



Office of Human Resources
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www.caspercollege.edu

Education for a Lifetime...

Casper College employees:

- * *Promote personal, professional and academic growth of the entire college community*
- * *Provide open access and affordability*
- * *Enhance a culture of trust, respect, and open communication among all participants*
- * *Encourage diversity of thought, culture and experience*
- * *Plan for the future in a context that reflects flexibility, innovation, tradition and sustainability*
- * *Provide service to community*
- * *Embrace accountability and responsibility*
- * *Foster and maintain an enriching campus environment*
- * *Celebrate and reward excellence*

Founded in 1945, the college campus is 28 buildings on more than 200 acres overlooking the city of Casper. With about 170 full-time and about 100 adjunct faculty, the college serves more than 4,000 students with nearly 150 degree, technical and career programs.

Selection Process

Receipt of your application will be acknowledged. For most positions, soon after closing date, application materials are reviewed, interviews conducted, and selections made by a committee. Applicants may call or e-mail the Human Resources Office to inquire regarding the status of the selection process.

World Languages - Spanish Faculty Opening

Casper College is seeking applicants for a fulltime faculty position to teach Spanish. In addition to teaching college courses, this position will assist the department in implementing articulation agreements with the local high schools.

Duties include:

Teach at least two college classes in Spanish each semester. Potential to team teach in high school language classes; engage in curriculum comparisons; explore and facilitate agreements between the high schools and the College's World Languages Department; manage and expand use of the College's Language Laboratory.

Engage in departmental duties; maintain reasonable office hours, attend faculty, department and school meetings; serve on department and college-wide committees as assigned by the dean.

Keep accurate records; evaluate student performance; and contribute to the assessment of course, program-specific, and college-wide outcomes and on-going curriculum development. Assist with academic advising, participate in faculty development and student recruitment. Perform other duties as listed in the Faculty Job Description or as requested by the administration.

Qualifications

- Requires Master's degree in Spanish plus graduate studies in a second language, preferably German or French
- Requires ability to speak and write Spanish at the advanced or superior level
- Successful teaching experience desirable

To apply please submit:

- Completed Casper College applicant data/release form
- Letter of interest addressing specific qualifications for position requirements
- Current resume / curriculum vitae indicating cumulative years of full-time college teaching or cumulative credit hours for part time teaching
- List three references showing relationship and complete contact information
- Transcripts of all college work, graduate and undergraduate (official transcripts will be required if employed)

Announcement date: January 27, 2010

Applications accepted through: March 23, 2010

Starting date: August 16, 2010

Salary: Commensurate with education and experience

Note: This is a full-time, grant funded, supply position eligible for renewal. The position is eligible for full benefits.