

CASPER COLLEGE DISTRICT BOARD

March 20, 2007

CE 217

PRESIDING: Scott Bennion

PRESENT: Charles Chapin, Kathy Dolan, Jane Sullivan, Charles Robertson

ABSENT: Bill Hambrick, Susan Miller

FIRST ITEM OF BUSINESS: Approve Minutes: MOTION by Trustee Charles Chapin to accept the minutes of February 20, 2007. Seconded by Trustee Jane Sullivan. Motion carried.

SECOND ITEM OF BUSINESS: Finance Committee:
MOTION by Trustee Jane Sullivan to approve payment of current bills as presented. Seconded by Trustee Charles Chapin. Motion carried.

MOTION by Trustee Kathy Dolan to approve the following applicants for early retirement as per policy: Clare Eastes, Mickie Goodro, Richard Jacobi, Barbara Ochiltree, James Ochiltree, Pam Steinle, and Nancy Wright. Seconded by Trustee Charles Robertson. Motion carried.

THIRD ITEM OF BUSINESS: Casper College President: Walter Nolte Vice President Jim Ochiltree introduced Donna Sonesen, director, and Melissa Litke, assistant director/pre-school teacher, of the Early Childhood Learning Center who gave a presentation on the Early Childhood Learning Center at Casper College.

College President Walter Nolte gave a brief overview of the following informational items that were included in the board packets:

- The Higher Learning Commission (NCA) evaluation visit at Casper College has been scheduled for March 23-25, 2009.
- Kudos were received from Derek Torimaru, Copy Rite Manager at Colorado State University, regarding the CC Website.
- A copy of a report of Casper College Graduates by program and department between 2000-2006

Other announcements:

- Casper College issued 584 paychecks in February.
- President Nolte said he will approve, with Board acquiesce, postponing the dates of Thomas Shelberg's sabbatical for the 2006-2007 academic years to Spring 2008 and Fall 2008 semesters.
- At the April 23, District Board Meeting, congratulations will be extended to Janet de Vries who won the WACCT Achievement Award for Professional Staff/Faculty of the Year and Casper College student Erica Costello who won the WACCT Achievement Award for Student of the Year at the 2007 WACCT award ceremony held recently in Cheyenne.

- Judge William F. Downes will be the 2007 Commencement Speaker.
- Due to the American Association of Community Colleges (AACC) Conference April 14 -17, the April District Board meeting has been rescheduled for April 23.
- CC student Sarah Read was selected as a 2007 NEW CENTURY SCHOLAR and will receive a \$2,000 stipend funded by the Coca-Cola Foundation and the Coca-Cola Scholars Foundation. As part of the process, the College has agreed to provide travel and accommodations expenses for her to participate in the 2007 AACC Conference.
- The 20th annual Literacy Volunteer Appreciation Dinner will be held on Thursday, April 19, 2007, at the Parkway Plaza.
- The annual Retirement Recognition Dinner is scheduled for April 27.

FOURTH ITEM OF BUSINESS: Faculty Senate: Erich Frankland

- Erich Frankland reported Faculty Senate will meet Monday, March 26, with nothing further to report he introduced Joe Simon and Kent Sundell who gave a presentation on a new model of the proposed faculty salary schedule.

FIFTH ITEM OF BUSINESS: Academic Services: Carmen Simone

- Vice President Simone gave an update on the following employment positions: A Power Plant Operator and an OSHA Lifelong Learning Specialist have been hired; an offer is out for an accounting instructor; interviews are being scheduled for a position in art drawing; searches for positions in psychology and education have closed with later closing dates set for positions in nursing, extractive resources, and Web e-commerce. In addition, two additional work force training specialists will be hired for the Center for Training and Development.
- Beginning with fall semester, Brandi Atnip will be the new Life Science Division Chair.
- Friday March 23, is Spring Assessment Day and duplicate keynote presentations have been scheduled for both the morning and afternoon.

SIXTH ITEM OF BUSINESS: Student Services: Jim Ochiltree

- In addition to his written report, Vice President Ochiltree gave an overview on scholarship changes for 2007-2008.

SEVENTH ITEM OF BUSINESS: Administrative Services: Randy Stutheit

- Campus department budget requests for next year are due next week with a preliminary budget due to the Board by May 15. The final budget is scheduled to be adopted the third Wednesday in July.
- Meetings continue on a statewide effort among the community colleges and the commission to develop and adopt a new funding formula to facilitate the 2009-2010 biennium budget.

EIGHTH ITEM OF BUSINESS: Staff Alliance: No Report

NINTH ITEM OF BUSINESS: Administrative Alliance: No Report

TENTH ITEM OF BUSINESS: UW/CC Center: Brent Pickett

- UW/CC, in conjunction with Casper College, is hosting a lecture by Professor J. Bryan Hehir, from Harvard University, on Wednesday, March 28, at 7 p.m., in the Gertrude Krampert Theatre.

ELEVENTH ITEM OF BUSINESS: Student Senate: Aubrey Hazen

- Ms. Hazen reported Student Senate's main focus has been working on involving other student organizations.

TWELFTH ITEM OF BUSINESS: Other:

- Trustee Jane Sullivan congratulated Dr. Brent Pickett for being chosen in the Casper Star Tribune's *40 Under 40*.

The next meeting will be Monday, April 23, 2007

The meeting adjourned at 7:45 p.m.

Submitted by,

Kathy Dolan, Secretary