



Casper Wyoming
www.caspercollege.edu

Summary of Benefits (Administrative and Classified Staff)

Health Insurance – begins 1st day of month following employment;
College (state) pays approximately 85% of premium for employee and dependents;
State of WY self insures; Great West administers; \$350, \$750, \$1500 or \$2500 deductible

Dental Insurance – begins 1st day of month following employment;
College (state) pays approximately 85% of premium for employee and dependents;
Delta Dental; \$50 deductible

Life Insurance – begins 1st day of month following employment;
College (state) pays approximately 85% of premium; Employee \$60K; purchase Dependents \$4K

Employee and Family Assistance Program – begins upon employment (also retirees)
College pays; service through – Three Trails: *Creating Healthy Employees, Families and Communities*.
Unlimited visits for employee and dependent family members

Retirement Contribution – begins 1st day of month following employment; College contributes 11.25% of salary to employee choice of TIAA-CREF or Wyoming Retirement System

Tuition Waiver (Policy 1400:27:11) – eligibility begins 6 months after employment; Casper College classes for employee and dependents; University of Wyoming for employee. Limits apply

Holidays (Policy 1400:23:01) – 10 days by policy plus additional days designated by college president.

Annual Leave (Policy 1400:24) – 12 days per year during first five years (limits to accrual)

Sick Leave (Policy 1400:24) – one day per month (limits to accrual)

Paid Medical Leave (Policy 1400:24:04) after one year; (Available once per calendar year)

- 1 to 5 years – 30 calendar days
- 5 to 10 years – 60 calendar days
- After 10 years – 90 calendar days

Long Term Disability 40 hour employees and fulltime faculty
Requires application and approved eligibility; pays 60% of current earnings

Compensation Administrative Staff (exempt) and newly hired Classified Staff (non-exempt) are paid monthly.

Additional nice benefits of working at Casper College include complimentary Krampert Theatre tickets; admission to sporting events; College ID is College and Public Library card; check cashing and stamp purchasing privileges in Accounting and Finance Office; fitness center; nurse on campus and cafeteria services during academic year.