory body to the Association and its board

Other announcements:

- On behalf of AACC, President Nolte presented a certificate to the College Board for their good standing in AACC.
- Training literature from the Wyoming Business Council (listing a variety of training programs offered at community colleges) listed Casper College's Center for Training and Development first. Two other institutions have copied this language. Kudos to Laura Driscoll and Bill Edwards for coming up with a name that is being imitated.
- President Nolte distributed a copy of an article on "Dee," by Lisa Icenogle, in the August 1 edition of the *Community College Times*.
- A Surplus Auction is being held Wednesday, August 16, at 6 p.m., in the Werner Ag Pavillion.

FOURTH ITEM OF BUSINESS: Academic Services: Carmen Simone

- A cohort, an accelerated elementary education program, serving the Native American population on the Wind River Reservation is being planned.
- Today a graduation ceremony was held for Our Families Our Future. Out of the eight graduates, seven will be coming back for welding courses in the fall.
- Casper Rotary and the Five Trails Rotary Clubs are starting a Rotary Club for college students and young professionals 18-30 years of age. As Casper College is helping support this initiative, their first meeting will be held on campus September 7.
- Next week is Return Week. Dr. John Roueche, Director of the Community College Leadership Program at the University of Texas at Austin, and a nationally recognized authority in community college education, is this year's Keynote Speaker at our Fall Convocation. On Wednesday morning, August 23, at 9 a.m., he will be speaking on "Excellence in the Community College," and at 11 a.m. there will be an informal conversation with Dr. Roueche.

FIFTH ITEM OF BUSINESS: Student Services: Jim Ochiltree

- Updated enrollment numbers as of Monday, August 14, are down 207 (152 1/3 FTEs) from the same day one year ago. The Admissions Department has been intensely calling unregistered applicants, and; additionally, there are two more registrations in August; Friday the 18 and the 25.
- A "warning brochure" is being put together. It will be circulated to students during orientation, distance education faculty, academic assistants, and in the residence halls. Trustee Charles Chapin said he likes the idea of calling unregistered students and said it is beneficial and demonstrates an interest on the part of the College. Board President Bill Hambrick expressed his appreciation for the warning handout and said it is a great deal of help for students beginning their careers in college.

SIXTH ITEM OF BUSINESS: Administrative Services: Randy Stutheit

- The Physical Plant is frantically bringing closure to a number of projects on campus before classes start on August 25th.
- Auditors are back on campus and hope to complete their on site work this week.
- Vice President Stutheit gave an update on the assessed valuation of the county. Because the assessed valuation of the county had yet to be certified by the State, the institutions budget was predicated on an assessed valuation assumption. The final assessed valuation was just over \$944 million, and the budget prediction was \$875 million (assumption of assessed valuation), which means a higher income from taxes levied.

SEVENTH ITEM OF BUSINESS: Faculty Senate: Erich Frankland

- Faculty are gearing up for return week. As there are 20 new faculty this fall, the mentoring committee will try to have a mentor inside and outside their division.

EIGHTH ITEM OF BUSINESS: Staff Alliance: No Report

Casper College District Board

Page 3 of 3

August 15, 2006

NINTH ITEM OF BUSINESS: Administrative Alliance: Alison McNulty

- Administrative Alliance met this week and began reviewing their by-laws with hopes of completing the task by end of Fall Semester.

TENTH ITEM OF BUSINESS: UW/CC Center: Scott Seville

- Dr. Pickett is in Riverton this evening attending the elementary education cohort meeting.

ELEVENTH ITEM OF BUSINESS: Student Senate: Aubrey Hazen

- Incoming Student Body President, Aubrey Hazen, said she has been focusing on recruiting students and the upcoming elections, and she is looking forward to the activities planned for students August 25 through 27.

The next meeting will be Tuesday, September 19, 2006

The meeting adjourned at 7:35 p.m.

Submitted by,
Gale Lara for

Kathy Dolan, Secretary