

Minutes
Casper College Alumni Association
Board of Directors – Spring Meeting
April 29, 2006
Doornbos Lounge

Members Present: Charlotte Babcock, Denise Blesi, Bill Brauer, Derrel Carruth, Ellyn Cavanagh, Bill Duncan, Nancy Gerlock, Luella Hinderliter, Evelyn Irvin, Gigi Leman, Doug Leonard, Mary Litzel, David Long, Larry Middaugh, , and Deborah Werner Simon. Staff members: Paul Hallock and Judy Griffin.

Excused: Connie Colman, Julie Laib, Argeri Layton, Kelsee Miller, Mike Porter

Unexcused: Lori Brown-Wirth

Call to Order

The meeting was called to order by President Derrel Carruth at 8:30 a.m. Paul Hallock introduced Dr. Nolte who announced that alumni board member, Ellyn Cavanagh, would be the 2006 commencement speaker on May 19th. Dr. Nolte reported that the new Casper College website is now up and running and asked that everyone check it out. Although it is not yet complete he feels it is easier to use. He also updated the board on the Casper College Campus Master Plan giving the history, challenges, and overview of the major projects to be accomplished over the next 25 years.

Derrel thanked Dr. Nolte for last night's complimentary Cavalry game tickets and congratulated him on his recent appointment to the board of the American Association of Community Colleges.

Approval of Minutes

2005 fall meeting minutes were approved as read.

Director's Update

Paul gave an update on the five-year infinite possibilities campaign and thanked the board members for being here.

On behalf of the board Derrel thanked Paul for his interest in becoming the director of the alumni office.

Treasurer's Report

Larry gave the treasurer report.

Bill Duncan asked about our outstanding obligation to the Krampert Theatre. We owe the foundation \$42,415.00. Paul will visit with the foundation executive committee to see what need to be done regarding this ongoing debt. Charlotte requested that the treasurer's reports be sent to the board members before the meetings. The office will try and do this in the future. Doug made a motion to file the treasurer's report as is. Bill Brauer seconded the motion. Report approved.

Old Business

Foundation Meeting report

In the absence of Derrel, Doug attended the last foundation board meeting where they discussed the campus master plan and management of the foundation finances. Doug expressed that the alumni board would like to find ways to work more closely with the foundation board. Debbie expressed an interest in knowing the foundation board member names. Paul stated he will get that list to the alumni board members.

Casper College Items for Sale

Judy reported that only two sales had been made in the past six months. It was decided that we would advertise the items in the next issue of "Footprints" and renew the contract with Nobe's for another year as there is no cost incurred by the alumni office.

Harris Publishing Update

Judy reported that the Casper College directory project is nearly completed. Copies should be out in May. The directory project resulted in approximately 2,000 updated addresses for our alumni database.

Candy Distribution

Evelyn reported that the committee had agreed it was ineffective to continue to distribute candy on the first day of school and made a motion that the seven remaining bags be distributed at the beginning of next semester and then this practice be discontinued. Debbie seconded the motion. Motion carried.

New Business

Distinguished Alumni & Commitment to Excellence Voting

Larry Middaugh's committee had met and narrowed the Distinguished Alumni and the Commitment to Excellence field to two candidates for each award. Bios of each nominee and ballots were distributed. Candidates considered for Distinguished Alumni: Holly Nye and Boyd Strain. Holly Nye was selected as the 2006 Distinguished Alumni. Candidates considered for Commitment to Excellence: Carolyn Logan and Bill Seese. Bill Seese was selected.

Larry stated that the committee would seek new candidates for next year rather than continue to carry old names forward.

Committee Assignments

Derrel passed around committee sign-up sheets for the 2006-2007 year. Evelyn asked how the out-of-town members could be involved. Derrel said we would be happy to try conference calling so all could participate.

Foundation/Alumni Transition

Paul summarized the space situation. He and his assistant will be moved from their space for six to eight weeks this summer for completion of the asbestos removal in their office. Alumni will continue to be located in the College Relations Office.

Fall Banquet

Judy reported we were unable to obtain the ballroom at the Parkway Plaza on the last Saturday of October as that is committed to the Central Wyoming Hospice wine and cheese fundraiser annually. Last year we were there because we moved our meeting and banquet back one week and then discovered we conflicted with fall break. In 2004, although we had it there we were in the smaller uncarpeted banquet room which many found unacceptable. Reservations have been made this year at the Casper Petroleum Club for October 28, 2006. Mary Litzel made a motion that we change our fall meeting and banquet to coincide with any date from October 1st to November 15th that the Parkway can schedule us into their ballroom beginning in 2007 and make annual reservations for the future. Doug seconded the motion. Motion carried.

Board Member Term Expirations

All members present with expiring terms expressed their wishes to continue on the board for another term. Larry will contact Lori Brown-Wirth and report to the office later.

2005 Fundraiser Card Mailing

The fundraiser mailer this year is a paper tri-fold which will be mailed next week. The focus is on the matching fund opportunity for alumni.

Card/Gift Policy for Past & Present Board Members

Derrel feels a policy should be set for ease and consistency in dealing with gifts and cards for our board members. After a brief discussion it was decided that members should think about this and it will be put on our October agenda.

Footprints

Judy reported that the current plans are to produce and mail our next "Footprints" in September.

Scholarships

In the absence of Kelsee, Judy announced that Pamela Ridle and Bree Phillips were selected as the 2006-07 Outstanding Student Scholarship winners.

Future Plans

Judy mentioned that Argeri volunteered to chair the Christmas tree decorating/undecorating committee. It was decided that decorating should occur the Monday following Thanksgiving, if possible. That date is November 27th this year. Several said they would help after 3:30 p.m.

Charlotte wanted to know what the board members thought of encouraging the journalism department to publish a Casper College yearbook. After some discussion it was decided this project was not an alumni issue and there was nothing to be done.

Future Calendar Dates

May 4th is the annual foundation board meeting.

May 19th is Casper College graduation.

Derrel asked for subcommittee volunteers to discuss what Judy does and to rewrite Judy's job description. He would like to meet in May along with Judy and Paul to review Judy's job and see what is expected. Ellyn, Larry, Luella, Evelyn and Charlotte volunteered. Derrel set up a meeting for Monday, May 8th at 1:00 p.m. in Room 198-A.

Paul told the members he had approved an alumni donation of a rodeo belt buckle for the rodeo program as Bill indicated it had been promised.

Derrel submitted the request from Lyle Cox that the alumni donate \$150 for the entry fee for a Casper College Relay for Life team sponsorship. After a short discussion it was decided that the alumni office would not donate this entry fee.

The next meeting will be Saturday, October 28, 2006.

Meeting adjourned at 11:45 a.m.