



Office of Human Resources
125 College Drive
Casper WY 82601
307.268.2727
Fax 307.268.2065
www.caspercollege.edu

Education for a Lifetime...
Casper College employees:

- * *Promote personal, professional and academic growth of the entire college community*
- * *Provide open access and affordability*
- * *Enhance a culture of trust, respect, and open communication among all participants*
- * *Encourage diversity of thought, culture and experience*
- * *Plan for the future in a context that reflects flexibility, innovation, tradition and sustainability*
- * *Provide service to community*
- * *Embrace accountability and responsibility*
- * *Foster and maintain an enriching campus environment*
- * *Celebrate and reward excellence*

Founded in 1945, the college campus is 28 buildings on more than 200 acres overlooking the city of Casper. With about 170 full-time and about 100 adjunct faculty, the college serves more than 4,000 students with nearly 150 degree, technical and career programs.

Selection Process

Receipt of your application will be acknowledged. For most positions, soon after closing date, application materials are reviewed, interviews conducted, and selections made by a committee. Applicants may call or e-mail the Human Resources Office to inquire regarding the status of the selection process.

Director of Nursing Position Opening

Casper College invites applications for Director of Nursing. This faculty position teaches and works as administrator for the associate degree nursing program in the School of Health Science.

Duties include:

- Adheres to institutional and departmental mission, philosophy, and policies
- Assumes major responsibility for the coordination, planning, and direction of the nursing program of Casper College
- Coordinates activities related to the development, improvement, and evaluation of the nursing program.
- Instructs according to nursing faculty responsibilities as described by the National Council of State Boards of Nursing (NCSBN-August 2008) which include: collaborator, director of student learning and role model
- Assumes student counseling responsibilities
- Prepares and administers the nursing budget with input from faculty
- Works closely with the advisory committee to ensure program quality and relevance
- Coordinates the review of nursing program applicants and student admission selection.
- Participates in preparation and progression of students.
- Coordinates ATI assessment throughout the program
- Maintains Wyoming State Board of Nursing approval and NLNAC accreditation status

Qualifications

- Graduate of an approved school of nursing
- Minimum of a master's degree in nursing with teaching experience in the field of nursing.
- Holds (or eligible to hold) a current unencumbered R.N. license in the state of Wyoming.
- Five years experience in nursing with a minimum of two years of clinical experience and three years of teaching experience (and/or a combination of teaching and management experience).
- Commitment to ADN education
- Knowledge or interest in acquiring knowledge about the instruction methodology of distance education including Moodle

To apply please submit:

- Completed Casper College applicant data/release form
- Letter of interest addressing specific qualifications for position requirements
- Current resume / curriculum vitae indicating cumulative years of full-time college teaching or cumulative credit hours for part time teaching
- List three references showing relationship and complete contact information
- Transcripts of all college work, graduate and undergraduate (official transcripts will be required if employed)

Announcement date: December 7, 2009

Applications accepted until: March 5, 2010 (Extended from 3/1/10)

Starting date: August 2010

Salary: Commensurate with education and experience

Note: Ten month tenure track faculty position