

**Minutes**  
**Casper College Alumni Association**  
**Board of Directors – Annual Meeting**  
**October 6, 2007**  
**College Center - 217**

**Members Present:** Charlotte Babcock, Denise Blesi, Bill Brauer, Derrel Carruth, Bill Duncan, Nancy Gerlock, Luella Hinderliter, Gigi Leman, Doug Leonard, Mary Litzel, David Long, Donna Wichers, Nolene Wright. **Staff members:** Paul Hallock and Linda Nix.

**Excused:** Ellyn Cavanaugh, Julie Laib, Argeri Layton, Rob DeStefano, Debbie Werner Simon.

**Guests:** Lisa Icenogle, Reuben Talbot, Mark Robinson, Andrew Smyth.

**Call to Order**

The meeting was called to order by President Derrel Carruth at 8:30 a.m. Derrel introduced the new board members and Andrew Smyth, from the Student Senate. All the board members introduced themselves. Dr. Nolte reviewed the new Mission and Vision Statement of Casper College, which will be posted in prominent locations around campus. Dr. Nolte familiarized the board with the accreditation process and preparations for the March 23, 2009 site visit. He reported that enrollment is up 5% and that residence halls are full. He mentioned several college efforts and programs, including OLLI, the fundraising effort for a new auditorium in the Diesel building, and efforts to build a wind turbine as part of the Alternative Energy Program. The upcoming legislative session holds opportunities and challenges and the college hopes to obtain funding for the Center for Training and Development building. .

**Director's Update**

Paul Hallock told the board that Marlan Scully is nominated to be the AACC Outstanding Alumnus. He also announced a new scholarship in the Alumni Association funded by Larry Gronberg, in memory of his wife Maryles Jo Patterson. He also funded a second scholarship in memory of his mother-in-law, a former NCSD teacher. The scholarships are endowed with a total of \$100,000 and eligible for matching funds. Paul also congratulated former AA director, Bill Landen, on his appointment as State Senator. Paul introduced Mark Robinson who updated the board on the ongoing effort to manage campus security. He also handed out copies of the Campus Security Emergency Response brochure.

**Preview of Footprints magazine**

Lisa Icenogle and Reuben Talbot shared a power point presentation on the upcoming issue of Footprints magazine featuring Cyrus McGinnis and other T-Bird alums living in the Chicago area.

### **Alumni Coordinator Report**

Linda told the board about the picnic Marlan Scully organized to honor Norman Ball in July. She updated the board on the successful distribution of donuts by alums to students on the first day of school, thanks especially to Derrel Carruth, Charlotte Babcock, Bill Landen and Marcia and LeRoy Strausner. The Foundation paid for the donuts, but next year they will come from the college portion of the Alumni budget. She also reported on the very successful gathering of alums from the Buffalo area and the tremendous hospitality of Mary and Rod Litzel in opening their home for the event. Linda also informed the Board that there would be a fundraising mailer sent in November.

### **Approval of Minutes**

2007 spring meeting minutes were approved with minor corrections and clarifications.

### **Treasurer's Report**

The Board reviewed the Financial Report for FY 06-07 and discussed the timing of reports to the Board due to the fiscal year. The Treasurer's Report was accepted and is on file for audit. Linda explained the difference between the Alumni Office's budget through the college and the alumni funds held in the Foundation.

### **Committee Reports**

Membership and Honors Committee: Doug Leonard welcomed the new members and talked about Dr. Raymond Jacquot, the 2007 Distinguished Alumnus.

Scholarship Committee: The Board discussed the need for student-friendly deadlines for scholarships. This would allow students to factor in scholarships when deciding which school to attend.

2007 Alumni Banquet Committee: Charlotte Babcock reported on the challenges of working with the Parkway Plaza and the need to change the room for the banquet to avoid extra charges due to low attendance projections. The banquet is conflicting with UW's Family and Friends Weekend. Next year, that will be taken into account when scheduling the banquet. Charlotte also told the board that JuJu Jazz and 2005 Distinguished Alumnus, Kurt Stamm, would provide part of the entertainment.

### **President's Report**

Derrel Carruth reported on the wonderful picnic in Buffalo at the home of Mary and Rod Litzel for area alumni. A group of board members and Casper College staff traveled to Buffalo to socialize with area alums and give a brief presentation. He also told the board about the success of Donut Day, where alums handed out donuts on the first day of

classes. He also acknowledged the great support the Alumni Association receives from the Foundation Board and said that he had attended two Foundation Board meetings since the spring meeting.

### **Old Business**

*Website:* The Board discussed ways for the alumni to link directly to the Casper College Alumni Association website and wondered about the purchase of the domain names caspercollege.com and caspercollege.org.

*Bylaws:* The board reviewed the changes to the bylaws, but could not adopt them due to the lack of the necessary quorum.

**Action: The motion to approve was tabled and members are being given thirty days to review the amendments and then try to adopt the changes through an on-line voting procedure. If there are substantive changes to the document, the board will be notified and decide how to proceed.**

*Committee assignments:* Derrel reviewed the alumni committees and passed around a sign up sheet.

### **New Business**

Derrel thanked Paul for his hard work with the Alumni Association over the past three months. He expressed his appreciation for the Board's involvement in board and committee work, especially the out-of-town board members. The Nominating Committee then presented the slate of officers for the next two years: Doug Leonard – President; Gigi Leman – Vice President, Bill Duncan – Treasurer

The floor was opened for additional nominations. There being none, Doug Leonard moved acceptance of the slate, seconded by Donna Wichers and the slate of officers was elected by acclamation.

Doug Leonard thanked the board for their confidence and initiated a conversation about more effective use of electronic media to stay in contact with alumni. The board discussed electronic delivery of Footprints, text messaging, podcasts, and other ways to reach younger alumni.

Nolene Wright suggested more use of satellite groups around the state to help people stay in touch.

Derrel closed the meeting by thanking everyone on the board for the opportunity to serve as President for the past two years. Doug thanked Derrel for the masterful job he did in guiding the board through the transition from being under College Relations to its current affiliation with the Foundation. The meeting then adjourned.

