

# **WELCOME TO DISTANCE EDUCATION**



**AT CASPER COLLEGE**  
**[HTTP://CASPERCOLLEGE.EDU/DISTANCE\\_ED](http://caspercollege.edu/distance_ed)**

# Distance Education Department



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# Is Distance Education Right For You?



- You have young children and are homebound
- You need the freedom of a flexible schedule
- You are a self-starter and motivated to learn through a new delivery style
- You want to upgrade your current skill levels or make yourself more employable
- You want to complete your Casper College degree but have had to relocate away from the community
- You need a course that is offered only online

# What do you need to be a successful “Distance Education Learner”



- A reliable computer
- Meet the [technical requirements](#)
- Be able to use a computer and access Internet
- Fast Internet access (DSL or better)
- Meet course prerequisites
- Text books and/or other materials required
- The ability to communicate effectively with your instructors
- Be self-motivated and self-disciplined

# Distance Learning Expectations



- Be self-motivated and self-disciplined
- Be willing and able to commit to 9 - 12 hours per week per 3-credit course
  - Online is not easier than the traditional face-to-face educational deliveries. In fact, many students will say it requires much more time and commitment
- Check course content daily (specially messages and announcements)
- Accept critical thinking and decision making as part of the learning process
  - The learning process requires you to make decisions based on facts as well as experience. Assimilating information and executing the right decisions requires critical thought

# Delivery Types



- **Internet or Online Delivery** – These courses (identified as N1, N2, etc.) are offered online over the internet. Courses follow a schedule, are NOT self-paced and are provided via [Moodle](#).
- **Telecourse Delivery** – These courses (identified as T1, T2, etc.) are offered through television broadcast over the Public Broadcasting System (PBS) or by video rental arrangements made through your instructor. There is a \$22 course fee attached to this delivery method. All telecourses also have an internet component.
- **Compressed Video Delivery** – These courses (identified as C1, C2, etc.) are offered to remote sites through live video classroom presentation over the Wyoming Equality Network (WEN) network serving the state of Wyoming. This method enables the instructor to communicate with students at all sites simultaneously with students in the campus classroom.
- **Hybrid Course Delivery** – These courses (identified as H1, H2, etc.) are offered through a variety of methods. They may consist of an internet component that replaces part of a lecture course that is offered on campus; they may contain an on campus lab component.

# Our Goal



**Our goal is to provide you with *accessible,*  
quality and accredited educational  
opportunities**

# Moodle4Me



The screenshot shows a Mozilla Firefox browser window with the address bar displaying <https://moodle4me.caspercollege.edu/>. The website header features the Moodle logo and Casper College logo, along with a navigation menu and a language dropdown set to English (en). The main content area displays a welcome message and a list of course categories. The left sidebar contains a login form, an email list, and a calendar for January 2010. The right sidebar contains student links.

**Login**

Username   
Password   
  
[Lost password?](#)

**eMail list**

There are no new messages  
[General inbox](#)

**Calendar**

January 2010

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9

**Welcome to Casper College Moodle4ME**

Moodle is hosted and supported by the Casper College Distance Education Department

[Casper College](#) | [Distance Education](#) | [Library](#) | [Career Center](#) | [SMARTHINKING](#)

Courses using Moodle are listed by School  
Search for your class here [All Courses...](#)

**Student Help**

- Distance Ed Website
- Further Help for Students
- Support Contact Information
- Student Tutorials at moodle.org
- Training / Orientation

**Instructor Help**

- Distance Ed Website
- Moodle Features Demo Course
- Further help for Instructor
- Teacher documentation at moodle.org
- Moodle Training Books

**Course categories**

- School of Business and Industry
- School of Fine Arts and Humanities
- School Of Health Science
- School of Science
- School of Social and Behavioral Sciences
- Miscellaneous
- Moodle Term Fall 09
- [All courses ...](#)

**Student links**

- [Casper College Student email](#)
- [WebAdvisor](#)
- [Library](#)

<https://moodle4me.caspercollege.edu>

# Keep Information Current



- It is critically important that the college and your instructor always have up-to-date contact information.
- Update your information in WebAdvisor
  - Name
  - Phone number
  - Current address

# Basic Equipment/Software Requirements



- Reliable computer (or access to one)
- Email account (available to all CC students -- <http://my.caspercollege.edu> --)
- An internet connection (or access to DSL or better connection)
- Web browser software ([Mozilla Firefox](#))
- Access to broadcasts or tapes/DVDs (telecourses only)

# Are you prepared?



- Obtain all required materials
- Be realistic in your expectations!
- Know what the requirements are for each class and each instructor

# Budget Your Time



- Plan on spending at least 9 to 12 hours per week on a 3 credit class
- Distance delivery allows you to set your own schedule, but there is a danger here!
- Make sure you set a study/viewing schedule and stick to it!

# On-Campus Casper College Resources



- **Peer Tutor Program**
  - Carmen Springer-Davis, CE 141, 268-2515
- **Math Learning Center**
  - Deanna Schaff, PS 104A, 268-2865
- **Writing Center**
  - Robert Mittan, CE 140, 268-2610
- **English Lab**
  - Karen Moenkhaus, CE 139, 268-3850
- **Testing/Proctoring Center**
  - Margo Perry, BU 123, 268-3850
- **[Casper College Library](#)**

# Library Information



- **Circulation Desk**
  - (307) 268-2269
- **Interlibrary Loan Desk**
  - (307) 268-2408
- **Periodicals Desk**
  - (307) 268-2408
- **Reference Desk**
  - (307) 268-2275

# Bookstore Information



- M-TH 8:00am - 5:00 pm, F 8:00am – 4:00 pm
- Bookstore Store Manager: Nancy Hunt
  - Phone:(307) 268-2202
  - Fax:(307) 234-8929
  - Email:casper@bkstr.com
- Address: College Center
  - 325 College Drive
  - Casper, WY 82601-4616

# Academic Testing Center



- **Contact Margo Perry**
  - BU 120  
307-268-2212 or 800-442-2963, ext.  
3850testing@caspercollege.edu
- **Testing/Proctoring Center Hours**
  - Noon-5 PM Monday
  - 8:30 AM-7 PM Tuesday
  - 8:30 AM-5 PM Wednesday and Thursday
  - 8:30 AM-3 PM Friday
  - 9 AM-2 PM Saturday (only 1/23, 2/6, 3/20, 4/10, 5/01)
- **24 hour notice required**

# Memory Data Storage Devices



- USB port flash or jump drives
- Search by capacity: 2GB, 4GB, 8GB
- Costs- Anywhere from \$10-\$40

# Study Guides and Strategies



- <http://www.studygs.net/>
- [http://www.caspercollege.edu/distance\\_ed/index.html](http://www.caspercollege.edu/distance_ed/index.html) (click Students tab)