

ADMINISTRATIVE ALLIANCE MINUTES - 12/19/08

Sharon Bell, Margo Bell, Ron Mathisen, Janet de Vries, Lizzy Hede, Mike Sawyer, Keith, Keith Cross, Barb Meryhew, Wesley Bertagnole, Chelse DePaolo, Carrie Corrigan, David Siemens

- 1. Call to Order**
Time 3:05pm
- 2. Approval of Minutes**
Minutes approved
- 3. Treasurer's Report**
No change in the Treasurer's report; Current year dues are due, \$10.00
- 4. Committee Reports**
 - A. CCA Activities
Friday Morning Faculty and staff have asked for help with stuffing vans – Christmas gifts for needy families. Christmas Breakfast Fri at 7:30am
 - B. Diversity – Janet DeVries
Jan 29th Soul food in conjunction with the jazz fest
 - C. College Council
 - a. Policies & Procedures Committee
 1. Karla Volpi and Darry Voigt
No Report
- 5. Old Business**
 - A. Sabbatical Leave
No Report
 - B. Academic Calendar 2009-2010 Options
No Report
 - C. Proposed "Once-a-Month" paychecks for all employees
No Report
- 6. New Business**
 - A. Annual Leave Policy
Keith Cross asked make recommendation and go forward with 1.75 days a month
Sharon Bell noted that we may want to put this on hold because the Board has been asked to review policies per our audit firm
Sharon Bell also noted to last paragraph and fifth to last paragraph where stated in other policies
Sharon Bell also noted that the fifth paragraph and the last paragraph where stated in other polices

B. IT Policy

Please review IT policy and have recommendation for next Admin Alliance meeting

7. Meeting dates and time
1st Monday of Month, CE 207, 3:00 PM

2009

Jan 12

Feb 2

Mar 2

Apr 6

May 4

8. Announcements

Adjournment