



GUIDE TO ASSOCIATE DEGREE
NURSING EDUCATION
IN THE
H.E. STUCKENHOFF
DEPARTMENT OF NURSING



2009 - 2010



Accrediting agencies and national standards boards associated with the Nursing program

Wyoming State Board of Nursing (2003)
2020 Carey Ave., Suite 110
Cheyenne, WY 82002
(307)777-7601

National League for Nursing Accrediting Commission
(NLNAC) (2003)
3343 Peachtree Road, NE Suite 500
Atlanta, GA 30326
P. 404-975-5000
F. 202-975-5020
www.nlnac.org

NONDISCRIMINATION STATEMENT

Casper College adheres to federal nondiscrimination standards. For more information see the catalog or web site, or contact the human resources office at 307-268-2634.

Thank you..

... for your interest in associate degree nursing education at Casper College. The program is nationally recognized and has graduates functioning as registered nurses nationwide.

The information in this booklet is designed to supplement the information in the current Casper College Catalog.

The two-year curriculum leading to either the Associate of Applied Science Degree or Associate of Science is comprised of selected general education courses along with required clinical and non-clinical nursing courses.



Legend

Revised/Reviewed
S – Student Handbook
G – Guide
F – Faculty Handbook
CAT – Catalog

Committees:
E.C. – Evaluation Committee
C.C. – Curriculum Committee
R.C. – Resource Committee
L3 – Level III

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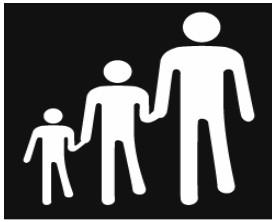


Program Goals

Upon completion of the program, the graduate is prepared to:

1. Assist the client to use appropriate adaptive mechanisms to attain homeostasis in the physiological, psychological, sociocultural, developmental, and spiritual dimensions;
2. Integrate knowledge from the biological, physiological, and behavioral sciences to provide humanistic client care;
3. Use the nursing process in a structured setting to provide client care for individuals and groups across the lifespan.
4. Perform therapeutic nursing interventions in a safe manner;
5. Utilize appropriate interpersonal skills and behaviors when providing holistic care to clients;
6. Individualize safe comprehensive client care on a day-to-day basis for people experiencing commonly recurring health problems;
7. Supervise others less skilled in technical aspects of nursing.
8. Collaborate with other members of the interdisciplinary healthcare team;
9. Utilize interdisciplinary resources in the institution or community according to identified need(s);
10. Demonstrate responsibility for continued personal and professional growth and education;
11. Demonstrate responsibility and accountability inherent in the associate degree nurse role.
12. Demonstrate professionalism and nursing practice competencies based on the learning environment in the nursing program.

Reviewed –S,G; 2/9/09, EC
4/13/09, CC



Admission Requirements

Casper College Requirements

1. Students may take classes at Casper College as unclassified students, but the faculty recommends that those interested in the nursing program apply as classified students. This allows the student to take full advantage of formal academic advising.
2. To apply as a classified student, the applicant must:
 - a. Submit a completed Casper College application form to Admissions and Student Records Office.
 - b. Arrange for high school and previous college transcripts or GED certification (if applicable) to be sent to Admissions and Student Records Office.
 - c. See the catalog for specific eligibility requirements.
3. When the above documents are received, Admissions and Student Records Office will send a notification letter to applicants. Instructions for registration will be included in the notification.
4. Once you have taken and provided the results of the COMPASS test to the academic assistant in HS 202, you will be assigned a nursing faculty academic advisor. Please check in the Saunders Health Science Center building for the list of assigned advisors.
5. For admission to and progression in the Nursing Program, a qualified individual is one who, with or without reasonable accommodation or modification, meets the essential eligibility requirements for participation in the program. The field of nursing is a practice discipline with cognitive, sensory, affective, and psychomotor performance requirements. Based on these requirements, a list of “Core Performance Standards” has been developed. These standards are part of each nursing course and some of the standards are more prevalent than others. These standards should be used to assist students in determining whether accommodations or modifications are necessary for the student to meet program requirements.

ISSUE	STANDARD
Critical thinking	Critical thinking ability to exercise clinical judgment in a timely manner
Interpersonal	Interpersonal abilities sufficient to interact therapeutically with patients, families and groups from a variety of social, emotional, cultural, and intellectual backgrounds
Communication	Communication skills sufficient for interaction with patients/clients, families, staff, faculty and other students in verbal, nonverbal, and written form
Mobility	Physical abilities sufficient to move from room to room, safely perform treatments/procedures and assist patients/clients; lift and transfer patients/clients; manipulate equipment; walk and/or stand for extended periods of time
Motor skills	Gross and fine motor skills sufficient to provide safe and effective nursing care
Hearing	Auditory ability sufficient to monitor and safely assess health needs
Visual	Visual ability with or without corrective lenses sufficient for observation and assessment necessary in safe nursing care
Tactile	Tactile ability sufficient for physical assessment

Students who identify potential difficulties with meeting the Core Performance Standards must communicate their concerns to the Student Services department as well as the program director. Determination is made on an individual basis as to whether or not the necessary accommodations or modifications can be made reasonably. (CAT,G; Reviewed 3/08-EC)

Associate Degree Nursing Program

1. Have graduated from high school or have earned a GED;
2. Submit a completed application form with all college transcripts to the Admissions and Student Records Office and a departmental application form (last page of this booklet) to the nursing director by the admission deadline.
3. Hold a current certification as a nursing assistant in Wyoming. Please be aware that the certification process may take up to four (4) months following completion of the class.
4. Have a composite score of 18 or better on the ACT if out of high school less than two years, and have completed recommended courses by the test with a "C" or better, OR
5. Have taken the COMPASS test and have completed courses recommended by the test with a "C" or better or successfully completed college courses.
6. Have completed PSYC 1000 and ZOO 2010/2040 and 2041 (or their equivalents) with a "C" or better.
7. Demonstrate proficiency in medical terminology by completing HLTK 1200 (or its equivalent) with a "C" or better or by completion of a departmental competency examination*;
8. Have a cumulative college grade point average of **2.50** or better for admission or readmission.
9. Test of Essential Skills (TEAS®) is required as part of the application process (details to be available fall 2009).
10. Students are accepted into the nursing program only for the fall semester.
11. Withdrawal from one or more courses without advisor input may delay program admission and/or progression.
12. There are several requirements (vaccinations, health exam, etc...) the first semester nursing students must meet. For specific information see the academic assistant.
13. It is the policy of the H.E. Stuckenhoff Department of Nursing to minimize the risk of an allergic/anaphylactic reaction to latex, identify those at risk and provide a latex safe environment.

** Students interested must notify the nursing director or academic assistant for consultation with the exam coordinator to establish eligibility to take the competency exam.

Reviewed: 4/09 EC



Are you ready to apply to the
Casper College Nursing Program?

Complete this checklist to find out!

I have completed:

- I have applied to Casper College as a pre-nursing major.
- I am currently a certified nursing assistant in Wyoming. If not certified, I have been informed it may take four (4) months after completion of a CNA course to become certified.
- COMPASS test or ACT (2 years old or less)
- Math requirements: (ACT score of 21 or higher if out of school less than 2 years; a COMPASS score of 40 or higher; or have a “C” or better in MATH 0920)
- Medical Terminology 3 credits (HLTK 1200) or proficiency exam
- Human Anatomy & Physiology I (ZOO 2010) or Human Anatomy (ZOO 2040) and Human Anatomy Lab (ZOO 2041)
- General Psychology (PSYC 1000)
- I have a cumulative college GPA of 2.5 or greater.
- I have taken the TEAS® and provided a copy of test results to the academic assistant.

If you checked off on ALL these criteria—you can apply between
January 4, 2010 and March 4, 2010.

APPLICATIONS RECEIVED BY E-MAIL WILL NOT BE PROCESSED.

Casper College
H. E. Stuckenhoff Department of Nursing
Spring 2010

Admission Ranking Worksheet

PRE-REQUISITES	Category	Criteria	Possible Points	Earned Points	
1	Compass Test Or	Math (Algebra) *	40-52 =1 53-65 =2 66-100 =3		
		Reading	77-84 =1 85-92 =2 93-100 =3		
		Writing	75-83 =1 84-92 =2 93-100 =3		
	ACT	Reading	18-23 =1 24-29 =2 30-36 =3		
		English	18-23 =1 24-29 =2 30-36 =3		
		Math	18-20 =1 21-22 =2 23 or greater =3		
				Grade	Points**
		Medical Terminology Proficiency ◆ HLTK 1200 (3 CR) ◆ Exam			
		PSYC 1000			
		ZOO 2010/ ZOO 2040 & 2041			
2	Current Certified Nursing Assistant in Wyoming		Copy of Certificate (Points do not apply)	NA	
3	Cumulative College GPA		Actual Cumulative GPA		
4	TEAS® Score	67-72.9% =1 73-79.9% =2 ≥ 80% =3			
Not Pre-requisites	Courses not required prior to applying but points are earned if course is completed				
5	General Education Courses		Grade	Points**	
		ZOO 2020 / ZOO 2110			
		MOLB 2210			
TOTAL POINTS					

Applicant Name: _____

Total Points: _____

Admission Year: Fall 2010

Reason Not Accepted: _____
 Revised 4/09-EC

*Key C = 1 B = 2 A = 3

* Math requirements: (ACT score of 21 or higher if out of school less than 2 years; a COMPASS score of 40 or higher; or have a "C" or better in MATH 0920)

**** If courses have been taken more than once, half points of the most recent grade attained will be earned.**

Casper College

H. E. Stuckenhoff Department of Nursing

1. Please see **Admission Requirements** in this guidebook for the admission requirements that must be completed prior to you applying to the nursing program for admission in the fall semester.
2. No applications are reviewed prior to the established deadline each year.
3. It is your responsibility to be sure that all requirements are on file in the nursing office prior to the application deadline.
4. All applications are reviewed using the **Admission Ranking Worksheet** in this guidebook. The total points on the worksheet are calculated using the following areas:
 - **Action 1** - Completed prerequisites
 - COMPASS test or ACT
If you have low COMPASS test scores, you are encouraged to retake the applicable section. The highest scores will be utilized to assign points on the Admission Ranking Worksheet
 - Course Grades (PSYC 1000 – General Psychology, HLTK 1200- Medical Terminology (3 cr.), ZOO 2010- Anatomy & Physiology I or ZOO 2040 & ZOO 2041 – Human Anatomy and Lab the grade key in the bottom right corner of the Admission Ranking Worksheet applies to these completed course grades.
 - Points on medical terminology challenge exam will be awarded as follows:
91-100 = 3
83 – 90 = 2
75 – 82 = 1
 - Current Certified Nursing Assistant in Wyoming (see page 6)
 - **Action 2** - Cumulative College GPA of **2.5** or greater
 - **Action 3** - Test of Essential Academic Skills (TEAS®) has to be taken. Points are earned based on your individual total adjusted score.
 - **Action 4** - General Education course grades
The only general education course grades that will earn points are Human Anatomy and the lab (ZOO 2040 & 2041) and Microbiology (MOLB 2210). The grade key in the bottom right corner of the Admission Ranking Worksheet applies as it does for the pre-requisite courses. **Please note that if courses have been taken more than once in the past five years, half points of the most recent grade attained will be earned.**
5. The highest ranked 64 applicants will be admitted to the nursing program in the fall semester.
6. The remaining eligible applicants are placed on an alternate list for contact if one of the admitted students declines or is unable to attend.
7. Students on the alternate list must reapply to be considered for admission the next year.



CNA CERTIFICATION

Students wishing to apply for admission to the nursing program must have successfully completed an approved nursing assistant course and must have a current Wyoming certification as a CNA. **Please be aware that the certification process may take up to four (4) months following completion of the class.** If you desire to take NRST 1500 at Casper College, please contact Nubia Arana at 268-2282, narana@caspercollege.edu or Teresa Millan at 268-2235, tmillan@caspercollege.edu in regards to course pre-requisites. For students who are certified in a different state, please contact the Wyoming State Board of Nursing at wynursing@state.wy.us or 307-777-7601 for information on becoming certified in Wyoming.

Reviewed 4/09 – EC



CONFIDENTIALITY POLICY

Students are expected to maintain client, family and peer confidentiality in every setting. Breach of confidentiality could result in dismissal from the program.

Reviewed – G, G; 3/08 – EC

Casper College
Associate of Applied Science Degree Nursing Curriculum Plan

- Pre-requisites:
- Psych 1000 or General Psychology
 - ZOO 2010 or ZOO 2040 & ZOO 2041 or Human Anatomy
 - Medical Terminology (3 cr) proficiency
 - Completion of TEAS®
 - CNA certification in Wyoming

First Level

Course	First Semester	Hours	Course	Second Semester	Hours
NRST 1605	Issues In Nursing Practice	1	*NRST 1625	Nursing Process II	8
* NRST 1615	Nursing Process I	8	HLTK 1830	Pharmacology	2
SOC 1000	Introduction to Sociology	3	ZOO 2020 <u>or</u>	Human Anatomy & Physiology II <u>or</u>	4
ANTH 1200	Introduction to Cultural Anthropology		ZOO 2110	Human Physiology	
+++HLTK 1220	Human Growth & Development	3	+ENGL 1010	English Comp I	3
HLTK 1000	Calculations for Health Care	1			
	Physical Education	1			
	Nursing	9		Nursing	8
	General	8		General	9
	Total	17		Total	17

*3 hours classroom
 12 hours laboratory

Second Level

Course	First Semester	Hours	Course	Second Semester	Hours
**NRST 2635	Nursing Process III	8	**NRST 2645	Nursing Process IV	8
MOLB 2210	General Microbiology	4	NRST 2960	Associate Degree Nursing Role Exploration	1
+ENGL 1020	English Comp II	3	++POLS 1000	U.S. & Wyoming Government	3
	Nursing	8		Nursing	9
	General	7		General	3
	Total	15		Total	12

**3 hours classroom
 15 hours laboratory

+ ENGL 0600 and ENGL 1010 may be used for the Associate of Applied Science Degree in Nursing.
 ++HIST 1211/1221/1251 may be used (3 credits).
 +++ PSYC 2300 and PSYC 2360 do not meet this requirement.

Total Nursing Hours	34
General Education Hours	38 (includes pre-reqs)
Total	72

Casper College

Associate of Science Degree Nursing Curriculum Plan

(Optional- this degree plus one (1) additional math course articulates to the BS nursing degree at the University of Wyoming.)

- Pre-requisites:
- Psych 1000 or General Psychology
 - ZOO 2010 or ZOO 2040 & ZOO 2041 or Human Anatomy
 - Medical Terminology (3 cr) proficiency
 - Completion of TEAS®
 - CNA certification in Wyoming

First Level

Course	First Semester	Hours	Course	Second Semester	Hours
NRST 1605	Issues In Nursing Practice	1	*NRST 1625	Nursing Process II	8
* NRST 1615	Nursing Process I	8	HLTK 1830	Pharmacology	2
SOC 1000	Introduction to Sociology OR	3	ZOO 2020 <u>or</u>	Human Anatomy & Physiology II <u>or</u>	4
ANTH 1200	Introduction to Cultural Anthropology		ZOO 2110	Human Physiology	
+++HLTK 1220	Human Growth & Development	3	+ENGL 1010	English Comp I	3
HLTK 1000	Calculations for Health Care	1			
	Physical Education	1			
	Nursing	9		Nursing	8
	General	8		General	9
	Total	17		Total	17

*3 hours classroom
12 hours laboratory

Second Level

Course	First Semester	Hours	Course	Second Semester	Hours
**NRST 2635	Nursing Process III	8	**NRST 2645	Nursing Process IV	8
MOLB 2210	General Microbiology	4	NRST 2960	Associate Degree Nursing Role Exploration	1
+ENGL 1020	English Comp II	3	++POLS 1000	U.S. & Wyoming Government	3
	Fine Arts/Humanistic Studies	3	MATH 1000	Problem Solving OR	3
			MATH 1400+	Pre-Calculus Algebra	
	Nursing	8		Nursing	9
	General	10		General	6
	Total	18		Total	15

**3 hours classroom
15 hours laboratory

+ English Composition (ENGL 1010-1020) is required for the Associate of Science Degree in Nursing.

++ HIST 1211/1221/1251 may be used (3 credits).

+++ PSYC 2300 and PSYC 2360 do not meet this requirement.

Total Nursing Hours	34
General Education Hours	44 (includes pre-reqs)
Hours	
Total	78

Revised- S, G, Cat; 4/09-EC

Casper College Associate Degree Nursing Program

Readmission



Each application will be considered on an individual basis and is subject to space available in the appropriate course. All NRST courses must be successfully completed within 5 years of the anticipated graduation date.

Applicants who wish to continue from the point of withdrawal from the ADN program must apply for readmission within one calendar year. The "Request for Readmission" application must be completed and given to the nursing program director by October 31 for spring semester consideration or April 15 for fall semester consideration. It is strongly recommended that such applicants seek employment or experiences that will require the use of basic nursing skills during this interim.

Applicants will be required to fulfill all recommendations made at the time of withdrawal prior to applying for readmission. This includes attaining the required score on the departmental re-admission and math competency exams. Applicants not meeting the passing score on either exam are not eligible for readmission.

**Required Score for
Readmission Exam: 75%**

**Required Score for Math:
NRST 1615, 1625, 2635= 80%
NRST 2645 = 90%**

Following successful completion of the readmission and math competency exams, applicants will be required to demonstrate proficiency of selected technical nursing skills. There is no remediation offered for students who are not successful in performing the technical skills during the checkout. Applicants who are not successful with the skills checkout are not eligible for readmission.

Proof of meeting the departmental and community agency requirements must be provided prior to clinicals of the readmitted semester.

There will be **no readmission** to the ADN program when a student has:

1. Failed to meet course outcomes based on clinical performance.
2. Two failures in a NRST (Nursing), HLTK 1000 (Calculations), or HLTK 1830 (Pharmacology) course [either the same or a subsequent course].
3. Demonstrated a violation of professional ethics by being under the influence of alcohol and/or in violation of the Controlled Substance Act when on duty (documented by appropriate attestations of observations filed with the program director).
4. Not achieved a cumulative college G.P.A. of 2.3.

Transfer Students

Each application will be considered on an individual basis and is subject to space available in the appropriate course. All nursing courses must be successfully completed within 5 years of the anticipated graduation date. Transfer into the Associate Degree Nursing Program is dependent upon space available and the congruence between the previous program and Casper College's ADN program. Transfer status will only be considered into the second semester prior to November 30th or third semester prior to April 30th of the nursing program. The "Transfer Student Evaluation" (see next page) will be sent to the student's previous nursing program to be completed by the director or a nursing faculty member.

Generally, Casper College will accept general education courses from accredited colleges. Refer questions about specific courses to the registrar. Nursing courses will be evaluated on an individual basis by the nursing faculty and director. Students interested in pursuing this option should submit course syllabi and outlines to the director for consideration as early as possible.

Applicants will be required to fulfill all recommendations made at the time of applying for transfer. This includes attaining the required score on the departmental transfer and math competency exams. Applicants not meeting the passing score on either exam are not eligible for transfer.

**Required Score for
Transfer Exam = 75%**

**Required Score for Math:
NRST 1625, 2635 = 80%**

Following successful completion of the transfer and math competency exams, applicants will be required to demonstrate proficiency of selected technical nursing skills.

Proof of meeting the departmental and community agency requirements must be provided prior to clinicals of the transfer semester.

Reviewed – C, G; 03/08-EC

Casper College
H. E. Stuckenhoff Department of Nursing
TRANSFER STUDENT EVALUATION

Student's Name: _____
Print *Signature*

Hereby authorizes _____ to complete this evaluation.
Name of Reference

Institution

Address *Phone #*

Period of attendance: _____

Indicate degree of acquaintance with student.

- _____ Know personally
- _____ Know as a student
- _____ Know only as a member of a class
- _____ Other

Please return form to:
 Casper College
 H.E. Stuckenhoff Department of Nursing
 125 College Dr.
 Casper, WY 82601
 Attn: Jolene Knaus, Director of Nursing
 Fax (307) 268-2087

Provides care within the ADN role (check the appropriate box)	<i>Excellent</i>	<i>Above Average</i>	<i>Average</i>	<i>Below Average</i>	<i>Do Not Know</i>
Assumes responsibility for actions					
Demonstrates accountability					
Displays a caring behavior toward others					
Accepts learning experiences as appropriate					
Adheres to departmental / agency policies and procedures.					
Practices appropriate health habits					

Comments:

Nursing ability (check the appropriate box)	<i>Excellent</i>	<i>Above Average</i>	<i>Average</i>	<i>Below Average</i>	<i>Do Not Know</i>
Utilizes client assessment to plan care.					
Identifies abnormalities in development.					
Applies learned principals from classroom to clinical.					
Selects appropriate nursing diagnosis based on assessment data.					
Utilizes appropriate nursing interventions.					
Evaluates responses to care provided.					
Performs skills according to accepted technique.					
Provides for client safety.					
Incorporates nursing implications into medication administration.					
Utilizes effective interpersonal skills with clients, peers, and instructors.					

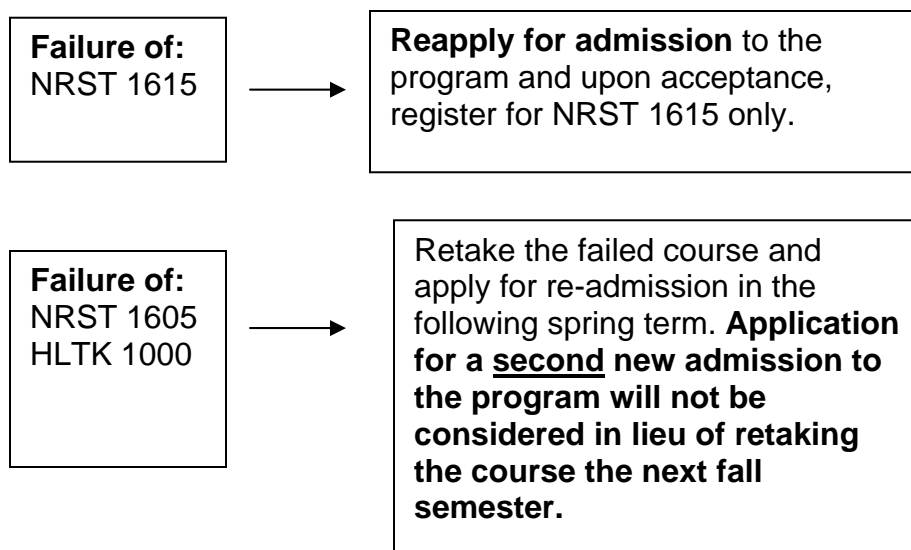
Comments:

Signature of Reference: _____

Date: _____

Unsuccessful First Semester Students

If a student is unsuccessful in one of the required courses (NRST 1605,1615 or HLTK 1000) during the first semester of the nursing program, it is necessary for the student to apply for readmission to the program within one (1) year of failure.



A student may choose to apply for a second admission to the nursing program from the beginning if the student:

1. Has not applied for re-admission within the one year limit.
2. Did not apply for re-admission into the unsuccessful semester after failing one required course.
3. Has been unsuccessful in the readmission process.

In all situations when a student re-starts the nursing program, please be aware of the following:

1. Student must re-take the failed class in the program.
2. When the student re-takes a class, the most current grade, higher or lower, will replace the previous grade earned.
3. Federal financial aid may be jeopardized if the student has taken >96 credit hours.
4. If the student is using VA benefits, they will probably not be able to receive benefits for previously earned credits.
5. If the student earns a "D" or "F" in a previously passed NRST or HLTK course, the student will not be allowed to return to the nursing program, as this will count as a 2nd failure. See the 'No Readmission Policy.'



Advanced Placement for LPN's

Licensed practical nurses who wish to enter the ADN program at the second level of the program must submit a letter of request to the Director of Nursing no later than May 1 for fall admission.

Preference for advanced placement will be given first to qualified graduates of Casper College's previous PN program, then to graduates of other Wyoming programs.

To be eligible for advanced placement, students must:

1. have completed a state-approved practical nursing program;
2. provide the director with a copy of your LPN license;
3. be actively employed as a LPN for 6 months or longer;
4. meet all of the admission requirements for the nursing program as listed in the current Casper College catalog;
5. meet the departmental and community agency requirements as listed in the student handbook;
6. have completed the following courses or their equivalents:

ZOO 2010 <u>or</u> 2040&2041	HLTK 1000
ZOO 2020 <u>or</u> 2110	HLTK 1220
PSYC 1000	HLTK 1830
7. LPN's whose pharmacology and/or calculations for healthcare content was integrated in prior coursework may elect to earn credit by testing. Please contact the director of nursing to inquire about the process to challenge for credit in HLTK 1000 and/or HLTK 1830.
8. LPN's with a history of 2 failures in NRST or HLTK courses in the Casper College Nursing program will not be considered for admission as advanced placement.
9. make arrangements with the Director of Nursing to take two tests.
 - a. The first test is the LPN-GAP which requires 1 hour and 40 minutes and an approximate fee of \$ 28.50. If the LPN-GAP has already been taken, it will be accepted if less than one year old and the applicant is working in healthcare. An official copy of the GAP results needs to be provided directly to the DON by ERI (approximate \$40 fee).
 - b. The second is the departmental math competency exam which takes about one-half hour and is free.
 - c. Applicants must attain a minimum score of greater than or equal to the national average on the LPN-GAP, and 80% on the departmental math competency exam.
10. pass Wyoming Medical Center drug and alcohol screen testing.

Admission to advanced placement standing is dependent upon space available in the second level of the nursing program. Therefore, the number of applicants selected each year will vary.

ASSOCIATE DEGREE NURSING EDUCATION AT CASPER COLLEGE

Casper College Advanced Placement for LPNs Option Curriculum Plan		
*Prerequisites		
Course	Title	Hours
ZOO 2010 <u>or</u> ZOO 2040 and ZOO 2041	Human A & P I <u>or</u> Human Anatomy Human Anatomy Lab	4
ZOO 2020 <u>or</u> ZOO 2110	Human A & P II <u>or</u> Human Physiology	4
PSYC 1000	General Psychology	4
HLTK 1220	Human Growth & Development	3
HLTK 1000	Calculations for Health Care	1
HLTK 1830	Pharmacology	2
	Total	18
*Equivalents must be approved by the nursing department		
Course	First Semester	Hours
NRST 1605	Issues in Nursing Practice	1
**NRST 2635	Nursing Process III	8
MOLB 2210	General Microbiology	4
ENGL 1010	English Composition I	3
	Physical Education	1
	Total	17
Course	Second Semester	Hours
**NRST 2645	Nursing Process IV	8
NRST 2960	Nursing Role Exploration	1
ENGL 1020	English Composition II	3
SOC 1000	Introduction to Sociology or	3
ANTH 1200	Introduction to Cul. Anth.	3
POLS 1000	US & Wyoming Government or	3
HIST 1211/1221/1250		
	Total	18
Associate of Science Degree in Nursing requires:		
	Math Course (1000 level or 1400+)	3-4
	Fine Arts/Humanistic Studies	3
<i>** 3 hours classroom 15 hours laboratory</i>		
	Nursing Hours	18
	General Education Hours	35
	Total	53

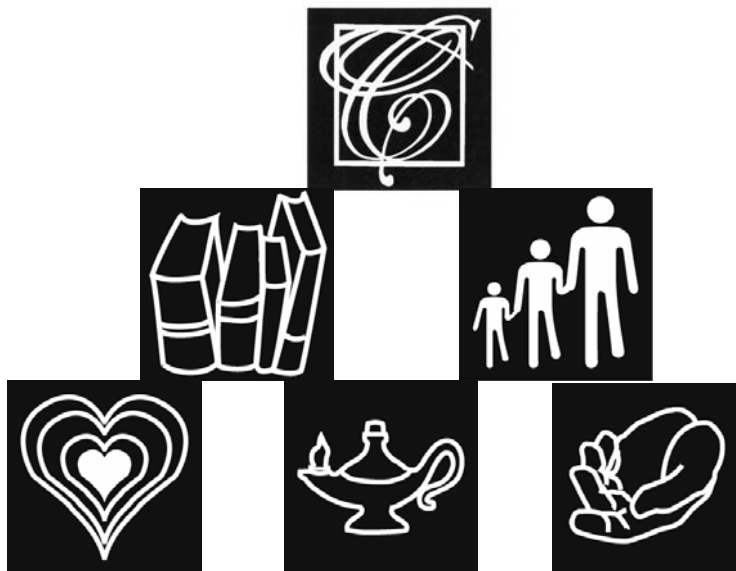


Academic Progression Policy

To progress in the nursing program, the student must:

1. Take all nursing courses in sequence as listed in Curriculum Plan.
2. Maintain a minimum of a 2.0 grade point average per semester.
3. Attain a "C" or better in all nursing, allied health, and laboratory science courses.
4. Achieve a satisfactory clinical rating in all nursing course.
5. Maintain satisfactory health.
6. Maintain the college and departmental standards of student conduct.
7. Withdrawal from course(s) without advisor input may delay program admission and/or progression.

Reviewed – G,S; 3/08 – EC



Examination for RN Licensure

Following successful completion of the ADN program, graduates may apply to the Wyoming State Board of Nursing and other states to take the NCLEX-RN, the national licensure examination. There are individual fees for licensure and the exam that will be discussed along with the application process in the last nursing course of the program. Prospective students need to be aware of the fact that licensure may be denied to those with a prior felony conviction or substance abuse history. In addition, applicants for licensure are required to be fingerprinted and undergo a background check. Consult the Director of the Nursing Program for specifics.

For additional information or answers to specific questions, contact:

Jolene Knaus, MS, RN
Director of Nursing
(307) 268-2717 or 1-800-442-2963
Fax: (307) 268-2087
e-mail: jknaus@caspercollege.edu

Dress Code

Students will be expected to maintain dress standards required by the H.E. Stuckenhoff Department of Nursing. These include the highest standards of cleanliness, neatness, professional taste, and safety. Students who do not adhere to these standards may be requested to leave the clinical or laboratory area and absence time will accrue. If you have any questions about the dress code, please see an instructor for clarification.

1. Uniforms

- A. Uniforms must be neat, clean and wrinkle-free.
- B. No light or see-through fabric is allowed. No bare midriffs.
- C. Solid white dresses, pants, jumpsuits, skirts, or culottes are acceptable. Style and fit should be appropriate to the size of the individual. The dress or skirt should reach to the bottom of the knees or below. The pants hem cannot be touching the floor when standing.
- D. A white uniform over white or flesh-colored underwear is to be worn. No bikini or thong underwear is allowed. Undergarments and/or cleavage should not show when leaning or bending over.
- E. A red or white, solid colored scrub top may be worn with or without a white lab coat.
- F. Red or white long- or short-sleeved turtleneck or crew neck undershirts without logos or advertisements may be worn under scrub shirts.
- G. Students are required to follow the dress code during campus checkouts.
- H. Community appropriate attire with a lab coat will be worn to experiences at selected community-based agencies when picking up assignments, and when attending professional activities. Business casual attire is appropriate. Business casual includes:
 1. Shirt with a collar, or polo style.
 2. Sweater
 3. Slacks
 4. Chinos or Dockers
 5. Skirts (at or below the knee in length)
 6. Loafers or lace-up shoes (must be closed-toe)

2. Shoes

White shoes with a low or medium heel are required. Laces must be white. The toe must be closed. Rubber soles and heels are preferred. Be sure shoes and shoelaces are clean.

3. Hose/Socks

Full length white or neutral beige non-patterned hose are to be worn with uniform dresses. Knee-high hose, white or beige or white socks may be worn with pants. Male students must wear white socks with their uniforms.

4. Lab Coats

Only lab coats may be worn for warmth. Sweaters or sweatshirts may not be worn in client care areas.

5. Personal Hygiene

A neat, clean, fresh-smelling person is extremely important to the professional demeanor of a nurse. No perfume or heavily perfumed aftershave is to be worn, and no lingering odors of any kind are allowed on the skin or the breath. Such

odors include, but are not limited to: tobacco products, topical medications, ointments or salves, and foods.

6. Cosmetics

These are to be used in moderation for daytime wear. Fingernails should be short and neatly trimmed. Students may wear pale nail polish only. No artificial nails are permitted.

7. Hair

Hair, including facial hair, must be neatly trimmed, clean, styled for safety, and contained to avoid client contact. *No yarn ties, ribbons, or scarves are allowed. Clips or scrunchies are acceptable. All students' hair must be of a natural color; looking natural even if it is not actually the student's natural color. Extremes in style and color must be avoided. No distracting hair is allowed.

8. Jewelry

- ◆ Watch - must be worn with either a digital or sweep second hand.
- ◆ Piercings - a maximum of two pairs of post studs may be worn in the earlobes only; no other visible body piercings (including tongues) are allowed.
- ◆ Rings - a plain wedding band may be worn. No rings with elevated stones or ornate metal work are acceptable and only one ring may be worn on each hand.
- ◆ Bracelets - no bracelets will be worn.
- ◆ Necklaces - small, neat chains and pendant necklaces that will not come in contact with the client or become entangled during direct client care may be worn.

9. Tattoos

Tattoos displaying violence, drugs, sex, alcohol, and tobacco products and greater than one inch must also be covered.

10. Identification Badge, Incidentals

The identification badge is to be worn on the uniform with the Casper College patch. Students must each have a black pen, a pair of bandage scissors, protective eyewear, penlight, and a Sharpie marking pen in clinical settings. White waist packs are acceptable.

10. Smoking

There is to be no smoking during any clinical time. Students may not leave the clinical setting to smoke. Students may not subject others to their secondhand smoke. Students must refrain from smoking prior to clinical and/or clinical activities as the smoke can cling to clothes and be an irritant to clients and others.

11. Chewing Gum

If the student feels that breath enhancement is necessary, then breath mints are suggested as chewing gum is prohibited.

Revised 05/08/08, TNF: G, S

**ASSOCIATE DEGREE NURSING EDUCATION AT CASPER COLLEGE
ESTIMATED EXPENSES – 3/09**

Prospective students should refer to the current Casper College catalog for tuition and fee rates. Please note ATI fees are **non-refundable**. In addition to tuition and fees and required laboratory supplies, the following expenses are estimated for the **first semester** of the nursing program:

◆	Background check	\$ 60
◆	Books	\$ 650
◆	Supplies	\$ 50
◆	Uniforms and lab coat	\$ 200
◆	Lab kit / Lab and ATI fees	\$ 300
◆	Watch with digital or sweep second hand	\$ 30
◆	Stethoscope	\$ 20
◆	Eye protection	\$ 12
◆	Bandage scissors	\$ 7
◆	Penlight	\$ 5
◆	Nursing Program badge	\$ 2
◆	Sharpie®	\$ 2
◆	Chicken pox titer	\$ 2.50
◆	Chicken pox vaccine x2 (available at Public Health Department)	\$ 100 each if negative titer
◆	Hepatitis Titer	\$ 30
◆	Hepatitis immunization series	\$ 90
◆	MMR Titer	\$ 2.50
◆	MMR Vaccine	\$ 50
◆	Health insurance-if not covered by other policy	\$ 725 annually (2008-2009)

Casper College provides at no expense to students, liability (malpractice) insurance while nursing students are engaged in their clinical laboratory activities. As is stated in the catalog, students are responsible for their own transportation and its related expense.

Expenses for the **second** semester includes:

◆	Books and supplies	\$ 350-500
◆	Lab fee	\$ 75

Finally, **third and fourth** semester expenses include:

◆	Books and supplies	\$ 200 - 350
◆	Lab kit/ Lab and ATI fees	\$ 75-200
◆	Health insurance-if not covered by other policy	\$ 725 annually (2008-2009)
◆	Cap and gown fee	\$15
◆	Application for nursing license fee	\$130
◆	NCLEX-RN exam	\$200
◆	Pinning ceremony-depends on class decisions	?????

If you are applying for financial assistance you may be eligible for an increase to your expense budget based on the above estimated expenses. Please contact the Office of Student Financial Assistance for instructions on how to request an expense review.

Background Check / Drug & Alcohol Policies

Students enrolled in any of the health science programs will participate in clinical experiences in a variety of agencies. Prior to participating in the clinical experiences, students will be subject to that agency's requirements for a background check, drug testing and drug abuse prevention policies. Students are then subject to the random drug testing policy of that agency.

Following graduation, several of the state and/or national licensing or certification (registry) boards, including the Wyoming State Board of Nursing, may refuse to allow a graduate to sit for the required exam or issue a license or certification to a person who has a prior felony conviction or proven history of drug or alcohol abuse. Applicants to whom this applies should consult the program director for further information.

Clinical Accessibility Policy

The Casper College Nursing Program utilizes a variety of health care agencies in the community for clinical experience for the students. If you have been employed in one or more of the agencies and are not eligible for rehire as an employee, the agency may not permit you to participate in the essential clinical component of the program.

Please contact the Human Resources department of the affected agency and request documentation from HR that states the agency's position on your participation in the clinical component of the program. If you receive a negative response from the agency, you are **automatically ineligible to apply**. A response indicating you **will be permitted** to attend clinicals in the agency will be given to the program director prior to the selection process for admission to the program. If you are unable to fulfill clinical requirements due to a previous employer issue and have not complied with the above, you could be denied entry to the program.

Your signature on the application indicates you have read the above and will comply as indicated.

Reviewed – G,S; 10/07 – EC

Student Organizations

“Pre-nursing” and nursing students are encouraged to participate in the total activities of the college, which includes the Student Nurses' Association as preparation for the professional role.

Revised – S,G; 3/08 – EC

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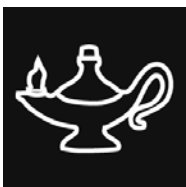
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Casper College
H. E. Stuckenhoff Department of Nursing
Application for Admission Fall 2010

PLEASE TYPE OR PRINT LEGIBLY

Please note:

- Applications will be taken from January 4 through March 4, 2010. Only those received within this time frame will be considered for admission.
- **Applicants should submit this application, their COMPASS/ACT scores, TEAS® scores, and transcripts from all colleges they've attended to the nursing office (HS 202) by the deadline noted above in order to be considered for admission. APPLICATIONS RECEIVED BY E-MAIL WILL NOT BE PROCESSED.**
- **Do not** submit this application until all pre-requisite courses, the TEAS® has been successfully taken and the COMPASS/ACT exam have been completed and the applicant has a cumulative college **GPA of 2.5 or greater**. A copy of your Wyoming CNA certification should also accompany this application. *If you do not have the CNA certification yet, you may be provisionally admitted. Deadline for submitting proof of WY CNA certification is August 2, 2010.*
- A completed Casper College application must be on file in the Admissions office.
- Notification of acceptance or denial can be anticipated within three (3) weeks after the deadline date.
- **If admitted, you will be required to attend the orientation scheduled on Advising Day**

Name:

Last

First

Middle

Name:

(Different from above that may appear on your records)

(Mailing Address) Street

City

State

Zip

(Permanent Address) Street

City

State

Zip

E-mail Address

Home Phone

Work Phone

Cell Phone

High School:

City

State

Year Graduated:

College/s (**including Casper College**) and or other post high school education attended:

Have you attended the Casper College Nursing Program previously? Yes No

If yes, when? _____

Mail or deliver this application to:

Teresa Millan, Academic Assistant
Saunders Health Science Center, Room 202
Casper College
125 College Dr.
Casper, WY 82601

My signature below confirms my intent to be considered as a qualified applicant and understanding of the clinical accessibility information provided within this guidebook.

Date

9/09

Signature