

Distance Education Advisory Committee Meeting Minutes

March 27, 2009
2:00 PM – CE 207

Present: Siemens, D., Nelson, S., Politte, K., Gunderson, T., Polley, S., Murphy, S., Jones, T., Davis, L., Jones, T. for Finch, M.

Absent: Dvorak, B., Young, A., Mixer, B.

Guest: Kathy Thatcher

- I. Call to order
- II. Approval of Minutes (2-27-09)
- III. Announcements
- IV. Reports
 - A. Proctoring Center – Margo Perry

M.H. Perry could not attend the meeting. D. Siemens reported the following for her. 470 tests have been proctored at the ATC. 88% of those are for CC classes. One of the Center's proctors has accepted another job. ATC's staffing needs will be reviewed. A needs survey regarding mini-mester and summer hours has been sent to faculty. The first Certiport test was successfully launched. Margo has been invited to give a presentation to the Chamber of Commerce about the Work Keys career readiness certification test program.
 - B. Course Coordinator – Becky Dvorak
No Report.
 - C. Technical Coordinator – Dave Siemens

D Siemens has been working on customizing Moodle evaluations for better reporting as well as for popping up when students log in rather than just being a link in their classes. He's also working on making form grading easier. The Moodle quiz interface will be changed to look more like WebCT. Faculty will soon be able to print quizzes in Moodle. D. Siemens is working on implementing real time grading and student authentication through Datatel. Moodle and WebCT classes have been created for summer 2009. Dave will be uploading classes to WyClass.
- V. Unfinished Business
 - A. Personnel update (Lois)

L. Davis introduced new Assessment Director Kathy Thatcher. Kathy will be working with distance education on the online course evaluations. L. Davis reported that the HLC team was pleased with the distance ed program but were concerned that student learning outcomes were not being measured.

L. Davis reminded everyone that Becky Dvorak will be leaving in a month and to attend her Moodle training as the future of Moodle training is uncertain. Becky will not be replaced per se, but instead a Director of Distance Education will be hired. If the college cannot contract with Becky for further Moodle workshops, the Moodle Core Team may be called on to help.

B. DE Definition (Shawwna)

L. Davis said a class is considered a hybrid class if the online portion reduces in-class participation time. She will email the rest of the distance education definitions to the group.

C. WyDEC May 18-20

L. Davis asked for more Casper College presenters. There is information about submitting proposals on the WyDEC website.

D. WyCLASS <http://wyclass.wy.edu>

E. Governor's Taskforce on Distance Education

The Governor and the Legislature have hired a consultant and written a document to assess distance education and distance delivery in Wyoming. CC has been asked for statistics, and will answer questions about priorities in developing distance education, coordination among the community colleges, sources of funding, etc.

L. Davis said the Wyoming Department of Education is considering asking each community college to submit its online courses to the Wyoming high schools to evaluate whether they meet the requirements of the other high schools.

F. Innovation Grant

L. Davis reported that DE was too late to get innovation grant money, it has all been spent. Faculty wanting to attend the MoodleMoot conference in San Francisco in June can apply for faculty grant money for plane fare. Next year's distance education budget can be used to pay for hotel rooms.

VI. New business

A. HLC Visit

B. Casper College's sister college in Oaxaca, Mexico, would like to take some CC web classes, as well as offering some classes of their own. CC may hire adjunct faculty there to teach an introduction to Mexican culture class for CC. Faculty and students from Oaxaca are planning a trip to Casper College, and CC would like to take students there. L. Davis asked the group to think about some classes that might be interesting to students in Oaxaca.

VII. Other

A. Todd & Marty's Class (Show and Share)

Todd Jones reported that he and Marty Finch have been looking for ways to get students more involved in online classes using more than PowerPoint presentations. He showed the group his digital video camera and some of the videos he has embedded in his classes. He suggested TeacherTube and YouTube for uploading videos. He also suggested a welcome video as a way for faculty to introduce themselves to their students.

B. Next meeting, Friday, April 24, 2:00-3:00 PM, CE 207

VIII. Adjournment