

**Minutes**  
**Outcomes Assessment Committee**  
**February 4, 2008**  
**4 p.m. AD 284**

**(1)WEAVE Update: (Note from WEAVEonline)**

Dear Subscriber,

We are continuing to fine tune WEAVEonline V4.0 in order to be sure that, once your institution is converted from V3.5, you will be pleased with the functionality and features of the new version. Equally we want to be certain that the migration of your existing data from V3.5 to V4.0 will be without incident.

Achieving those goals will take us additional time. Although we are working now with a couple of brand new subscribers who are just beginning with V4.0, data conversion for existing subscribers is a far more complex issue. Successful migration of data is critical, so we know you want us to take extra care as we work on data conversion.

We hope having a general timeframe for conversions will help you plan for working with WEAVEonline users on your campus. The revised plan calls for us to begin converting our V3.5 subscribers this summer.

Summer appears to be a better time for many of our subscribers because there are often fewer demands on offices designated for WEAVEonline administration than during the academic year. In addition, campus administrators could have the summer to look over migrated information from V3.5 and prepare for fall term training in V4.0. If you would prefer to begin the conversion process after the summer, however, let us know.

As we finalize Version 4.0, we are creating a user guide, demonstration colleges, and other user support materials that will help you learn and teach the new features. As always, we will also be available to provide guidance and answer any questions you may have.

By late February, we will announce ways in which you can see version 4.0 and access materials and views that will be helpful to your understanding and planning.

We appreciate your patience as we work diligently to deliver the kind of quality product you have come to expect from WEAVEonline.

The WEAVEonline Team

**(2)Phase II WEAVE-** faculty will be made aware this week of Phase II. Phase two will ask all departments/programs to enter their Program-level Outcomes Statements and Measures into the WEAVE system. Phase II will need to be completed by the end of April.

**(3) Workshop Topics** – the Committee did not offer any new suggestions for workshop topics. For now the topics will remain “Writing Program Outcomes, Identifying Measures, and WEAVEing them Together” See the Workshop dates below.

Tuesday, February 26, 3 p.m. – 4 p.m. AD 196

Wednesday, February 27, 3 p.m. – 4p.m., AD 196

Friday, February 29, noon – 1 p.m., AD 196

**(4) Over 400 Pre-Focus Group Surveys** were distributed. This information gained from them will be used to identify future Student Focus Group topics. More surveys will be completed during the CAAP administration process.

(5) FYE Survey – CC employees are asked to be a part of the FYE Committee. Requests should be made to C. Simone

(6) D. Gallinger distributed a list of Campus Climate survey questions potential items to the Committee. The Committee reviewed the items. Items may or may not be included in the March Campus Climate Survey.

(7) Committee members are satisfied with the current Departmental Review Process. In the future many members expressed that they would like to see a peer/outsider reviewer as part of the process.

Next meeting: Monday, March 3 at 4 p.m. in AD 284