



GUIDE TO ADVANCED
PLACEMENT EDUCATION
FOR THE LPN IN THE
H.E. STUCKENHOFF
DEPARTMENT OF NURSING



2011 - 2012

**Accrediting agencies and national standards boards associated with the
Nursing program**

Wyoming State Board of Nursing (2003)
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NONDISCRIMINATION STATEMENT

Casper College adheres to federal nondiscrimination standards. For more information see the catalog or web site, or contact the human resources office at 307-268-2634.



Program Outcomes

Upon completion of the program, the graduate will demonstrate the following competencies:

1. Assist the client to use appropriate adaptive mechanisms to attain homeostasis in the physiological, psychological, sociocultural, developmental, and spiritual dimensions;
2. Integrate knowledge from the biological, physiological, and behavioral sciences to provide humanistic client care;
3. Use the nursing process in a structured setting to provide client care for individuals and groups across the lifespan.
4. Perform therapeutic nursing interventions in a safe manner;
5. Utilize appropriate interpersonal skills and behaviors when providing holistic care to clients;
6. Individualize safe comprehensive client care on a day-to-day basis for people experiencing commonly recurring health problems;
7. Supervise others less skilled in technical aspects of nursing.
8. Collaborate with other members of the interdisciplinary health care team;
9. Utilize interdisciplinary resources in the institution or community according to identified need(s);
10. Demonstrate responsibility for continued personal and professional growth and education;
11. Demonstrate responsibility and accountability inherent in the associate degree nurse role.
12. Demonstrate professionalism and nursing practice competencies based on the learning environment in the nursing program.

Revised –S,G,F; 2/9/09, EC
4/13/09, CC



Advanced Placement for LPN's

Licensed practical nurses who wish to enter the ADN program at the second level of the program must submit a letter of request to the Director of Nursing no later than May 1 for fall admission.

Preference for advanced placement will be given first to qualified graduates of Casper College's previous PN program, then to graduates of other Wyoming programs.

To be eligible for advanced placement, students must:

1. have completed a state-approved practical nursing program;
2. provide the director with a copy of your LPN license;
3. be actively employed as a LPN for one (1) year or longer;
4. meet all of the admission requirements for the nursing program as listed in the current Casper College catalog;
5. meet the departmental and community agency requirements as listed in the student handbook;
6. have completed the following courses or their equivalents:
 - ZOO 2040&2041-Human Anatomy & lab**
 - ZOO 2110-Human Physiology**
 - PSYC 1000-General Psychology**
7. LPN's with a history of 2 failures in NRST or HLTK courses in the Casper College Nursing program will not be considered for admission as advanced placement.
8. make arrangements with the Director of Nursing to take two tests.
 - a. The first test is the LPN-STEP which requires 1 hour and 40 minutes and an approximate fee of \$20. If the LPN-STEP has already been taken, it will be accepted if less than one year old and the applicant is working in healthcare. An official copy of the STEP results needs to be provided directly to the DON by ATI if the STEP was taken somewhere other than Casper College (approximate \$40 fee).
 - b. The second is the departmental math competency exam which takes about one-half hour and is free.
 - c. Applicants must attain a minimum score of greater than or equal to the national average on the LPN-STEP, and 80% on the departmental math competency exam.
9. pass Wyoming Medical Center drug and alcohol screen testing and background check.

Admission to advanced placement standing is dependent upon space available in the second level of the nursing program. Therefore, the number of applicants selected each year will vary.

Academic Progression Policy

To progress in the nursing program, the student must:

1. Take all nursing courses in sequence as listed in Curriculum Plan.
2. Maintain a minimum of a 2.0 grade point average per semester.
3. Attain a “C” or better in all nursing, allied health, and laboratory science courses.
4. Achieve a satisfactory clinical rating in all nursing course.
5. Maintain satisfactory health.
6. Maintain the college and departmental standards of student conduct.
7. Withdrawal from course(s) without advisor input may delay program admission and/or progression.

Reviewed – G,S; 3/09 – EC

Grading Policy

The Casper College Nursing Program adheres to a higher standard than the campus at large. The letter grades are listed below with their equivalent percentages.

- A = 91-100%
- B = 83-90%
- C = 75-82%
- D = 70-74%
- F = 0-69%

Please note we ***DO NOT*** round up. We are based on a points system, so a student must earn a certain number of points to earn the desired grade in the course.

Written – G; 03/11 – DON

Confidentiality Policy

Students are expected to maintain client, family and peer confidentiality in every setting. Breach of confidentiality could result in dismissal from the program.

Reviewed – G, G; 3/08 – EC

Background Check / Drug & Alcohol Policies

Students enrolled in any of the health science programs will participate in clinical experiences in a variety of agencies. Prior to participating in the clinical experiences, students will be subject to that agency’s requirements for a background check, drug testing and drug abuse prevention policies. Students are then subject to the random drug testing policy of that agency.

Following graduation, several of the state and/or national licensing or certification (registry) boards, including the Wyoming State Board of Nursing, may refuse to allow a graduate to sit for the required exam or issue a license or certification to a person who has a prior felony conviction or proven history of drug or alcohol abuse. Applicants to whom this applies should consult the program director for further information.

Clinical Accessibility Policy

The Casper College Nursing Program utilizes a variety of health care agencies in the community for clinical experience for the students. If you have been employed in one or more of the agencies and are not eligible for rehire as an employee, the agency may not permit you to participate in the essential clinical component of the program.

Please contact the Human Resources department of the affected agency and request documentation from HR that states the agency's position on your participation in the clinical component of the program. If you receive a negative response from the agency, you are **automatically ineligible to apply**. A response indicating you **will be permitted** to attend clinicals in the agency will be given to the program director prior to the selection process for admission to the program. If you are unable to fulfill clinical requirements due to a previous employer issue and have not complied with the above, you could be denied entry to the program.

Your signature on the application indicates you have read the above and will comply as indicated.

Reviewed – G,S; 3/10 RC

Nursing Skills

LPNs applying for advanced placement will be expected to competently perform nursing skills with the exception of IV Skills, which will be presented in the second year of the program. LPNs needing to review skills may utilize the clinical arts lab during open lab hours.

Written 09/11 – DON

Student Organizations

“Pre-nursing” and nursing students are encouraged to participate in the total activities of the college, which includes the Student Nurses' Association as preparation for the professional role.

Revised – S,G; 3/10 – RC

Associate Degree Nursing Education at Casper College

Casper College
Advanced Placement for LPNs
Curriculum Plan

Course	*Prerequisites Title	Hours
ZOO 2040 and ZOO 2041	Human Anatomy	4
ZOO 2110	Human Anatomy Lab	4
PSYC 1000	Human Physiology	4
	General Psychology	4
	Total	12

***Equivalents must be approved by the nursing department**

Course	First Semester	Hours
NRST 1605	Issues in Nursing Practice	1
**NRST 2635	Nursing Process III	9
MOLB 2210	General Microbiology	4
ENGL 1010	English Composition I	3
	Physical Education	1
	Total	18

Course	Second Semester	Hours
**NRST 2645	Nursing Process IV	9
NRST 2960	Nursing Role Exploration	1
ENGL 1020	English Composition II	3
SOC 1000	Introduction to Sociology or	3
ANTH 1200	Introduction to Cul. Anth.	3
POLS 1000	US & Wyoming Government or	3
HIST 1211/1221/1250		
	Total	19

Associate of Science Degree in Nursing requires:
 Math Course (1000 level or 1400+) 3-4
 Fine Arts/Humanistic Studies 3

*** 4 hours classroom
 15 hours laboratory*

Nursing Hours	20
General Education Hours	29
Total	49



Dress Code

Students will be expected to maintain dress standards required by the H.E. Stuckenhoff Department of Nursing. These include the highest standards of cleanliness, neatness, professional taste, and safety. Students who do not adhere to these standards may be requested to leave the clinical or laboratory area and absence time will accrue. If you have any questions about the dress code, please see an instructor for clarification.

1. Uniforms

- A. Uniforms must be neat, clean and wrinkle-free.
- B. No light or see-through fabric is allowed. No bare midriffs.
- C. Solid white dresses, pants, jumpsuits, skirts, or culottes are acceptable. Style and fit should be appropriate to the size of the individual. The dress or skirt should reach to the bottom of the knees or below. The pants hem cannot be touching the floor when standing.
- D. A white uniform over white or flesh-colored underwear is to be worn. No bikini or thong underwear is allowed. Undergarments and/or cleavage should not show when leaning or bending over.
- E. A red or white, solid colored scrub top may be worn with or without a white lab coat.
- F. Red or white long- or short-sleeved turtleneck or crew neck undershirts without logos or advertisements may be worn under scrub shirts.
- G. Students are required to follow the dress code during campus checkouts.
- H. Community appropriate attire with a lab coat will be worn to experiences at selected community-based agencies when picking up assignments, and when attending professional activities. Business casual attire is appropriate. Business casual includes:
 - 1. Shirt with a collar, or polo style.
 - 2. Sweater
 - 3. Slacks
 - 4. Chinos or Dockers
 - 5. Skirts (at or below the knee in length)
 - 6. Loafers or lace-up shoes (must be closed-toe)

2. Shoes

White shoes with a low or medium heel are required. Laces must be white. The toe must be closed. Rubber soles and heels are preferred. Be sure shoes and shoelaces are clean.

3. Hose/Socks

Full length white or neutral beige non-patterned hose are to be worn with uniform dresses. Knee-high hose, white or beige or white socks may be worn with pants. Male students must wear white socks with their uniforms.

4. Lab Coats

Only lab coats may be worn for warmth. Sweaters or sweatshirts may not be worn in client care areas.

5. Personal Hygiene

A neat, clean, fresh-smelling person is extremely important to the professional demeanor of a nurse. No perfume or heavily perfumed aftershave is to be worn, and no lingering odors of any kind are allowed on the skin or the breath. Such odors include, but are not limited to: tobacco products, topical medications, ointments or salves, and foods.

6. Cosmetics
These are to be used in moderation for daytime wear. Fingernails should be short and neatly trimmed. Students may wear pale nail polish only. No artificial nails are permitted.
7. Hair
Hair, including facial hair, must be neatly trimmed, clean, styled for safety, and contained to avoid client contact. *No yarn ties, ribbons, or scarves are allowed. Clips or scrunchies are acceptable. All students' hair must be of a natural color; looking natural even if it is not actually the student's natural color. Extremes in style and color must be avoided. No distracting hair is allowed.
8. Jewelry
 - ◆ Watch - must be worn with either a digital or sweep second hand.
 - ◆ Piercings - a maximum of two pairs of post studs may be worn in the earlobes only; no other visible body piercings (including tongues) are allowed.
 - ◆ Rings - a plain wedding band may be worn. No rings with elevated stones or ornate metal work are acceptable and only one ring may be worn on each hand.
 - ◆ Bracelets - no bracelets will be worn.
 - ◆ Necklaces - small, neat chains and pendant necklaces that will not come in contact with the client or become entangled during direct client care may be worn.
9. Tattoos
Tattoos displaying violence, drugs, sex, alcohol, and tobacco products and greater than one inch must also be covered.
10. Identification Badge, Incidentals
The identification badge is to be worn on the uniform with the Casper College patch. Students must each have a black pen, a pair of bandage scissors, protective eyewear, penlight, and a Sharpie marking pen in clinical settings. White waist packs are acceptable.
10. Smoking
There is to be no smoking during any clinical time. Students may not leave the clinical setting to smoke. Students may not subject others to their secondhand smoke. Students must refrain from smoking prior to clinical and/or clinical activities as the smoke can cling to clothes and be an irritant to clients and others.
11. Chewing Gum
If the student feels that breath enhancement is necessary, then breath mints are suggested as chewing gum is prohibited.



Are you ready to apply to the Casper College Nursing Program for Advanced Placement?

Complete this checklist to find out!

I have completed:

- I completed an approved PN/VN program.
- I have applied to Casper College as a pre-nursing/health science major.
- I am currently a licensed practical nurse in Wyoming.
- I have at least one year of experience as an LPN.
- Human Anatomy (ZOO 2040) and Human Anatomy Lab (ZOO 2041)
- Human Physiology (ZOO 2110) with accompanying lab
- General Psychology (PSYC 1000)
- I have a degree college GPA of 2.5 or greater, and included unofficial copies of all of my college transcripts.

If you checked off ALL these criteria—you can apply during the next application cycle. Please see the Casper College Nursing Department homepage for the next deadline.

<http://www.caspercollege.edu/nursing/index.html>

APPLICATIONS RECEIVED BY E-MAIL WILL NOT BE PROCESSED.

