

Minutes
Center for Excellence Advisory Board
November 20, 2009

Present: Judith Kirk, Libby Harlin, Mike Olson, Dave Mondle, Dave Siemens, Heather Huber, Todd Cotton, Ebba Stedillie, Kenyne Schlager, Nik Bryant, Anne Rognstad, Joanne Theobald and Laurie Lye. Kathleen Thatcher joined us via conference phone.

Laurie asked if there were any questions about the minutes she had distributed electronically prior to the meeting. There were no questions or comments. She asked next if anyone had any comments regarding the C for E activities which had been scheduled for the fall semester and if the board felt comfortable having her schedule activities without clearing them through the board. Judith shared that she felt the different employee groups had been offered many opportunities to attend sessions and that a very nice balance seems to have been struck for all groups. She recommended Laurie continue making these decisions. Laurie asked the board members to continue to communicate to her any topics they identify from their peers as being valuable sessions which could be offered.

Laurie reported that Alison McNulty and Nita Romero from Admissions had presented two "Adjunct and Teaching Professionals" workshops which were very well received.

Laurie asked Dave Siemens to report on the use of Moodle as a tool for a variety of functions the Center might have. Dave demonstrated on the Smart Board how we can create a discussion page for the Center board members which would enable us to communicate well with each other and increase productivity of board meetings by all of us being aware of what has been discussed prior to a meeting. We also discussed the Wiki Idea Share and uploading and downloading of materials. Kaltura, which is a resource that can help you add video and other media to your webpage, was also explained. Dave agreed to add all the advisory board members as "participants" in Moodle. Then, by the next meeting which will be scheduled sometime in late January or early February, we will have introduced this concept to the board and all will have a better understanding of it.

Ebba talked about the Oral History project she and Tia Moberly have been working on. There was a great deal of discussion about this project and the difficulties encountered in finding a space to use to interview the candidates. Pete Van Houten has been very generous in offering his time and expertise in this project, but in order to build this up, the board agreed we needed to consider procuring equipment for this purpose. Discussion followed regarding the sort of equipment that would be needed (cameras, lights, recording equipment) and it was suggested an innovation grant might be pursued. Todd Cotton agreed to research pricing on this and write the grant.

Kenyne reported that Staff Alliance and the Center were joining forces to determine what kinds of training opportunities classified staff members might be interested in. A survey has been created and the results will be gathered and then training will be offered combining resources from both entities.

Laurie reported that Rich Fujita sent a proposal for a presentation about the C for E at the WACCT conference in Cheyenne in February. This was accepted and Laurie and Carmen will be on hand to share the story of the Center with other community colleges in Wyoming.

Laurie reported that the Christmas Open House would be scheduled for Dec. 9th. Elfing fun will be sure to happen and of course, the World's Largest Cheese ball will make an appearance. The Open House will be followed by a report from Thom DeVoogd about his experience at the Yellowstone Master Teacher Seminar he was sponsored to attend in early October.

In other business Heather Huber proposed that CEU's be offered for attending programming by the Center. There was much discussion on this. Laurie will take this discussion to Carmen for comment.

Laurie asked for spring schedules from everyone so that she could find the best time for the greatest number of advisory board members to meet. The next meeting date will be determined after that.

Respectfully submitted,

Laurie